

# Electrical Gear and Equipment Addition

Pre-Bid Meeting and Site Visit

RFP #17-068B

September 29, 2017

10:00 a.m.

Pinellas Suncoast Transit Authority (PSTA)

St. Petersburg, Florida



# Pre-Bid Meeting

**Purpose:** To allow PSTA and potential suppliers to meet and discuss the requirements of this solicitation. In addition, it allows the suppliers to understand how to be successful with their submittal.

## Meeting Agenda

- Introductions of PSTA Staff
- Scope of Work
- Project Timeline
- Procurement Process
- Site Visit / Walkthrough
- Questions & Answers



# Introduction of PSTA Staff

- Eric Haubner, Purchasing Agent (Main point of Contact for the IFB)
- Al Burns, Director of Procurement
- Henry Lukasik, Director of Maintenance
- Joseph Cheney, Deputy Director of Fleet Operations & Maintenance
- Mark Knight, Construction & Project Development Manager
- Bill Howard, Superintendent

## Cone of Silence

Point of Contact – PSTA’s Procurement Division Only – No Exceptions

- Eric Haubner, [EHaubner@PSTA.net](mailto:EHaubner@PSTA.net)

This is a Federally Funded Project and FTA rules and Regulations apply.



# Scope of Work

## Project Objective

The purpose of this solicitation is to obtain Bids from a Licensed Electrical Contractor for the extension of the existing building electrical power distribution system.

Bidder shall provide all material, labor, equipment, programming, testing and commissioning required for all extension of the existing maintenance building electrical power distribution system. Bidder shall provide disconnect switches, breakers, grounding, branch circuits, conduit, wiring and all other items required for a complete extension of the power distribution system to support the following new equipment to be installed by others:

	PSTA's New Equipment	Qty
1	Receptacles for Portable Column Lifts	10
2	Roller Brake Dyno Machine (Add Alternate #1)	1
3	Parallelogram Lift Machine (Add Alternate #2)	1
4	Wheel Alignment Machine (Add Alternate #3)	1
5	30 AMP Three Phase 208V Receptacle (Add Alternate #4)	1



# Project Timeline

## Planned Procurement Schedule:

**Issue Date:** September 22, 2017

**Non-Mandatory Pre-Bid Meeting & Site Visit:** September 29, 2017 10:00 a.m.

**Deadline for Questions:** October 10, 2017 by 2:00 p.m. EST via email only ([ehaubner@psta.net](mailto:ehaubner@psta.net))

**Response to Questions:** October 12, 2017 (Tentative)

**Bid Due:** October 25, 2017 by 2:00 p.m. EST

**Board Approval:** N/A



# Cost Schedule – Attachment 3

- Bidder shall provide all material, labor, equipment, programming, testing and commissioning required for an extension of the existing maintenance building electrical power distribution system as described in these documents and the attached drawings.
- Bidder shall provide disconnect switches, breakers, grounding, branch circuits, conduit, wiring and all other items required for a complete extension of the power distribution system to support the following new equipment to be installed by others:

	Description	Quantity	Unit Cost	Extended Cost
1	Receptacles for Portable Column Lifts	10		
<b>TOTAL BASE BID</b>				
2	Roller Brake Dyno Machine (Add Alternate #1)	1		
3	Parallelogram Lift Machine (Add Alternate #2)	1		
4	Wheel Alignment Machine (Add Alternate #3)	1		
5	30 AMP Three Phase 208V Receptacle (Add Alternate #4)	1		



# Section 3 – General Bid Information

- **General Format**
  - Cover Letter
  - Table of Contents
  - References (4 required)
  - Forms/Attachments
- **Submission of Bids**
  - Sealed Bids: One (1) original and one (1) CD or USB Flash Drive
  - Include the name and address of the Bidder, the date and hour of the Bid opening, Bid number, Bid title, and the material or service to which the Bid applies shall be placed on the outside of the envelope.
- **Bid Opening**
  - Bids will be opened immediately after the Bid submittal date
  - **Basis of Award:** Lowest cost, responsible, responsive Bid



# Procurement Requirements

## Disadvantaged Business Enterprise (DBE)

- PSTA has not set a specific goal for this project. PSTA has an annual DBE goal of 9.78%.

## Forms – Complete all and return with Bid

- Attachments 1-17 (pg. 37-55)
- FTA Terms (56-98)
- Prevailing Wages (99-104)
- Drawings (105-112)





# Questions?

