



PINELLAS SUNCOAST TRANSIT AUTHORITY  
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## EXECUTIVE COMMITTEE MEETING MINUTES OCTOBER 2, 2018

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Committee Chair Long called the October 2, 2018 Executive Committee meeting to order at 1:05 PM. Members present: Janet Long, Pat Gerard, Darden Rice, and John Tornnga. Absent was: Joe Barkley. Also present were: Brad Miller, CEO; PSTA staff members, and members of the public.

### PUBLIC COMMENT

None.

### ACTION ITEMS

September 5, 2018 Meeting Minutes – Ms. Gerard made a motion, seconded by Ms. Rice, to approve the minutes. Motion passed unanimously.

2019 Meeting Schedule – The Committee reviewed the 2019 meeting calendar. Ms. Rice made a motion, seconded by Ms. Gerard, to approve the schedule. Motion passed unanimously.

**[Mr. Tornnga entered the meeting at 1:08 PM.]**

### INFORMATION ITEMS

Triennial Review – Mr. Miller outlined the process and requirements involved in a Triennial Review which is needed to receive federal grant funds. He reported that PSTA's Triennial Review was stellar and only had one minor finding in the Procurement area. Committee Chair Long mentioned the importance of hiring a new Tampa Bay Area Regional Transit Authority (TBARTA) Executive Director with experience in the Triennial Review process. Mr. Miller added that PSTA's next Triennial Review in three years will also include TBARTA.

October Board Meeting Agenda – The Committee reviewed the October 2018 Board agenda. Cyndi Raskin-Schmitt, Director of Communications and Marketing, spoke about the community survey that was recently completed by PSTA's consultant. She

indicated that this was the third survey to be completed along with the Customer and Employee surveys. Ms. Raskin-Schmitt stated that the results will be presented at the October Board meeting. The Committee had questions regarding some of the survey responses.

The group discussed other items currently on the agenda including, a Duke Power agreement, final FY2019 State and Federal Legislative priorities, the PSTA-Hillsborough Area Regional Transit Authority (HART) Memorandum of Understanding (MOU), and Direct Connect contracts. The Committee also discussed a recent meeting that the Authority had with Senator Brandes regarding Legislative priorities. Committee Chair Long reported that she is also meeting with Senator Brandes on October 5th.

### **OTHER BUSINESS**

No other business was discussed.

### **ADJOURNMENT**

The meeting was adjourned at 2:02 PM. The next Executive Committee meeting will be on November 5th at 11:00 AM.