

PROCUREMENT PLAN				
Req #	Description			Estimate (\$)
RFP 21-980369	Florida Electric Transit Buses with Charging and Associated Equipment			\$27,800,000.00
Activity/Milestone	Target Date		Actual Date	Comment
1. Requisition Submitted by PM	01/11/2021			
2. Purchasing's Review of SOW	04/30/2021			
3. Planning Meeting w/PM	05/03/2021			
4. Request DBE Goal Receive DBE Goal	05/07/2021			
5. Request Insurance Info Receive Insurance Info	05/11/2021			
6. Agent's Final Solicitation	05/12/2021			Send out prelim announcement to OEMs Gillig/Proterra/New Flyer/ Nova/ BYD
7. Solicitation Reviews:				
a) Peer Review (2 Weeks)	6/10/2021			Due 6/24/2021
b) PM (3 Days)	6/10/2021			
c) Legal (3 Weeks)	6/10/2021			Due from legal 7/1/2021
8. Issue Solicitation	7/6/2021		<b>7/15/2021</b>	
9. Pre-Proposal Conference	7/27/2021			Tuesday - 10:00am Join Zoom Meeting <a href="https://us02web.zoom.us/j/85439108385?pwd=V2hPTmxuSzVPTmpiYk5RT2xkcDFLZz09">https://us02web.zoom.us/j/85439108385?pwd=V2hPTmxuSzVPTmpiYk5RT2xkcDFLZz09</a>
10. Offers Due	9/14/2021			10:00am
a) Eval Team Formation & Certs.	9/16/2021			Henry/Joe/Walter Kirkland (STAR)/William Campbell (MIAMI)/ <del>Paul Staurling Gainesville</del> /Todd Parsons (CUTR/ FDOT REP), Elvis Dovalos (Gainesville), Jim Cribbs (Palm Tram), Tony Brandin (FDOT)
b) Eval Member Bonfire Training	TBD		<b>9/14/2021</b>	Henry/Joe/Walter Kirkland (STAR)/William Campbell (MIAMI)/Paul Staurling Gainesville/Todd Parsons (CUTR/ FDOT REP), Elvis Dovalos (Gainesville), Jim Cribbs (Palm Tram), Tony Brandin (FDOT) <b>Contact Bonfire for OEM Training</b> <b>Tuesday - 3:00p – 5:00p</b> Join Zoom Meeting <a href="https://us02web.zoom.us/j/84078098055?pwd=dnFtZzZiR004TkdhS1ZqVGQ0WnJnQT09">https://us02web.zoom.us/j/84078098055?pwd=dnFtZzZiR004TkdhS1ZqVGQ0WnJnQT09</a>

c) Eval Team Progress Meeting	9/23/2021			Zoom Meeting (Time – TBD)	
d) Eval Meeting to score responses	10/7/2021			Thursday 9:00a (Plan for all day) Join Zoom Meeting <a href="https://us02web.zoom.us/j/81677623557?pwd=V1JuMmJQR2MwT2Q3NVVsaTNvaG53Zz09">https://us02web.zoom.us/j/81677623557?pwd=V1JuMmJQR2MwT2Q3NVVsaTNvaG53Zz09</a>	
11. Vendor Negotiations					
12. Pre-Award/Responsibility Inquiries					
13. Award Recommendation / Request Agenda Report, If Applicable					
14. Agenda Report Preparation					
<b>Activity/Milestone</b>			<b>Actual Date</b>	<b>Comment</b>	
15. Agenda Report Reviews Completed	10/8/2021				
16. Committee Meeting	10/20/201				
17. Board Meeting	10/27/2021				
18. Contract Award					
<b>TITLE</b>	<b>NAME</b>		<b>SIGNATURE</b>		<b>DATE</b>
<b>Purchasing Agent</b>	Al Burns				
<b>Project Manager</b>	Henry Lukasik				
<b>Director of Procurement</b>	Al Burns				