



DESIGN - BUILD FREESTANDING STEEL BRIDGE CRANE AND RELATED SERVICES

Pre-Proposal Meeting and Site Visit

RFP 17-058P

May 31, 2017

9:00 a.m.

Pinellas Suncoast Transit Authority (PSTA)

St. Petersburg, Florida



Pre-Proposal Meeting

Purpose: To allow PSTA and potential suppliers to meet and discuss the requirements of this solicitation. In addition, it allows the suppliers to understand how to be successful with their submittal.

Meeting Agenda

- Introductions of PSTA Staff
- Timeline
- Procurement Process
- Scope of Work
- Questions & Answers



Introduction of PSTA Staff

- Eric Haubner, Purchasing Agent II (Main point of Contact for the RFP)
- Henry Lukasik, Director of Maintenance
- Mark Knight, Construction & Project Development Manager

Cone of Silence

Point of Contact – PSTA’s Procurement Division Only – No Exceptions

- Eric Haubner, EHaubner@PSTA.net

This is a Federally Funded Project and FTA rules and Regulations apply.



Timeline

RFP Schedule

- Questions are Due by **June 8, 2017** by 2:00 p.m. via email (EHaubner@PSTA.net)
 - Addendums will be posted to PSTA’s website
- Proposals are Due by **June 23, 2017** by 2:00 p.m.
 - Only Sealed Proposals will be accepted
- Short List Evaluation Meeting will be held on **July 3, 2017**
- Presentations/Interviews will be held on **July 17, 2017**

The Evaluation Meeting is a public meeting; however Suppliers’ Presentations are not



Procurement Process

RFP Process

Proposal Evaluation Criteria – Please review and ensure you address each in your response (pg. 19)

1. Proposer Experience and Capability (15%)
2. Project Approach and Work Plan (10%)
3. Equipment Performance, Ease of Use, and Quality (15%)
4. Equipment Cost (30%)
5. Design and Installation Cost (30%)



Procurement Process Cont.

Disadvantaged Business Enterprise (DBE)

- 5% Project Goal

Contract and Forms – Complete all and return with Proposal

- Attachments 1-16 (pg. 32-49)
- Contract (pg. 88-102)
- Addendum 1 (Previous Questions/Answers)
- Addendum 2 (FTA Terms Agreement)

Proposal Structure (pg. 18)

Proposals shall include a Table of Contents and be organized as follows:

Tab 1: Cover Letter, Licenses, Executed forms, Proposer/sub-contractor info, etc.

Tab 2: Project Approach, Work Plan, Equipment Specs, Project Timeline, etc.

Tab 3: Labor/Equipment Warranties, Preventative Maintenance, etc.

Tab 4: Pricing/Fee Schedule, Preventative Maintenance Cost, etc.



Scope of Work

Project Objective

PSTA is seeking suppliers for a “Turn-Key” Design, Manufacture, Installation of a Freestanding Steel Bridge Crane and Related Services.

The successful Proposer will deliver an innovative and highly-efficient design in keeping with the facility aesthetics that best meets the needs of PSTA without sacrificing quality and durability of material systems. Proposer shall make operations and maintenance performance guarantees as a part of the final Design-Build Contract

All Proposals Shall Include:

- General Design Concept
- Turn-key Project Cost
- Timeline for Completion
- Thorough Description of Design Team



Questions?

