



TRANSIT RIDERS ADVISORY COMMITTEE MEETING  
 AGENDA – JUNE 14, 2016; 4:00 PM  
 PSTA AUDITORIUM

	<u>TIME</u>	<u>PAGE</u>
1. CALL TO ORDER	4:00	
2. PUBLIC COMMENT	4:00	
3. CHAIR’S REPORT	4:05	
4. ACTION ITEMS	4:10	
A. May 17, 2016 Meeting Minutes		CHAIR MANN 2
B. October 2016 Service Improvements	25 min	CASSANDRA BORCHERS 6
C. Wheelchair Restraint System	10 min	HENRY LUKASIK 24
5. FUTURE MEETING SUBJECTS	4:50	
• Paratransit Services		
• MPO: PSTA Transfer Area Analysis		
6. OTHER BUSINESS	4:55	
7. ADJOURNMENT	5:00	

\*\*Prior to asking a question of a presenter or committee member, raise your hand indicating you wish to speak. A member must be recognized by the Chair before speaking. The Chair will recognize committee members in the order their hands are raised.

THE NEXT MEETING IS JULY 19, 2016 AT 4:00 PM



**ACTION ITEM**

**4A: May 17, 2016 Meeting Minutes**



**Action: Approve Meeting Minutes**

**Staff Resource:** Clarissa Affeld, Admin Assistant



- 
- Staff recommends approval of the minutes of the May TRAC Committee meeting.
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**Attachments:**

1. Minutes



PINELLAS SUNCOAST TRANSIT AUTHORITY  
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## TRANSIT RIDERS ADVISORY COMMITTEE MEETING MINUTES – MAY 17, 2016

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The Transit Riders Advisory Committee (TRAC) of the Pinellas Suncoast Transit Authority (PSTA) held a meeting in the Auditorium at PSTA Headquarters at 4:00 PM on this date. The purpose of the meeting was to approve the April 19, 2016 meeting minutes, recommend approval on the Ulmerton Road Park & Ride, and receive information on the June/October 2016 service improvements. The following members were present:

Elaine Mann, Committee Chair  
Gloria Lepik-Corrigan, Committee Vice-Chair  
Julie DiPietrantonio  
David Kovar  
Alejandra Mesa  
Elisabeth Olden  
Kimberly Rankine  
David Schneider  
Carson Zimmer

### Absent

Catherine Baranowski  
Vivian Peters  
Robyn Pierce  
G.W. Rolle  
Chelsea Schneiter  
Dave Stanton

### Also Present:

James Bradford, COO  
PSTA Staff Members  
Members of the Public

### **CALL TO ORDER**

Committee Chair Mann opened the meeting at 4:02 PM.

## INFORMATION ITEMS

June/October 2016 Service Improvements – Bob Lasher, External Affairs Officer, talked about the Community Bus Plan recommendations and minor service changes effective in June. Juan Luvian, Marketing and Sales Coordinator, spoke about the public outreach for the service changes on Routes 11, 444, and 52. Christine McFadden, Manager of Scheduling, presented the June service changes for Route 52 and also the October system-wide service changes. Mr. Lasher spoke about the early public engagement for the service changes and the feedback received from the public workshops to date. In addition, he outlined the final public outreach planned for July through October 4th leading up to the service changes. The Committee had a few questions on the proposed changes to which Mr. Lasher responded.

## PUBLIC COMMENT

There were no public comments.

## ACTION ITEMS

Approval of Minutes – Ms. Olden made a motion, seconded by Ms. DiPietrantonio to approve the minutes of the April 19, 2016 meeting. The motion passed unanimously.

Ulmerton Road Park & Ride – Henry Lukasik, Director of Maintenance, delivered a presentation on site improvements for the Ulmerton Road Park & Ride. He presented background information on the facility and its current condition. He explained that as a result of the building's current state of disrepair, PSTA, with support from the Federal Transit Administration (FTA) and Florida Department of Transportation (FDOT), decided the facility should be demolished. Mr. Lukasik described the planned site renovations and indicated that an Invitation for Bid (IFB) was issued with six contractors responding. Jam 5:20 Inc. was selected as the most responsive, responsible, and lowest cost supplier. He noted that the total price for this project is \$200,000; \$100,000 funded by FDOT and \$100,000 funded by PSTA.

The Committee discussed marketing opportunities for the new Park & Ride and had questions about Americans with Disabilities Act (ADA) accessibility and the cost of repairing the facility versus demolition. After Mr. Lukasik answered their questions, Ms. Lepik-Corrigan made a motion, seconded by Ms. DiPietrantonio to recommend approval of a one-time contract with Jam 5:20 Construction, Inc. for the Ulmerton Road Park & Ride improvements for a not to exceed cost of \$200,000. There were no public comments. Motion passed unanimously.

## **FUTURE MEETING SUBJECTS**

The Committee was provided with a list of upcoming meeting subjects.

## **OTHER BUSINESS**

Mr. Bradford recognized Shelbie Harris who is retiring after 35 years with PSTA. He thanked the Scheduling staff for all their hard work on the service changes. Ms. Lepik-Corrigan relayed information about her experience at Countryside Mall and the lack of safe handicap access to sidewalks.

## **ADJOURNMENT**

The meeting was adjourned at 4:47 PM. The next meeting will be held on June 14th at 4:00 PM.

## ACTION ITEM



### 4B: October 2016 Service Improvements



**Action:** Recommend approval of October 2016 Service Improvements for final approval at PSTA Board meeting in June

**Staff Resource:** Cassandra Borchers, CDO  
Bob Lasher, External Affairs Officer  
Christine McFadden, Manager of Schedules  
Juan Luvian, Marketing and Sales Coordinator



### Background:

- In early 2015, PSTA embarked on a customer focused redesign of services in concert with the tenets of the Community Bus Plan and in light of fiscal constraints.
- Staff developed a multi-phase plan approach to systematically examine every route in the entire PSTA network to improve efficiencies and delivery of service to customers. This became the “Customer Oriented System Redesign” element of the Path Forward Strategic Plan:
  - Focus resources where transit works best
  - Identify transportation alternatives for affected customers (if needed)
  - Use a data-driven and customer sensitive approach
- PSTA’s ongoing effort is to enhance service to our customers while maintaining or improving overall system efficiency.
- In Phase 1 of the System Redesign, PSTA examined underperforming routes and recommended service adjustments.
- Phase 2 compromised the transformation of bus services in Downtown St. Petersburg from a hub to grid system and service increases on select routes.

### October Service Improvement Summary:

- Phase 3 will examine and make recommendations for the remainder of the PSTA network. Work for this phase includes:
  - Technical review of Community Bus Plan recommendations
  - Update of data used in performance analysis, as well as new data collection as needed
  - Extensive public outreach including engagement and information phases

- Two Phase Implementation (October 2016 and February 2017)

The results of this phase (to be implemented by 2017) will achieve many of the goals of the community bus plan within the existing resources of PSTA.

- The changes proposed for October are focused on North County with route improvement proposals for Safety Harbor, Palm Harbor, and the institution of seven day a week Jolley Trolley service for the first time from Clearwater through Dunedin to Tarpon Springs.
- Additional changes are focused on Mid-County including shortening routes to improve on-time performance and allow for targeted frequency improvements.
- Staff has met with the union and local jurisdictions to review proposed changes.
- Public meetings will be held May 10 -16, 2016 in Oldsmar, Dunedin, Tarpon Springs, St. Petersburg, and Clearwater. Public hearings are scheduled for June 7th in Clearwater and June 18th in St. Petersburg.
- Staff will report on the proposed changes and comments received from the public.
- After the October service changes are approved (at the June Board Meeting) staff will turn our attention to South County and finishing Mid-County changes for a February service change.

**Fiscal Impact:**

- Overall, service improvements for October 2016 are expected to be budget-neutral.
- 

**Attachments:**

1. PowerPoint
2. Route Change Descriptions
3. Public Comments (to follow)



# October 2016 Service Improvements

System Redesign

Transit Riders Advisory Committee

Planning Committee

June 14 & 15, 2016

Pinellas Suncoast Transit Authority (PSTA)

St. Petersburg, Florida





# Goals of the 2013 Bus Plan

- Wide scale community engagement “Tell us what do you want”
- Mold the bus network to better serve the economy and needs of our community
- Create a thoughtful, phased plan to suit a variety of funding scenarios
- Comprehensive plan development designed to maximize previous efforts



**Pinellas**  
community  
*bus plan*

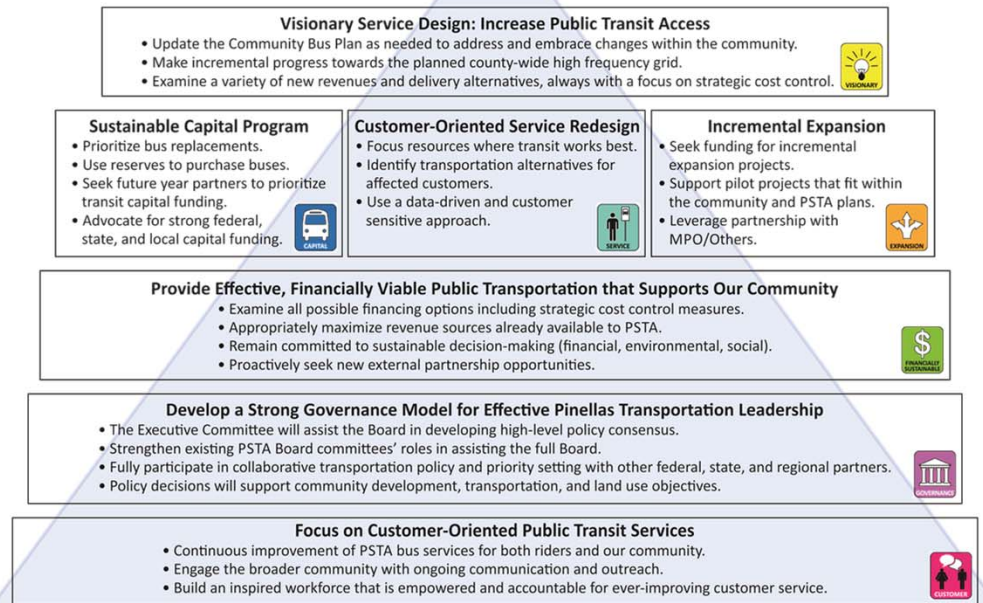


# May 2015 Strategic Direction

- Financial Stewardship
  - 5-year Balanced Budget Process
  - Increased Revenues
  - Decreased Expenses
- Sustainable Capital Program
- Service Redesign
- Incremental Expansion

## PATH FORWARD

**Mission: PSTA provides safe, convenient, accessible and affordable public transportation services for Pinellas County residents and visitors, and supports economic vitality, thriving communities, and an enhanced quality of life.**







## Where Are We Going?

- Original 10-Phase Plan Now 3-Phase Plan:
  1. October 2015 – Inefficient Routes Eliminated
  2. February 2016 – Downtown St. Pete Grid Network
  3. Efficiency Improvements throughout County
    - a. October 2016 – North and Mid-County
    - b. February 2017 – South and Mid- County
- Budget/System Efficiencies Allow for Small **Increases** in services over time.
- Additional Improvements to Follow:
  - Central Avenue BRT/ Downtown St. Pete Circulation
  - Clearwater Beach-TIA Express



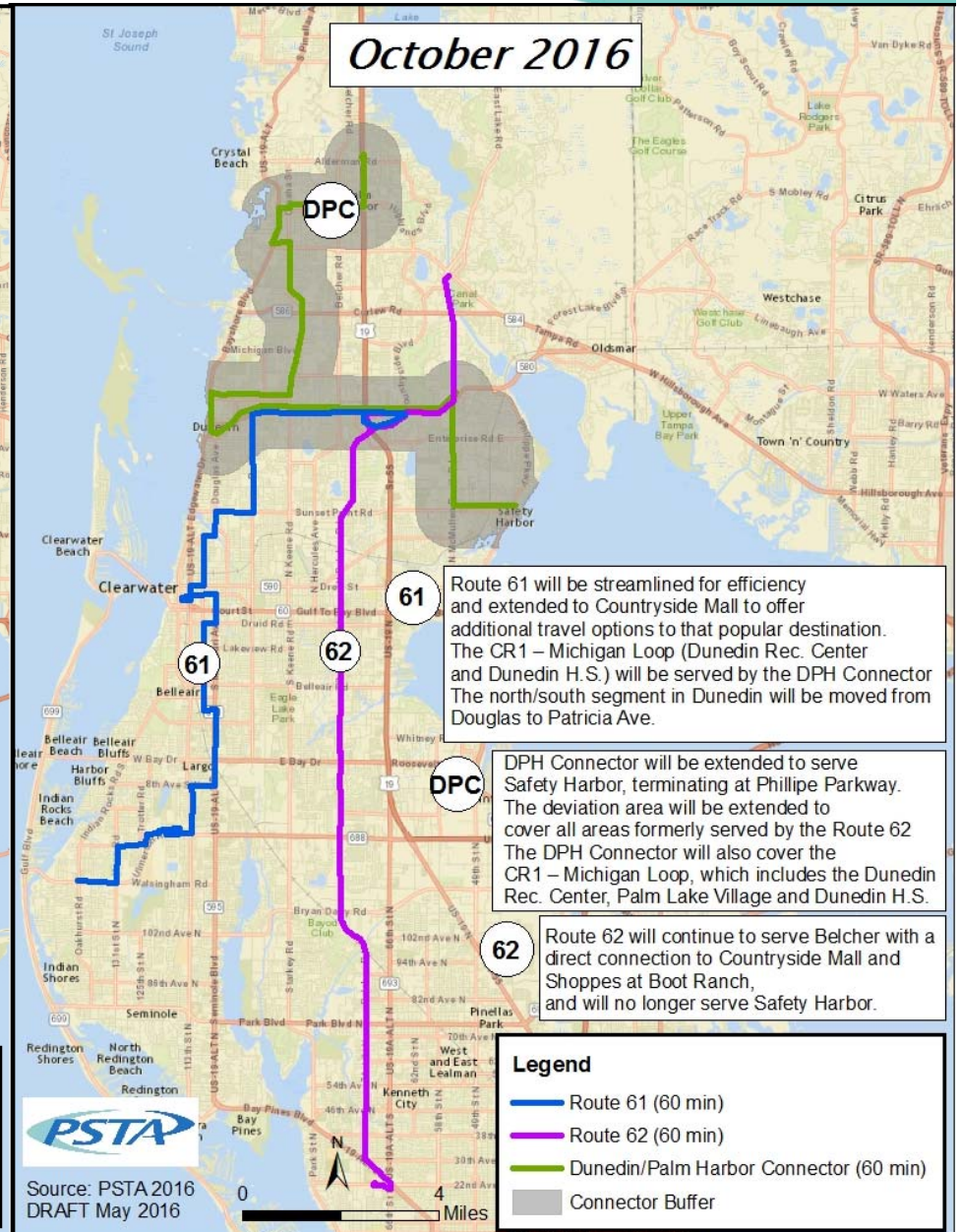
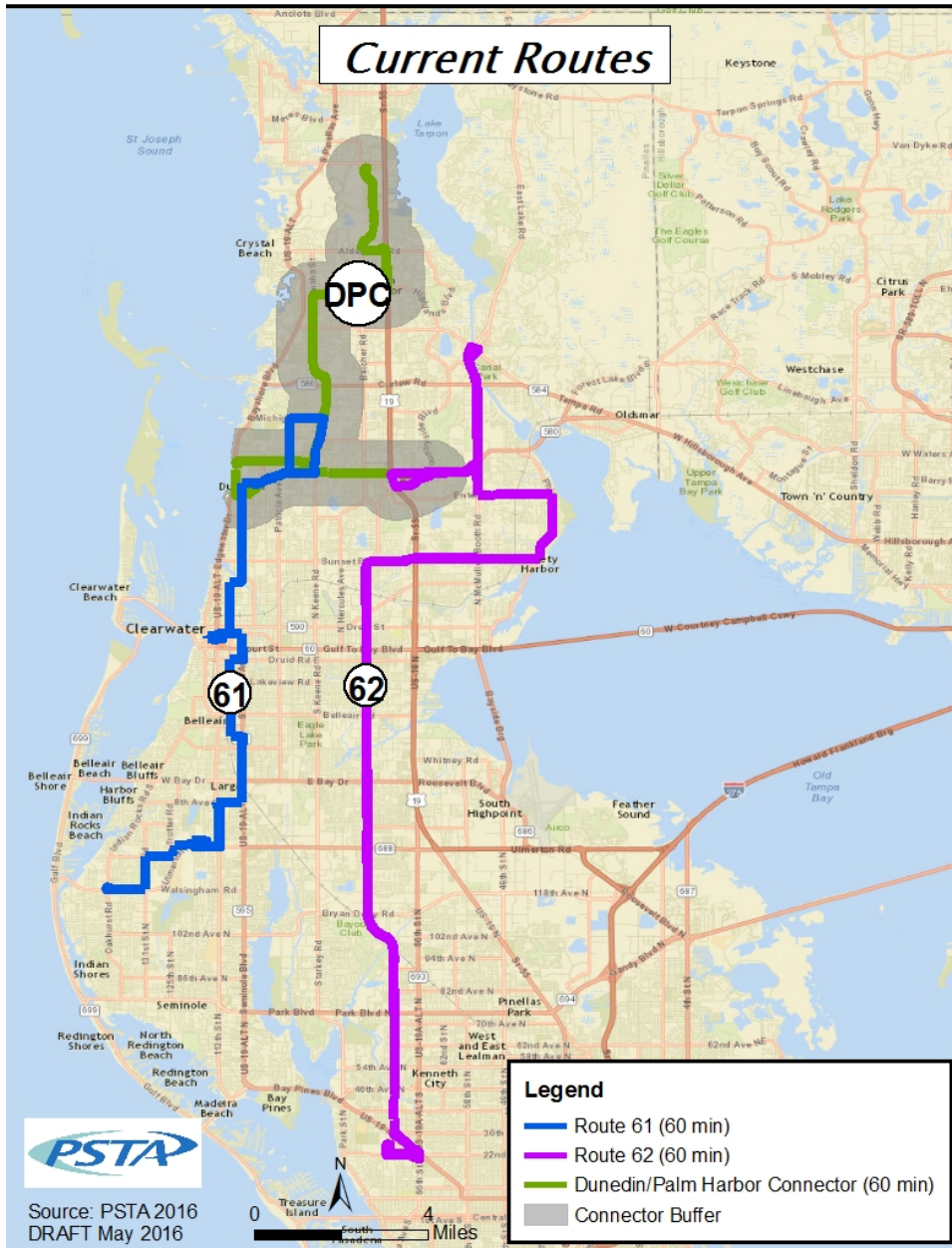
## Where Are We Going?

**By 2017 Some New Revenue Bus Plan Principles Will Be Achieved:**

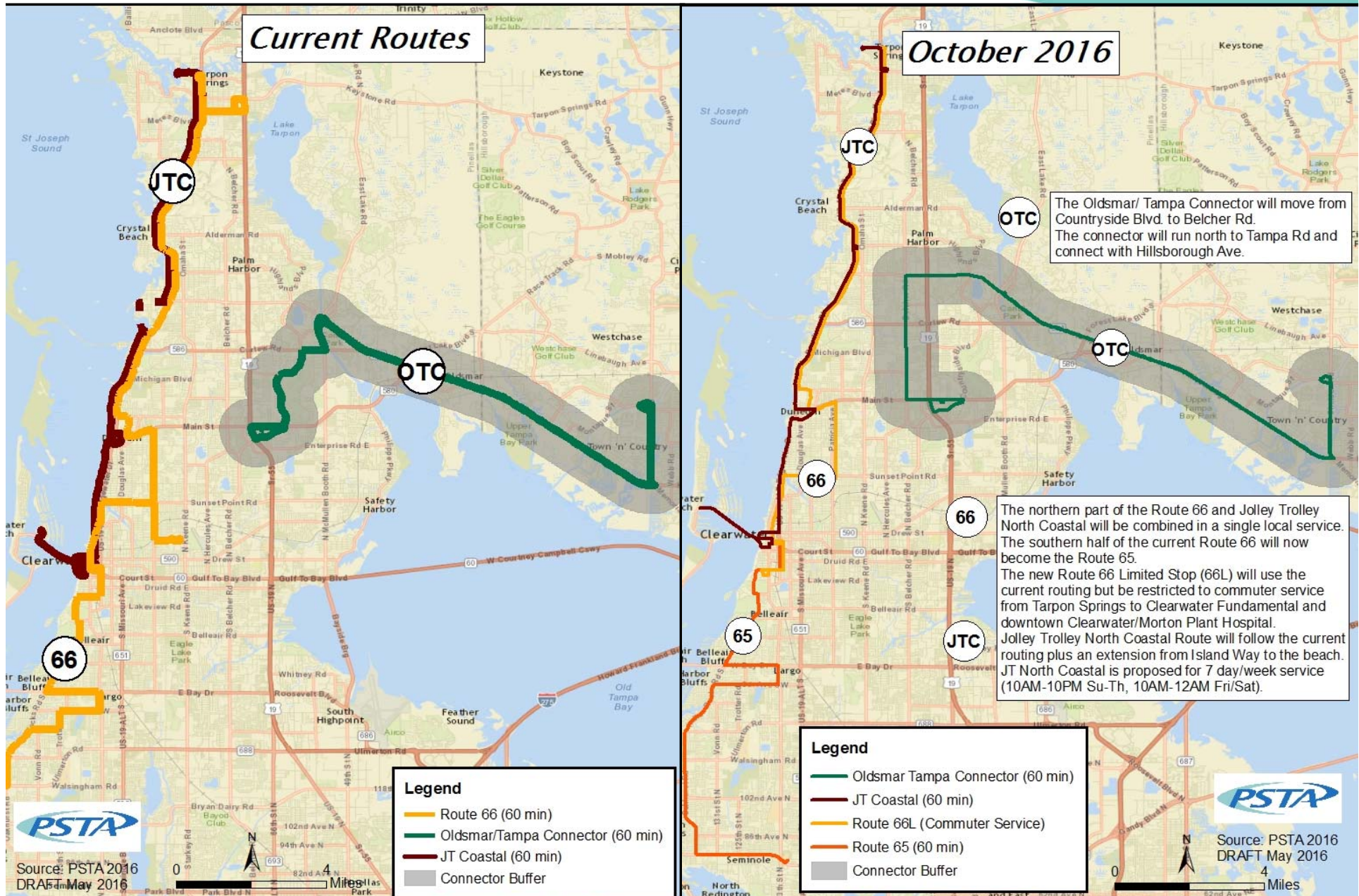
-  Increase frequencies to 15 minutes or better on Core and Frequent Local routes
-  Create efficient grid network that maximizes resources and service delivery
-  Improve overall span of service
-  Improve weekend service coverage



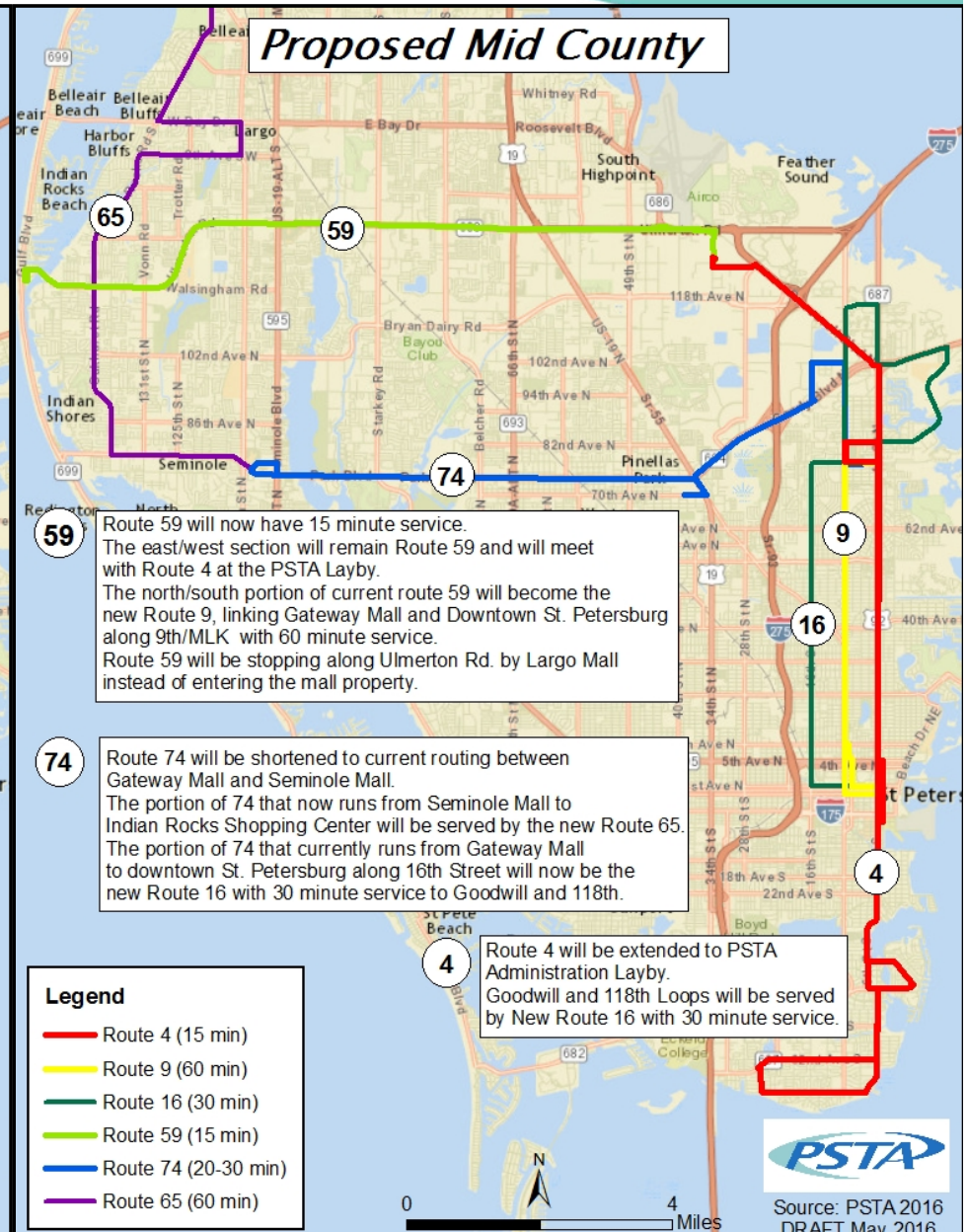
# Routes 61, 62 & DPC



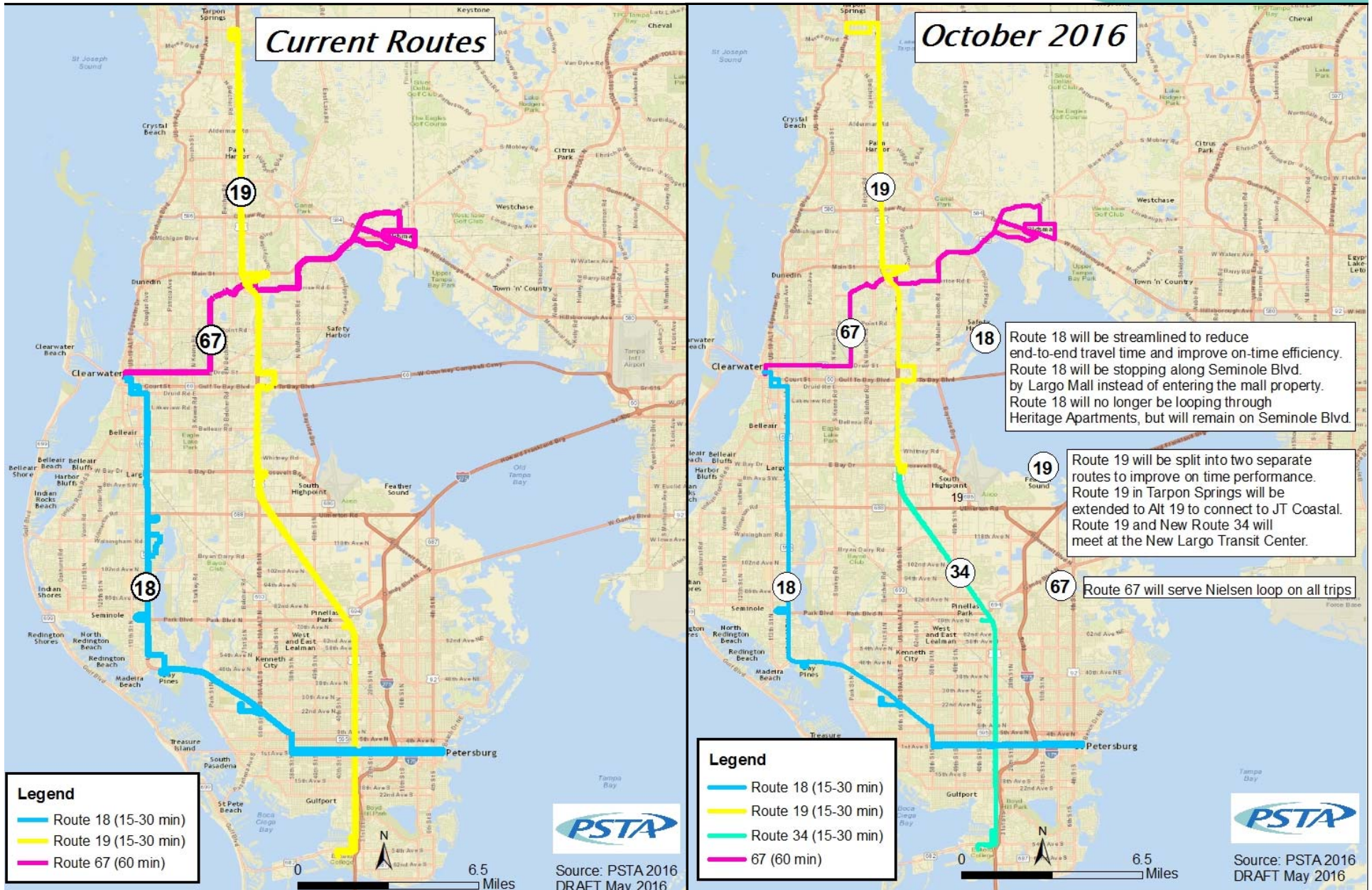
# Routes 66, JT & OTC



# Mid-County



# Routes 18, 19 & 67





# Early Engagement and Public Workshops

- Internal Coordination
- City/County Staff to Staff Coordination
- Workshops:
  - 5/10/16, 5:30 - 7:00 PM      Oldsmar Library, TECO Hall
  - 5/11/16, 6:00 - 7:30 PM      Dunedin, Hale Senior Center
  - 5/12/16, 6:00 - 7:30 PM      Tarpon Springs Rec. Center
  - 5/14/16 9:30 - 11:00 AM      PSTA Auditorium
  - 5/16/16 5:00 – 6:30 PM      North Greenwood Rec. Center

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- 6/7/16\* 5:30-7:30 PM      Clearwater East Library
- 6/18/16\* 11:30 AM – 12:30 pm      North Community Library

\*Workshop and Public Hearing



## Comments Received to Date

- #1 COMMENT: Keep 18 & 59 in Largo Mall
- Like new Route 61 routing in downtown Dunedin & to Countryside Mall
- Don't move service from Douglas Ave, need connection to Jays Stadium and Hale Center – Have JT Coastal do it
- Requested N/S Connection on Patricia between 580/Main and Gulf-to-Bay
- Later service on Route 78
- Keep 18 in Heritage Village
- Extend new Route 9 to PSTA Layby
- New Route 16, 60 minute service not enough
- Bring Back East Lake Connector



# Final Outreach – Public Information

## July – September

- Development of training and public engagement materials
- Internal training for Operators, Customer Service and Ambassadors

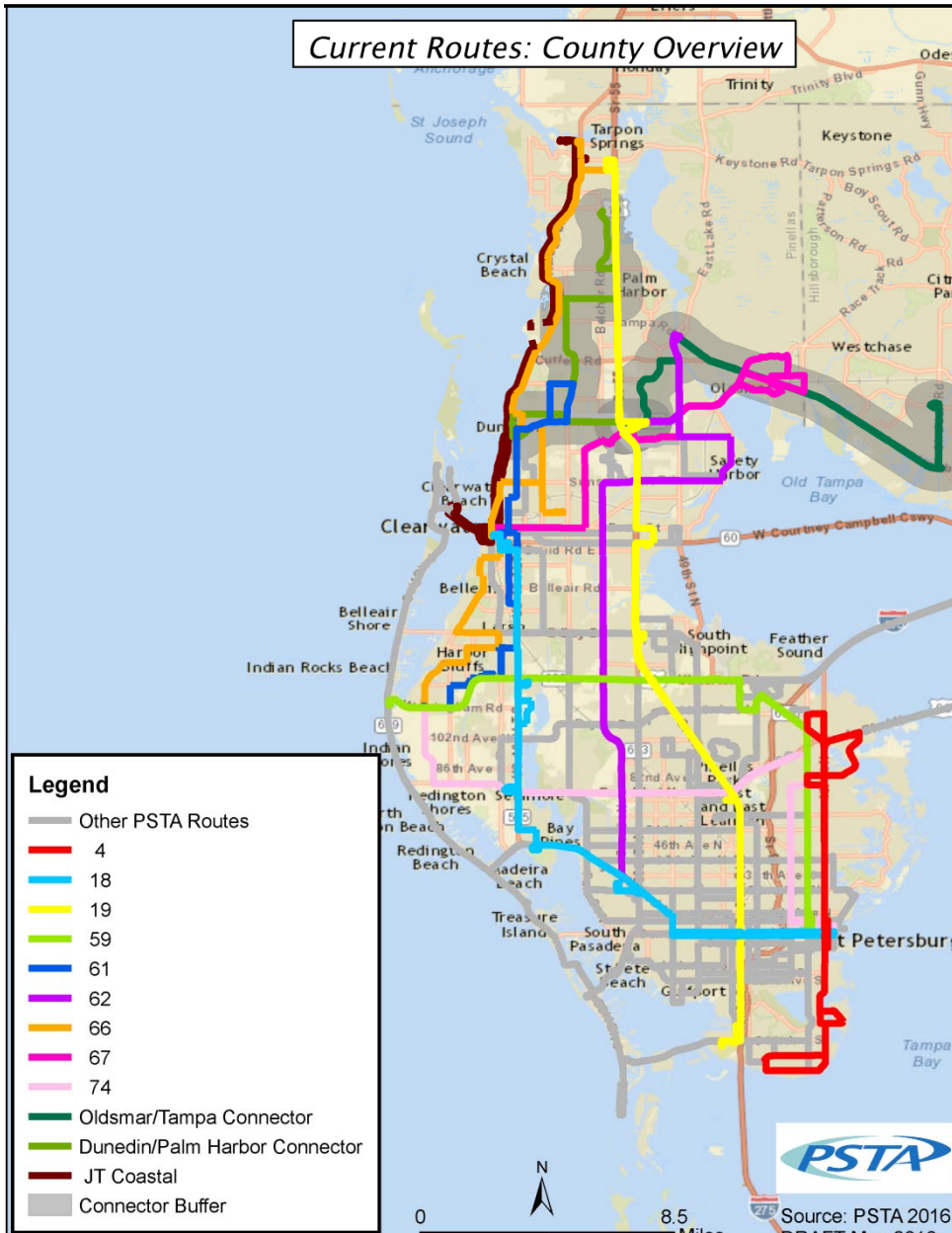
## Week prior to service change: September 25<sup>th</sup>- October 4<sup>th</sup>, 2016:

- Staff outreach to riders with booklets at major transfer facilities (34th Layby, Clearwater [Park St.], Countryside Mall, Gateway Mall)
- Outreach will include three-hour ambassador shifts, which will be staggered throughout the day and week to ensure maximum exposure to majority of riders
- On-board Ambassadors, if needed

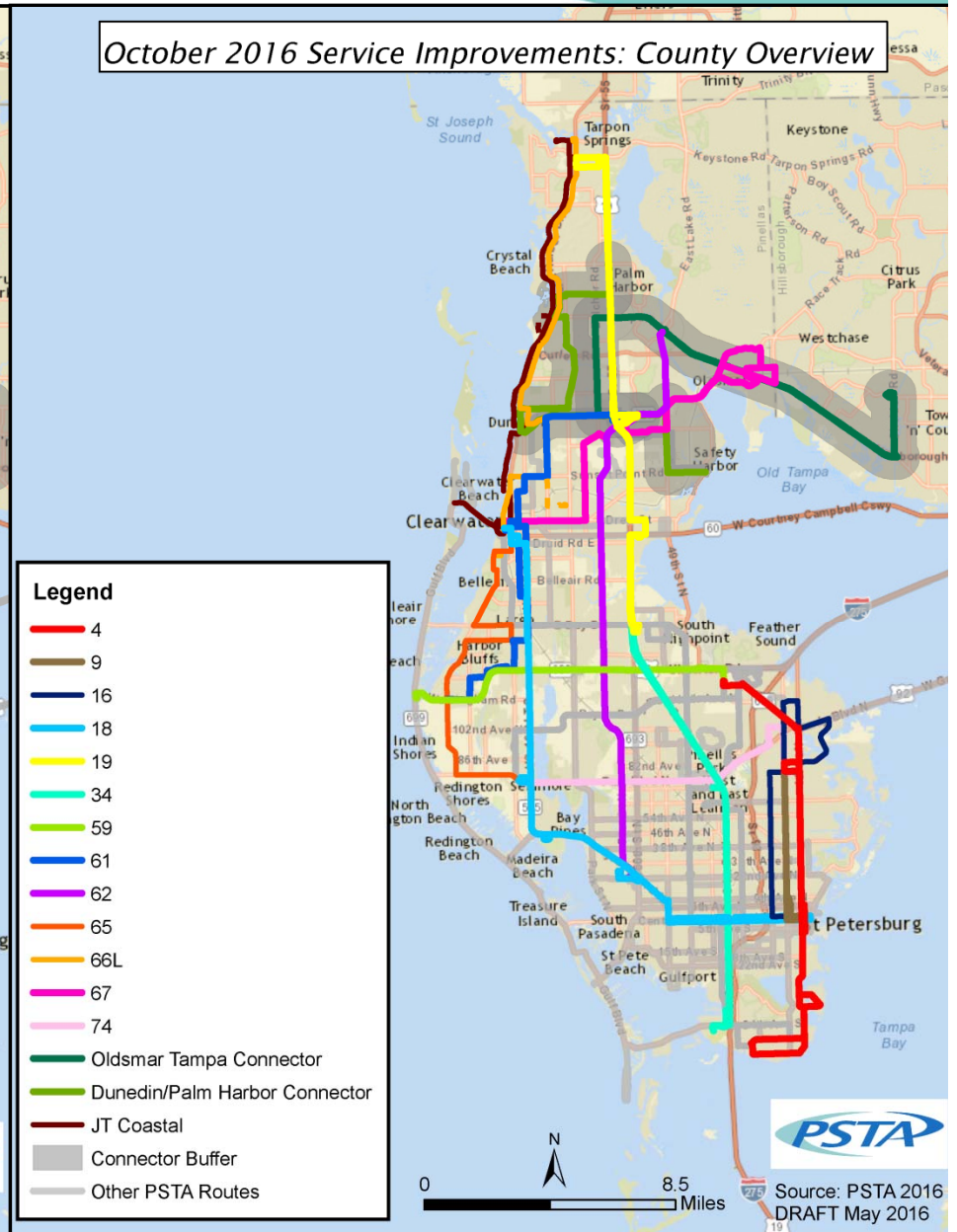


# Overview

Current Routes: County Overview



October 2016 Service Improvements: County Overview



## October 2016 Service Change Route Descriptions

- **Route 4**

*Streamlined to reduce travel time and better connection with Route 59*

- Extended to PSTA Administration Layby
- Goodwill and 118<sup>th</sup> Loops now served by New Route 16 with 30 minute service

- **New Route 9**

*New name for southern end of current Route 59*

- Replaces North/South Section of Route 59 traveling on MLK
- Will run 60 minute service between Gateway Mall and Downtown St. Petersburg

- **New Route 16**

*New name for southern end of current Route 74*

- Replaces North/South Section of Route 74 traveling on 16<sup>th</sup> Street North
- Will serve Goodwill and 116<sup>th</sup> Ave North Loop – previously on the Route 4
- Will run 30 minute service between Gateway Mall and downtown St. Petersburg

- **Route 18**

*Streamlined to reduce end-to-end travel time and improve on-time efficiency*

- Will be stopping along Seminole Blvd. by Largo Mall instead of entering the mall property
- Will no longer be looping through Heritage Apartments, but will remain on Seminole Blvd.

- **\*Route 19/\*Route 34 (new)**

*Route 19 will be split into two separate routes to improve on time performance*

- Route 19 in Tarpon Springs will be extended to Alt 19 to connect to JT Coastal
- Route 19 and New Route 34 will meet at the New Largo Transit Center

- **New Route 34**

*New name for southern end of current Route 19 after split at Largo Transit Center*

- Will provide service along 34th Street including Grand Central Station and Eckerd College

- **\*Route 59/\*Route 9 (new)**

*Route 59 will be split to improve on time performance with headways boosted to 15 minutes and will be streamlined to reduce end-to-end travel time and improve on-time efficiency*

- East/West section will remain Route 59 and meet with Route 4 at the PSTA Layby (Improved E/W frequencies to match Route 4 – every 15 minutes)
- North/South portion of current route 59, will become the NEW Route 9 linking Gateway Mall and Downtown St. Petersburg along 9<sup>th</sup>/MLK with 60 minute headways
- Will be stopping along Ulmerton Rd. by Largo Mall instead of entering the mall property

Updated: May 24, 2016

- **Route 60 (no change)**
- **Route 61**  
*Streamlined for efficiency and extended to Countryside Mall to offer additional travel options to that popular destination*
  - CR1 – Michigan Loop (Dunedin Rec. Center and Dunedin H.S.) will be served by the DPH Connector
  - Moving north/south segment in Dunedin from Douglas to Patricia Ave.
- **Route 62/ \*Dunedin/PH Connector**  
*Route 62 will be streamlined to improve efficiency and shorten travel times*
  - Route 62 will continue to serve Belcher with a direct connection to Countryside Mall and Shoppes and Boot Ranch; will no longer serve Safety Harbor
  - DPH Connector will be extended to serve Safety Harbor, terminating at Phillipe Parkway. The deviation area will be extended to cover all areas formerly served by the Route 62
- **New Route 65**  
*Replaces southern half of current Route 66 and a portion of current Route 74*
  - Will operate from Park Street Terminal south to Indian Rocks Shopping Center (southern leg of current Route 66)
  - Continues from Indian Rocks Shopping Center to Seminole Mall (currently served by Route 74)
- **\*Route 66/\*Route 65 (new)/\*JT North Coastal**  
*Route 66 will be split into two routes to improve on time performance*
  - The northern part of the Route 66 and Jolley Trolley North Coastal will be combined in a single local service
  - The southern half of the current Route 66 will now become the Route 65
  - The new Route 66 Limited Stop (66L) will use the current routing but be restricted to commuter service from Tarpon Springs to Clearwater Fundamental and downtown Clearwater/Morton Plant Hospital
  - Jolley Trolley North Coastal Route will follow the current routing plus an extension from Island Way to the beach
  - JT North Coastal is proposed for 7 day/week service (10AM-10PM Su-Th, 10AM-12AM Fri/Sat)
- **Route 67**  
*Route 67 will serve Nielsen loop on all trips*
- **\*Route 74/\*Routes 16 & 65 (new)**  
*Will be shortened to current routing between Gateway Mall and Seminole Mall*
  - Portion of 74 that now runs from Seminole Mall to Indian Rocks Shopping Center will be served by the new Route 65
  - Portion of 74 that currently runs from Gateway Mall to downtown St. Petersburg along 16th Street will now be the new Route 16 with 30 minute service to Goodwill and 118th Loops

- **Route 76 (no change)**
- **Route 78 (no change)**
- **Dunedin/Palm Harbor Connector**  
*Extending service to cover areas in Safety Harbor and Dunedin that were formerly served by the Route 61 and Route 62*
  - DPH Connector will be extended to serve Safety Harbor, terminating at Phillipe Parkway
  - Will cover the CR1 – Michigan Loop, which includes the Dunedin Rec. Center, Palm Lake Village and Dunedin H.S.
- **\*Oldsmar/ Tampa Connector**  
*Slight route change to serve areas with higher demand*
  - Moving from Countryside Blvd. to Belcher Rd.
  - Will run north to Tampa Rd and connect with Hillsborough Ave.
- **JT North Coastal**  
*Combining with resources of the northern portion of Route 66*
  - 7 day service between Tarpon Springs Sponge Docks and Clearwater Beach (no longer ending at Island Estates)
  - Sunday thru Thursday service operating 10:00a.m. to 10:00p.m.
  - Friday and Saturday service operating 10:00a.m. to midnight
  - Friday night, all day Saturday and Sunday service to Ozona
- **JT Safety Harbor (no change)**

**ACTION ITEM**



**4C: Wheelchair Restraint System**



**Action:** Recommend Approval of a Contract for Seat/Securement Equipment Upgrades for 46 Buses with Gillig LLC for a Total Cost Not to Exceed \$242,000.

**CONSENT OR ACTION ITEM**

**Staff Resource:** Henry Lukasik, Dir. of Maintenance



**Background:**

- Last month, PSTA was notified by FDOT it was successful in being awarded discretionary grant funding under the state-allocated Federal Section 5310 Seniors & Individuals with Disabilities Capital Assistance Program.
- The basis of the grant application was to upgrade PSTA’s 46 2006 Gillig buses with replacement of the first row forward-facing flip seats with barriers, replacement of the wheelchair/scooter securement systems, and replacement of the integrated side-facing flip seats on both the curb side and street side of each bus.
- In April 2016, PSTA released an Invitation for Bid (IFB) soliciting competitive proposals from experienced, qualified, and capable vendors to supply the seating, securement, and barrier equipment being specified.
- The IFB was posted on PSTA’s website, DemandStar, and was requested by 44 suppliers.
- Of the 44 vendors, 36 did not offer seat/securement equipment, one did not have the seating/securement equipment available, four firms choose not to bid, one did not respond to the bid request, and two vendors submitted a response to the IFB.
- The two vendors who responded are as follows:

<b>Prevost</b>	<b>Gillig, LLC</b>
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- PSTA Procurement & Maintenance staff evaluated the submittals from both suppliers.
- As a result, Gillig, LLC., was selected as the lowest cost, most responsive and responsible bidder, and therefore, is recommended for contract award.



**Fiscal Impact:**

- Federal Transit Administration (FTA) Section 5310 Federal Share (80%)--\$193,600
- Florida Department of Transportation (FDOT) State Share (10%)—\$24,200
- PSTA Local Share (10%)—\$24,200

**Recommendation:**

- Recommend approval of a contract for seat/securement equipment for 46 buses with Gillig LLC., for a cost not to exceed of \$242,000.
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**Attachments:**

1. Contract

## SECTION 5: CONTRACT

### AGREEMENT TO FURNISH Wheelchair Restraint System

THIS AGREEMENT is made on June 22, 2016, by and between the Pinellas Suncoast Transit Authority (“PSTA”), an independent special district with its principal place of business located at 3201 Scherer Drive, St. Petersburg, Florida, and, Gillig LLC, (“Supplier”), a California Corporation with its principal place of business located at 25800 Clawiter Road Hayward, CA 94545 (collectively, the “Parties”).

WHEREAS, PSTA issued an Invitation for Bid No. 16-038B for Wheelchair Restraint System on April 18, 2016 (the “IFB”); and

WHEREAS, Supplier submitted a Bid Response to the IFB on or before May 17, 2016 (“Supplier’s Response”); and

WHEREAS, PSTA’s Board of Directors awarded the IFB to Supplier at its Board of Directors Meeting on June 22, 2016; and

WHEREAS the Parties wish to set forth the terms and conditions of their agreement.

NOW THEREFORE, the Parties in consideration of the mutual covenants and conditions set forth herein contained, the receipt and adequacy of which is hereby acknowledged, agree as follows:

1. RECITALS. The above recitals are true and correct and incorporated herein by reference.
2. CONTRACT DOCUMENTS. The “Contract Documents” shall mean and refer to this Agreement, the IFB and all exhibits attached thereto including all duly executed and issued addenda (attached hereto as **Exhibit A**), the Federal Transit Administration Contract Clauses (attached hereto as **Exhibit B**) and Supplier’s Response (attached hereto as **Exhibit C**). All of the foregoing are incorporated herein by reference and are made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities or conflicts between this Agreement and the Exhibits, this Agreement takes precedence over the exhibits and any inconsistency between exhibits will be resolved in the following order:

Exhibit A	The IFB
Exhibit B	Federal Transit Administration Contract Clauses
Exhibit C	Supplier’s Response
3. SCOPE OF SERVICES. Supplier, at the direction of PSTA, shall provide and deliver Wheelchair Restraint System modules to PSTA in accordance with the specifications and scope of work set forth in the IFB (the “Services”). Supplier acknowledges that it has read the specifications for the Services and understands them.
4. EFFECTIVE DATE AND TERM OF AGREEMENT. This Contract shall become effective on the date of award by PSTA’s Board of Director’s (“Effective Date”) This Contract is for one (1) year and two (2) one (1) year renewal periods.

## 5. TERMS OF PERFORMANCE.

5.01 Time for Completion. Supplier shall commence work under this Agreement immediately upon receipt of a written purchase order from PSTA, and shall complete delivery of the product specified therein within thirty (30) days of the date of any purchase order.

5.02 Representatives. Prior to the start of any work under this Agreement, Supplier shall designate a primary and alternate representative, who will have management responsibility for the Services and who have authority to act on technical matters and resolve problems with the Services and the Contract Documents, to PSTA in writing ("Supplier's Representative"). Such designation shall include the contact information (including phone numbers) of Supplier's Representative. PSTA will advise Supplier in writing of the personnel who will represent PSTA in the administration of the Contract Documents ("PSTA's Project Manager"). Such writing from PSTA may include the specific duties of each individual and each representative's limits of authority.

5.03 Non-exclusive Contract. PSTA specifically reserves the right to contract with other entities for the services and products described in the Contract Documents or for similar services and products if it deems, in its sole discretion, such action to be in PSTA's best interest.

5.04 Status Reports. Supplier shall submit written status reports to PSTA, upon request by PSTA, outlining the status of the Services performed to date and expected delivery and installation.

5.05 Reviews. Until full and final completion of the Services, final acceptance and installation of all deliverables, and the final payment therefore by PSTA, Supplier shall allow representatives of PSTA to visit the offices and other places of Supplier's work periodically without prior notice to monitor Supplier's work completed or progress.

5.06 Supplier Responsibility and Product Brand Specifications. Supplier shall provide services of first quality, and all work and workmanship associated with the Services must be in accordance with customary standards of the various trades and industries related to the Services. All energy storage systems provided by Supplier under this Agreement shall be made of Allison parts or approved equal. Supplier shall not substitute any parts, products, brands, or battery chemistry specified herein. The Services and all work associated therewith shall be high-quality in all respects. No advantage will be taken by Supplier in the omission of any part or detail of the Services. Supplier hereby assumes responsibility for all materials, equipment, and processes used in the Services.

5.07 Transport and Delivery; Risk of Loss; Core Units. Supplier shall be responsible for all transportation of to and from PSTA, FOB Destination to a PSTA location. Risk of loss of all equipment, parts, systems, and modules related to the Services shall remain with Supplier up to final delivery, installation, and acceptance by PSTA. PSTA reserves the right to retain all core units and nothing contained herein shall be construed as any right by Supplier for an exchange of PSTA's core units or any payment to Supplier for core units by PSTA.

5.08 Compliance with Laws. Supplier shall be solely responsible for compliance with all federal, state, county, and local laws, rules and/or regulations, and lawful orders of public authorities including those set forth in this Agreement and that, in any manner, could bear on the Services including, but not limited to all rules and regulations related to safety and compliance therewith. PSTA and PSTA's Project Manager will communicate directly with Supplier's Representative and shall have no authority to direct, oversee, or instruct Supplier's employees, Subcontractors, or

materialmen, or any other individuals performing the Services. Omission of any applicable laws, ordinances, rules, regulations, standards or orders by PSTA in the Contract Documents shall not relieve Supplier of its obligations to comply with all laws fully and completely. Upon request, Supplier shall furnish to PSTA certificates of compliance with all such laws, orders and regulations. Supplier shall be responsible for obtaining all necessary permits and licenses required for performance and completion of the Services.

6. COMPENSATION. In consideration of Supplier's faithful performance of the Contract Documents, PSTA agrees to pay Supplier pursuant to the unit prices set forth in **Exhibit C**. Payment shall be made only for services which are actually rendered to PSTA and systems and parts which are delivered, installed, and accepted by PSTA. Supplier shall submit invoices to PSTA no later than the fifteenth (15) day of the month immediately following the month in which the services were performed and/or parts delivered. PSTA will make payment in accordance with the Florida Prompt Payment Act.

6.01 Invoices. All invoices shall be submitted in accordance with the Florida Prompt Payment Act with all details prescribed by PSTA, and delivered to the following address:

Pinellas Suncoast Transit Authority  
Attention: Finance Department/Accounts Payable  
Purchase Order or Contract #: \_\_\_\_\_  
3201 Scherer Drive  
St. Petersburg, Florida 33716  
Or via E-Mail : Accountspayable@psta.net

6.02 Payment Due Date. Payment due date is calculated from the date PSTA's Accounts Payable Accountant has received and accepted the invoice pursuant to the Florida Prompt Payment Act. Payment due date for purchase of goods or services other than construction services is net forty-five (45) days from the accepted date. All invoices must have the PSTA Purchase Order Number on them in order to be considered a proper invoice.

6.03 Disputed Invoices. In the event of a disputed invoice, only that portion so contested will be withheld from payment and the undisputed portion shall be due and payable on the terms set forth herein.

6.04 Subcontractor Payments. In accordance with 49 CFR Part 26.29, Supplier shall pay each subcontractor for satisfactory performance of its contract with the subcontractor no later than thirty (30) days from the receipt of each payment Supplier receives from PSTA. Supplier shall further return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Supplier shall include as part of its contract or agreement with each subcontractor for work and material a "Prompt Payment Clause". The Prompt Payment Clause shall require payment to all Subcontractors, not only DBEs, for all labor and material for work completed within thirty (30) days of receipt of progress payments from PSTA for said work. The Prompt Payment Clause shall further stipulate the return of retainage within 30 days after the subcontractor achieves the specified work as verified by payment from PSTA.

6.05 Disputes with Subcontractor Payments. Any disputes that arise regarding the satisfactory completion of work by a subcontractor may be brought to the attention of PSTA, who will make a determination. Any delay or postponement of payment from the above-referenced time frame may

occur only for good cause following written approval from PSTA. This clause applies to both DBE and non-DBE Subcontractors.

6.06 Failure to Abide by DBE Requirements. Failure by Supplier to carry out the requirements of PSTA's DBE Program and the requirements of 49 CFR Part 26, and/or timely return of retainage, without just cause, is a material breach of this Agreement, which may result in PSTA withholding payment from Supplier until all delinquent payments have been made (no interest will be paid for the period that payment was withheld), termination of this Agreement, or other such remedy as PSTA deems appropriate.

7. MODIFICATION OF CONTRACT DOCUMENTS. The Contract Documents, including the scope, specification, and details of the Services may only be modified by written agreement of the Parties.

7.01 Changes to the Services. PSTA may at any time, by written order, make changes within the scope of the work to be performed by Supplier under the Contract Documents. However, no such written order shall serve to increase the unit prices Bid, the Contract Total, or give Supplier any claim for monies that would be in addition to unit prices Bid or the Contract Total. If any such change causes an increase or decrease in the estimated cost of, or the time required for, the performance of any part of the work under the Contract Documents, whether or not changed by the order, Supplier shall notify PSTA within thirty (30) days in writing. In the case of an increase to the unit prices or the Contract Total, the written notice shall state in all capital, bold letters that PSTA's written order would result in an increase in the unit prices and/or the Contract Total. Such notice must be submitted and approved by PSTA's Board of Directors prior to performing any work. Any change in the Contract Total must be approved by PSTA's Board of Directors and Supplier shall not be entitled to any compensation for such work unless and until approved by PSTA's Board of Directors.

7.02 No Stoppage of Work. Notwithstanding the foregoing, nothing in this clause shall excuse Supplier from proceeding with the Agreement as changed except for those changes which would increase the unit prices Bid or the Contract Total.

7.03 No Increase in Costs. No services for which an additional cost or fee will be charged by Supplier shall be furnished without the prior express written authorization of PSTA. Any increase in costs which would serve to increase the Contract Total must be approved by PSTA's Board of Directors before such costs are incurred.

7.04 Representative. PSTA's Project Manager, Director of Finance, or Chief Executive Officer are the only PSTA representatives authorized to make changes within this Agreement, and only if such change does not serve to increase the Contract Total or the scope of services. Any instructions, written or oral, given to Supplier by someone other than the PSTA designated representative that represent a change in the Services or any of its terms, will not be considered as an authorized change. Any action on the part of Supplier taken in compliance with such instructions will not be grounds for subsequent payment or other consideration in compliance with the unauthorized change.

8. WARRANTIES AND COVENANTS.

8.01 Patent, Trademark, Copyright, and Trade Secret. Supplier warrants that the Services, and all goods and services associated therewith do not infringe on any patent, trademark, copyright or trade secret of any third parties and agrees to defend, indemnify and hold PSTA, its officers, agents, employees, trustees and its successors and assigns, harmless from and against any and all liabilities,

loss, damage or expense, including, without limitation, court costs and reasonable attorneys' fees, arising out of any infringement or claims of infringement of any patent, trade name, trademark, copyright or trade secret by reason of the sale or use of any goods or services purchased under this Agreement. PSTA shall promptly notify Supplier of any such claim. PSTA makes no warranty that the production, sale or use of goods or services under this Agreement will not give rise to any such claim and PSTA shall not be liable to Supplier for any such claim brought against Supplier.

8.02 Covenants against Gratuities. Supplier warrants that he or she has not offered or given gratuities (in the form of entertainment, gifts, or otherwise) to any official or employee of PSTA with a view toward securing favorable treatment in the awarding, amending, or evaluating Supplier's performance under this Agreement.

8.03 Warranty. Supplier hereby warrants and guaranties that all systems, modules, and parts delivered under this Agreement will be free from any and all defects and fit for the purpose(s) intended. During the Warranty Period, Supplier shall fully correct and/or replace all parts and provide for all labor associated with such correction and replacement upon written notice from PSTA. The obligations contained in this provision shall survive termination of this Agreement, however terminated.

9. ASSIGNABILITY AND SUBCONTRACTING. The terms and provisions of the Contract Documents shall be binding upon PSTA and Supplier, their respective partners, successors, heirs, executors, administrators, assigns and legal representatives.

9.01 Written Approval Required. The rights and obligations of Supplier may not be transferred, assigned, sublet, mortgaged, pledged or otherwise disposed of or encumbered in any way without PSTA's prior written consent. Supplier may subcontract a portion of its obligations to other firms or parties but only after having first obtained the written approval of the subcontractor by PSTA.

9.02 Responsibility for Subcontractors. If Supplier's assignee or subcontractor fails to perform in accordance with the terms of its assignment or subcontract, Supplier shall complete or pay to have completed the work which the assignee or subcontractor failed to complete at no additional cost to PSTA. In the event of any noncompliance by any assignee or Subcontractors, Supplier shall be directly and wholly responsible for the noncompliance of its assignee or subcontractor and shall bear all attributable costs.

9.03 Assignment by PSTA. PSTA may assign its rights and obligations under the Contract Documents to any successor to the rights and functions of PSTA or to any governmental agency to the extent required by applicable laws or governmental regulations or to the extent PSTA deems necessary or advisable under the circumstances.

9.04 E-Verify. Supplier shall utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of: (a) all persons employed by Supplier throughout the term of this Agreement; and (b) all persons, including Subcontractors, retained or hired by Supplier, regardless of compensation, to perform work on the services provided pursuant to the Contract Documents.

9.05 Provision for other Governmental Entities. Unless otherwise stated in Supplier's Response, Supplier agrees to make the unit prices in Supplier's Response available to any other governmental entity, should any such governmental entity desire to purchase under the terms and conditions of the Contract Documents. For purposes of this section, "governmental entity" shall mean all State of Florida agencies, the legislative and judicial branches, political subdivisions, counties, school boards,

community colleges, municipalities, transit authorities, special districts, or other public agencies or authorities.

10. DELAY IN PERFORMANCE/FORCE MAJEURE.

10.01 Time of the Essence. The timely receipt of the Services and all deliverables to PSTA is essential. If the Services and all deliverables associated therewith are not received on time, PSTA may cancel the unfilled portion of this Agreement for cause, purchase substitute services elsewhere, and recover from Supplier any increased costs and damages thereby incurred by PSTA.

10.02 Force Majeure. Supplier shall be entitled to a reasonable extension of time from PSTA for the delays resulting from damage to Supplier's and/or PSTA's property caused by fire, lightning, earthquakes, tornadoes, and other extreme weather conditions, power failures, riots, acts of war, strikes or lockouts beyond the control of Supplier and its Subcontractors ("Force Majeure"). Any delay other than one mentioned above shall constitute a breach of Supplier's obligations under the Contract Documents.

10.03 Unavoidable Delay. If delivery of the Services, and all deliverables thereunder, is unavoidably delayed, PSTA may, in its sole discretion, extend the time for completion for a determined number of days of excusable delay. A delay is unavoidable only if the delay was not reasonably expected to occur in connection with or during Supplier's performance; was not caused directly or substantially by negligent errors, omissions, or mistakes of Supplier, its Subcontractors, or its suppliers or their agents; was substantial; and, in fact, caused Supplier to miss delivery dates and could not adequately have been guarded against.

10.04 No Damages for Delay. Supplier shall not be entitled to any claim for damages on account of hindrances or delays in the work from any cause whatsoever, including any delays or hindrances caused by PSTA. This paragraph shall include, but not be limited to, any actions which result in delays in scheduling, substantial changes in scope of the Services or substantial increases in the costs of performing the work under the Contract Documents.

10.05 Notification. Supplier will notify PSTA as soon as Supplier has, or should have, knowledge that an event has occurred which will delay completion of the Services. Within five (5) working days, Supplier will confirm such notice in writing, furnishing as much detail as is available and including any request for extension of time. Supplier shall supply, as soon as such data is available, any reasonable proofs that are required by PSTA to make a decision on any request for extension. PSTA will examine the request and any documents supplied by Supplier and will determine if Supplier is entitled to an extension and the duration of such extension. PSTA will notify Supplier of its decision in writing. It is expressly understood and agreed that Supplier will not be entitled to any extension and the granting of such extension is in the sole discretion of PSTA. It is further expressly understood that Supplier shall not be entitled to any damages or compensation, and will not be reimbursed for any losses, on account of delays resulting from any cause.

11. TERMINATION OF AGREEMENT. This Agreement may be terminated with or without cause in accordance with the provisions below.

11.01 Without Cause. For and in consideration of \$10.00, if PSTA determines that it is in its best interest to do so, PSTA may terminate this Agreement without cause upon thirty (30) days' written notice to Supplier. Any such termination shall be without any penalty or expense to PSTA. If PSTA terminates this Agreement pursuant to this subsection, Supplier shall promptly submit to PSTA its

costs to be paid on work performed up to the time of termination. If Supplier has any property belonging to PSTA in its possession, Supplier shall account for the same and dispose of it as directed by PSTA, or return to PSTA.

11.02 With Cause. PSTA may terminate this Agreement with cause at any time immediately upon written notice to Supplier, if: (1) Supplier fails to fulfill or abide by any of the terms or conditions specified in the Contract Documents; (2) Supplier fails to perform in the manner called for in the Contract Documents; or (3) Supplier does not provide services in accordance with the requirements of the specifications in the Contract Documents. In its sole discretion, PSTA may allow Supplier an appropriately short period of time in which to cure a defect in performance or non-performance. In such case, PSTA's written notice of termination to Supplier shall state the time period in which cure is permitted and other appropriate conditions, if applicable. Supplier may terminate this Agreement for cause if PSTA fails to fulfill or abide by any duties or conditions specified in the Contract Documents, provided that Supplier must first provide notice of the alleged breach to PSTA and give PSTA thirty (30) days written notice to cure the alleged breach. If PSTA cures the alleged breach or is making a good faith effort to cure said breach during the thirty (30) day cure period, Supplier may not terminate this Agreement.

11.03 Re-procurement. Should this Agreement be terminated by PSTA for cause under this Section, Supplier shall be liable for all expenses incurred by PSTA in re-procuring elsewhere the same or similar items or services offered by Supplier.

11.04 Force Majeure. If it is later determined by PSTA that Supplier's failure to perform was a result of a Force Majeure, PSTA may allow Supplier to continue performance under a new time for performance or treat the termination as if terminated without cause under Section 11.01 of this Agreement.

11.05 Appropriation. In the event PSTA, in its sole discretion, determines that sufficient budgeted funds are not available to appropriate for payments due to Supplier under this Agreement, PSTA shall notify Supplier of such occurrence and this Agreement shall terminate on the last day of the current fiscal period without any penalty or expense to PSTA.

11.06 Waiver of Remedies for any Breach. In the event that PSTA elects to waive its remedies for any breach by Supplier of any covenant, term or condition of this Agreement, such waiver by PSTA shall only be valid if set forth in writing and shall not limit PSTA's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Agreement.

## 12. DISPUTES, BREACHES, DEFAULTS, OR OTHER LITIGATION.

12.01 Disputes. Disputes raised by Supplier which are not resolved amicably by the Parties shall be decided in writing by PSTA's Director of Procurement. This decision shall be final and conclusive unless within ten (10) days from the date of receipt of its copy, Supplier mails or otherwise furnishes a written appeal to PSTA's Chief Executive Officer. In connection with any such appeal, Supplier shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of PSTA's Chief Executive Officer shall be final and binding upon Supplier and Supplier shall abide by the decision.



12.02 Performance During Dispute. Unless otherwise directed by PSTA, Supplier shall continue performance under this Agreement while matters in dispute are being resolved.

12.03 Claims for Damages. Should Supplier suffer injury or damage to person or property because of any act or omission of PSTA or of any of its employees, agents or others for whose acts it is legally liable, a claim for damages therefore shall be made in writing to PSTA within ten (10) days after the first observance of such injury or damage, or shall be forever barred.

12.04 Rights and Remedies. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by PSTA or Supplier shall constitute a waiver of any right or duty afforded any of them under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

12.05 Attorneys' Fees. In the event of legal action or other proceeding arising under this Agreement, PSTA shall be entitled to recover from Supplier all its reasonable attorneys' fees and costs incurred by PSTA in the prosecution or defense of such action, or in any post-judgment or collection proceedings and whether incurred before suit, at the trial level or at the appellate level. This shall include any bankruptcy proceedings filed by or against Supplier. PSTA also shall be entitled to recover any reasonable attorneys' fees and costs incurred in litigating the entitlement to attorneys' fees and costs, as well as in determining the amount of attorneys' fees and costs due to PSTA. The reasonable costs to which PSTA will be entitled include costs that are taxable under any applicable statute, rule, or guideline, as well as costs of investigation, copying costs, electronic discovery costs, mailing and delivery charges, costs of conducting legal research, consultant and expert witness fees, travel expenses, court reporter fees and mediator fees, regardless of whether such costs are taxable under any applicable statutes, rule or guideline.

### 13. INDEMNIFICATION

13.01 Indemnification. The parties recognize that Supplier is an independent supplier. Supplier agrees to assume liability for and indemnify, hold harmless, and defend PSTA, its board members, officers, employees, agents and attorneys of, from, and against all liability and expense, including reasonable attorneys' fees, in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, arising out of the execution, performance, nonperformance, or enforcement of this Agreement, whether or not due to or caused by the negligence of PSTA, its board members, officers, employees, agents, and/or attorneys excluding only the sole negligence of PSTA, its officers, employees, agents, and attorneys. This includes claims made by the employees of Supplier against PSTA, and Supplier hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. Supplier's liability hereunder shall include all attorneys' fees and costs incurred by PSTA in the enforcement of this indemnification provision. Notwithstanding anything contained herein to the contrary, this indemnification provision shall not be construed as a waiver of any immunity from or limitation of liability to which PSTA is entitled to pursuant to the doctrine of sovereign immunity or Section 768.28, Florida Statutes. The obligations contained in this provision shall survive termination of this Agreement, however terminated, and shall not be limited by the amount of any insurance required to be obtained or maintained under this Agreement.

13.02 Control of Defense. Subject to the limitations set forth in this provision, Supplier shall assume control of the defense of any claim asserted by a third party against PSTA arising from or in any way related to this Agreement and, in connection with such defenses, shall appoint lead counsel, in each case at Supplier's expense. Supplier shall have the right, at its option, to participate in the defense of any third party claim, without relieving Supplier of any of its obligations hereunder. If Supplier assumes control of the defense of any third party claim in accordance with this paragraph, Supplier shall obtain the prior written consent of PSTA before entering into any settlement of such claim. Notwithstanding anything to the contrary in this provision, Supplier shall not assume or maintain control of the defense of any third party claim, but shall pay the fees of counsel retained by PSTA and all expenses including experts' fees, if (i) an adverse determination with respect to the third party claim would, in the good faith judgment of PSTA, be detrimental in any material respect of PSTA's reputation; (ii) the third party claim seeks an injunction or equitable relief against PSTA; or (iii) Supplier has failed or is failing to prosecute or defend vigorously the third party claim. Each party shall cooperate, and cause its agents to cooperate, in the defense or prosecution of any third party claim and shall furnish or cause to be furnished such records and information, and attend such conferences, discovery proceedings, hearings, trials, or appeals, as may be reasonably requested in connection therewith.

#### 14 INSURANCE

14.01 Insurance. Supplier must provide a certificate of insurance and endorsement in accordance with the insurance requirements listed below by the Effective Date. Failure to provide insurance by the Effective Date shall constitute a material breach of this Agreement and may result in PSTA terminating this Agreement, without any penalty or expense to PSTA.

Delays in commencement due to failure to provide satisfactory evidence of insurance shall not extend deadlines. Any penalties and failure to perform assessments shall be imposed as if the work commenced as scheduled. In the event Supplier has Subcontractors perform any portion of the work in the Contract Documents; either Supplier shall name those Subcontractors as "additional insured" or each Subcontractor shall be required to have the same insurance requirements as Supplier. Insurance must be maintained throughout the entire term of this Agreement, insurance of the types and in the amounts set forth. Failure to do so may result in suspension of all work until insurance has been reinstated or replaced or termination of this Agreement. For projects with a "Completion Operation Exposure", Supplier shall maintain coverage and provide evidence of insurance for two (2) years beyond final acceptance" Any penalties and failure to perform assessments shall be imposed as if the work had not been suspended.

All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and have a minimum rating of "A-" as assigned by AM Best. A copy of the additional insured endorsement(s) for Commercial General Liability needs to be attached to the certificates. If Supplier has been approved by the Florida State Department of Labor, as an authorized self-insured for Workers' Compensation, PSTA's Purchasing/Risk Management Department shall recognize and honor such status. Supplier may be required to submit a Letter of Authorization issued by the Department of Labor and a Certificate of Insurance, providing details on Supplier's Excess Insurance Program. If Supplier participates in a self-insurance fund, updated financial statements may be required upon request, such self-insurance fund shall only

be accepted, at the sole discretion of PSTA, and only if PSTA finds the financial statements to be acceptable. Supplier shall provide to PSTA's Purchasing/Risk Management Department, satisfactory evidence of the required insurance by, either:

- A Certificate of Insurance with the additional insured endorsement.
- A Certified copy of the actual insurance policy.
- The Most Recent Annual Report or Audited Financial Statement (Self-Insured Retention (SIR) or deductible exceeds \$100,000).

PSTA, at its sole option, has the right to request a certified copy of policies required by this Agreement. Notwithstanding the prior submission of a Certificate of Insurance, copies of endorsements, or other evidence initially acceptable to the PSTA, if requested by the PSTA, Supplier shall, within thirty (30) days after receipt of a written request from the PSTA, provide the PSTA with a certified copy or certified copies of the policy or policies providing the coverage required herein. Supplier may redact or omit, or cause to be redacted or omitted, those provisions of the policy or policies which are not relevant to the insurance required herein.

The acceptance and approval of Supplier's Insurance shall not be construed as relieving Supplier from liability or obligation assumed under this Agreement or imposed by law. PSTA, Board Members, Officers and Employees will be included "Additional Insured" on all policies, except Workers' Compensation and Professional Liability coverage.

Should at any time Supplier not maintain the insurance coverage's required by this Agreement, PSTA may either cancel or suspend delivery of goods or services as required by Supplier or, at its sole discretion, shall be authorized to purchase such coverage and charge Supplier for such coverage purchased. PSTA shall be under no obligation to purchase such insurance or be responsible for the coverage's purchased or the responsibility of the insurance company/companies used. The decision of PSTA to purchase such insurance coverages shall in no way be construed to be a waiver of its rights.

Any certificate of insurance evidencing coverage provided by a leasing company for either workers' compensation or commercial general liability shall have a list of employees certified by the leasing company attached to the certificate of insurance. PSTA shall have the right, but not the obligation to determine that Supplier is only using employees named on such a list to perform work on the jobsite. Should employees not be named be utilized by Supplier, Supplier has the option to work without penalty until PSTA identify proof of coverage or removal of the employee by Supplier occurs, or alternately find Supplier to be in default and takes over the protective measures as needed.

The insurance provided by Supplier shall apply on a primary basis to any insurance or self-insurance maintained by any participating agency. Any insurance, or self-insurance, maintained by a participating agency shall be excess of, and shall not contribute with, the insurance provided by Supplier.

Except as otherwise specifically authorized in this Agreement, or for which prior written approval has been obtained hereunder, the insurance maintained by Supplier shall apply on a first dollar basis without application of a deductible or self-insured retention. Under limited circumstances, PSTA may permit the application of a deductible or permit Supplier to self-insure, in whole or in

part, one or more of the insurance coverages required by this Agreement. In such instances, Supplier shall pay on behalf of PSTA and PSTA's board members, officers or employees, any deductible or self-insured retention applicable to a claim against PSTA and PSTA's board members, officer(s) or employee(s).

**Waivers** - All insurance policies, other than Professional Liability, shall include waivers of subrogation in favor of PSTA, from Supplier and Supplier will ensure the compliance with any Subcontractors.

**Commercial General Liability Insurance:** including, but limited to, Independent Contractors, Contractor Liability Premises/Operations, Completed Operations, and Personal Injury. Such insurance shall be no more restrictive than that provided by the most recent version of standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements. PSTA, its board members, officers, and employees shall be added as an "Additional Insured" on a form no more restrictive than ISO Form CG 20 10 "(Additional Insured-Owners, Lessees, or Contractors).

**Minimum required Commercial General Liability coverage will include:**

- (i) Premises Operations
- (ii) Products and Completed Operations
- (iii) Blanket Contractual Liability
- (iv) Personal Injury Liability
- (v) Expanded Definition of Property Damage

The minimum limits shall be \$1,000,000 Combined Single Limit (CSL)

If split limits are provided, the minimum limits acceptable shall be:

- \$500,000 per Person
- \$1,000,000 per Occurrence
- \$200,000 Property Damage

An Occurrence Form policy is preferred. If coverage is a Claims Made policy, provisions should include coverage for claims filed on or after the effective date of this contract. In addition, the period for which claims may be reported should extend for a minimum of twelve (12) months following the expiration of the contract.

Vehicle Liability – Recognizing that the work governed by this contract requires the use of vehicles, the Contractor, prior to the commencement of work, shall obtain Vehicle Liability Insurance. Coverage shall be maintained throughout the life of the contract and include, as a minimum, liability coverage for:

- Owned, Non-owned, and Hired Vehicles with minimum limits at \$500,000 Combined Single Limit (CSL)

IF split limits are provided, the minimum limits acceptable shall be:

- \$300,00 per Person
- \$500,000 per Occurrence
- \$200,000 Property Damage

Workers' Compensation – Prior to beginning work, Contractor shall obtain Workers' Compensation Insurance with limits sufficient to meet Florida Statute 440. Contractor shall maintain throughout, Employers' Liability Insurance with limits no less than:

- \$500,000 Bodily Injury by Accident
- \$500,000 Bodily Injury by Disease, policy limits
- \$500,000 Bodily Injury by Disease, each employee

15. FEDERAL PROVISIONS. As required by the Federal Transit Administration (FTA), the attached **Exhibit B** to this Agreement is hereby incorporated by reference as if set forth fully herein and contains required contractual provisions that apply to all work performed or products delivered under this Agreement which is funded by a grant from the United States of America.

16. MISCELLANEOUS PROVISIONS.

16.01 Venue and Jurisdiction. The Contract Documents shall be governed by, construed and interpreted in accordance with the laws of the State of Florida. Supplier and PSTA consent to jurisdiction over them and agree that venue for any state action shall lie solely in the Sixth Judicial Circuit in and for Pinellas County, Florida, and for any federal actions shall lie solely in the U.S. District Court, Middle District of Florida, Tampa Division.

16.02 Entire Agreement. The Contract Documents, including all exhibits, constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all previous written or oral negotiations, agreements, proposals and/or understandings. There are no representations or warranties unless set forth in the Contract Documents.

16.03 Public Records Requirements. Pursuant to Section 119.0701, Florida Statutes, for any tasks performed by Supplier on behalf of PSTA, Supplier shall: (a) keep and maintain all public records, as that term is defined in Chapter 119, Florida Statutes ("Public Records"), that ordinarily and necessarily would be required by PSTA in order to perform the work contemplated by this Agreement; (b) provide the public with access to Public Records, on the same terms and conditions that PSTA would provide the records and at a cost that does not exceed the costs provided in Chapter 119, Florida Statutes, or as otherwise provided by law; (c) ensure that Public Records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d) meet all requirements for retaining Public Records and transfer, at no cost, to PSTA all public records in possession of Supplier within thirty (30) days after termination of this Agreement, however terminated, and destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements and provide PSTA with a letter confirming that this has been done within thirty (30) days of the termination of this Agreement. All Public Records stored electronically must be provided to PSTA in a format that is compatible with the information technology of PSTA. If Supplier does not comply with a request for Public Records, PSTA may pursue any and all remedies available in law or equity, including but not limited to specific performance. The provisions of this section only apply to those tasks in which Supplier is acting on behalf of PSTA.

16.04 Interest of Members of or Delegates to Congress. No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to receive any benefit there from.

16.05 Notices. All notices required or made pursuant to this Agreement shall be made in writing and sent by certified U.S. mail, return receipt requested, addressed to the following:

**To PSTA:**  
Pinellas Suncoast Transit Authority  
Attn: Director of Procurement  
3201 Scherer Drive  
St. Petersburg, FL 33716

**To Supplier:**  
Gillig LLC  
Attn: Chuck O'Brien  
2500 Clawiter Road  
Hayward, CA 94545

**With required copy to:**  
Sangita Land, C.C.O.  
Pinellas Transit Authority  
3201 Scherer Drive  
St. Petersburg, Florida 33716

Either party may change its above noted address by giving written notice to the other party in accordance with the requirements of this Section.

16.06 Severability. If any one or more of the provisions of the Contract Documents shall be held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby and the Contract Documents shall be treated as though that portion had never been a part thereof.

16.07 Headings and Section References. The headings and section references in this Agreement are inserted only for the purpose of convenience and shall not be construed to expand or limit the provisions contained in such sections.

16.08 Authorization. Both parties to this Agreement represent and warrant that they are authorized to enter into this Agreement without the consent and joinder of any other party and that the parties executing this Agreement have full power and authority to bind their respective parties to the terms hereof.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be duly executed on the date first above written.

SUPPLIER:  
  
By: \_\_\_\_\_  
Duly Authorized Designee

PSTA:  
  
By: \_\_\_\_\_  
Brad Miller, CEO

WITNESS:  
By: \_\_\_\_\_

Approved as to form:  
By: \_\_\_\_\_  
Sangita Land, CCO

**Exhibit "B"**  
**PRICE BID FORM**

<b>Part Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Price Each</b>	<b>Extended Cost</b>
<b>75078</b>	Kit, PSTA Barrier & Flip Seat Retrofit	46	\$5,250.55	\$241,525.30
	Shipping	46	0	0
	Warranty	46	0	0
	<b>Total</b>	46	\$5,250.55	\$241,525.30