



PINELLAS SUNCOAST TRANSIT AUTHORITY  
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716  
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FINANCE & PERFORMANCE MANAGEMENT  
COMMITTEE MEETING  
AGENDA – JULY 20, 2016; 9:00 AM  
PSTA AUDITORIUM

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THE NEXT MEETING IS AUGUST 17, 2016 AT 9:00 AM



**ACTION ITEM**

**3A: June 15, 2016 Meeting Minutes**



**Action: Approve Meeting Minutes**

**Staff Resource:** Clarissa Affeld, Administrative Asst

**FINANCE & PERFORMANCE  
MANAGEMENT**

- 
- Staff recommends approval of the minutes of the June Finance & Performance Management Committee meeting.
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**Attachments:**

1. Minutes



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**FINANCE & PERFORMANCE MANAGEMENT  
 COMMITTEE MEETING  
 MINUTES – JUNE 15, 2016**

The Finance & Performance Management Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 9:00 AM on this date. The purpose of the meeting was to approve the May 18, 2016 meeting minutes, and recommend approval of the wheelchair restraint system contract, the Metropolitan Planning Organization (MPO) Transit Planning grant, and the FY 2017 Capital Improvement Program (CIP) and bus purchase. The following members were present:

Joe Barkley, Committee Chair  
 Mark Deighton  
 Dave Eggers  
 Bill Jonson

Absent

Brian Scott, Committee Vice-Chair  
 Lisa Wheeler-Brown, Alternate

Also Present:

Brad Miller, CEO  
 PSTA Staff Members  
 Members of the Public

**CALL TO ORDER**

Committee Chair Barkley opened the meeting at 9:00 AM.

**PUBLIC COMMENT**

Phil Compton, Sierra Club, commented that he appreciates all the work done by staff and the Board in considering the types of buses to purchase to help reduce the dependence on oil; however, he believes there is more work to be done. He added his

belief that it is appropriate to allocate BP funds to help support PSTA's purchase of electric buses.

### **ACTION ITEMS**

Approval of Minutes – Mr. Jonson made a motion, seconded by Mr. Deighton to approve the minutes of the May 18, 2016 meeting. The motion passed unanimously.

Wheelchair Restraint System – Henry Lukasik, Director of Maintenance, indicated that PSTA applied for and was awarded discretionary grant funding under the state-allocated Federal Section 5310 Seniors and Individuals with Disabilities Capital Assistance Program. He noted that the basis of the grant application was to upgrade the flip-up side seating and wheelchair restraint systems on 46 2006 Gillig buses. Mr. Lukasik reported that there was concern at the June 14th Transit Riders Advisory Committee (TRAC) meeting about the loss of storage space with this upgrade and the need for a space to store baby strollers and shopping carts. Mr. Lukasik indicated that he will speak with other transit authorities on how they store items. He added that the TRAC unanimously recommended approval.

Staff is recommending approval of a contract for seat/securement equipment upgrades for 46 2006 buses with Gillig, LLC for a total cost not to exceed \$242,000. Mr. Lukasik stated that the Federal Transit Administration's (FTA) share would be \$193,600, the Florida Department of Transportation (FDOT) \$24,200, and PSTA's local share \$24,200 (10%).

Committee Chair Barkley questioned where the work would be completed and Mr. Lukasik answered that PSTA Maintenance staff is qualified to perform the installations although there are funds available to outsource the work, if needed. Mr. Eggers asked if the newer buses are equipped with these upgrades and Mr. Lukasik said the 2005, 2007, 2008, and 2009 buses also need these upgrades. He noted that PSTA applied for funding to upgrade all of them, but only received a portion. Mr. Eggers asked why the Authority is not upgrading the newer buses first and Mr. Lukasik stated that the 2006 buses are the second largest part of the fleet.

Mr. Miller asked if it was possible to install this equipment on 46 of the newer buses. Pam Reitz, Manager of Contracts and Grants, said that PSTA would have to request approval from FDOT. Mr. Eggers made a motion, seconded by Mr. Jonson to recommend approval of the contract pending approval by FDOT to upgrade the newer buses first. There were no public comments. Motion passed unanimously.

MPO Transit Planning Grant – Cassandra Borchers, Chief Development Officer, indicated that this is an annual agreement with the MPO. She said historically, the MPO has provided PSTA with \$80,000 for transit planning duties and pointed out that this amount has not changed since 2005. Mr. Eggers made a motion, seconded by Mr. Deighton to recommend approval of the annual Joint Participation Agreement (JPA) between PSTA and the MPO for the Authority’s receipt of \$80,000. There were no public comments. Motion passed unanimously.

### **INFORMATION ITEMS**

Risk Management Claims Liabilities – Mr. Miller noted that Mr. Scott requested this item, but was unable to attend the meeting. He did however, review the information and recommends that the Committee receive the presentation today. Mr. Scott indicated that he was pleased with the report and would follow up with Debbie Leous, Chief Financial Officer.

Ms. Leous said that the Risk Department consists of five licensed personnel who handle claims. She outlined what their responsibilities are and compared three years’ worth of claims based on revenue miles between PSTA and the Hillsborough Area Regional Transit Authority (HART). Mr. Eggers indicated his interest in seeing numbers on incidents per mile (at fault and not at fault). Committee Chair Barkley asked what percentage of the claims is paid for by PSTA and how much do its carriers pay. Ms. Leous responded to his question.

### **REPORTS**

Monthly Financial Statement – The financial statements were included in the packet. Ms. Leous gave a brief summary of the reports for the month ending April 30, 2016. The Committee had a few questions regarding the budget, fares, and revenue and Ms. Leous explained.

Ridership/Performance – This report was included in the packet. Mr. Miller indicated that ridership is down 12.3% as compared to last year and staff is preparing a detailed analysis on ridership trends, which will be presented next month. Committee Chair Barkley asked about the U-Pass program and Mr. Miller responded that the U-Pass program is a small part of ridership. Mr. Deighton noted that DART ridership is increasing and asked if there is more money available for that program. Mr. Miller responded that PSTA is applying for a number of different grant programs. Mr. Jonson commented that complaints are on the rise and Committee Chair Barkley added that it would be helpful to include the types of complaints on the report.

## **FUTURE MEETING SUBJECTS**

The Committee was provided with a list of upcoming meeting subjects.

## **OTHER BUSINESS**

Mr. Jonson questioned where Risk payments are reflected in the budget and Ms. Leous replied that they are shown in the Insurance Division.

## **ACTION/PRESENTATION** (along with the Planning Committee)

FY 2017 Capital Improvement Program (CIP) and Bus Purchase – Mr. Miller explained that this is a three-part action item. Part A is to approve the full 2017 - 2021 CIP, including the purchase of five replacement buses in 2017. Part B is to set a fuel economy goal, and Part C is to authorize the use of existing bus contracts with no additional votes. Mr. Miller pointed out some of the major projects that are in the CIP. He said there has been a lot of public input on the bus purchase topic; with some groups suggesting smaller buses and electric buses. Mr. Miller outlined a plan with a detailed cost analysis utilizing both types of these buses.

Mr. Miller said that if PSTA is able to secure funding from the BP settlement funds for a charging station, then staff will recommend the purchase of two electric buses and if the Agency is awarded a Lo-No grant, then PSTA will recommend the purchase of two to five electric buses. He also added that if the Board voted to increase the ad valorem to the cap, and if PSTA has a sustainable capital program, there would be funds to increase weekend and evening service.

Mr. Eggers asked how many buses need replacement in the next five years and Mr. Miller responded 70 buses, including the five in 2017. Committee members had questions regarding FTA funds, PSTA's Capital budget, and net emissions, which Mr. Miller and Ms. Leous answered. Committee Chair Barkley commented on the lifetime costs of an electric bus and Ms. Rice spoke about possibility of funding from the MPO. Mr. Welch spoke about BP funds for the chargers and Committee Chair Barkley stated his belief that the Board will vote to raise the ad valorem this year.

In response to Committee Chair Barkley's for public comment, Mr. Compton said that he believes the purchase of the charging station with the BP funds would be appropriate. He also spoke about the electric bus lifecycle costs compared to other bus types.

Mr. Deighton made a motion, seconded by Mr. Jonson to recommend approval of staff's recommendation for the FY 2017 - 2021 CIP, including the purchase of 35 foot diesel buses and if PSTA receives grant funds, then purchase 2-3 electric buses, to set a fuel economy goal, and to authorize the use of existing bus contracts with no additional votes. There were no further public comments. Motion passed (3:1) with Committee Chair Barkley dissenting. He stated that he does not believe diesel buses are in the best interest of the environment, although he would be willing to vote for hybrid diesels.

### **ADJOURNMENT**

The meeting was adjourned at 11:34 AM. The next meeting will be held on July 20th at 9:00 AM.

## ACTION ITEM



### 3C: DART Paratransit Services Contract



**Action:** Recommend Approval of the Attached Contract with Care Ride, LLC for a Total Cost Not to Exceed \$36 Million Over the Maximum Five year period.

### SPECIAL ACTION ITEM

Staff Resource: Debbie Leous, Chief Financial Officer  
James Bradford, Chief Operating Officer  
Ross Silvers, Mobility Manager

FINANCE & PERFORMANCE  
MANAGEMENT

### Brief DART Recap:

- PSTA operates Americans with Disabilities Act (ADA) paratransit door-to-door service called DART or Demand Response Transportation. DART meets PSTA's federal obligation for people who cannot safely utilize PSTA's accessible bus system.
- Eligible individuals receive door-to-door transportation service via either a lift-equipped van or standard passenger vehicle. This service operates in the same areas and hours as PSTA's fixed route bus service.

### Current Paratransit Contract:

- Currently the DART service is operated by two contractors, Care Ride and TransDev/Yellow Cab. Care Ride primarily operates accessible or wheelchair service with lift-equipped vans and TransDev/Yellow Cab operates ambulatory service primarily with taxi sedans and/or passenger vans.
- Annually, PSTA provides 319,000 rides between ambulatory (sedan) and accessible (lift equipped vans).

### 2016 Paratransit RFP

- The current contract for PSTA paratransit operations is set to expire on September 30, 2016. In April 2016, PSTA released a Request for Proposal (RFP) soliciting competitive proposals from experienced, qualified, and capable vendors to provide the requested service.
- In the April 2016 RFP release, PSTA detailed a higher standard of performance expectations in regards to the future operation of PSTA's paratransit services.



Emphasis was placed on customer service, performance, accountability, reliability, and operating efficiency.

- It is also important to note that PSTA redefined its Key Performance Indicators (KPIs) and increased accountability measures through an expanded liquidated damage section in the new contract should a service provider not meet certain performance criteria. Conversely, PSTA has also expanded incentives for exceeding its already high, performance expectations.
- The RFP was posted on PSTA’s website via DemandStar and sent directly to local, state-wide, and national service providers.
- As a result of the solicitation in April, three national and two local companies responded to the RFP proposing to operate either accessible paratransit service, ambulatory paratransit service, or both. The following chart depicts the proposing service providers including the specific service of which each proposed.

ACCESSIBLE/WHEELCHAIR	AMBULATORY
Care Ride	Care Ride
MV Transportation	TransDev
First Transit	1 <sup>st</sup> Choice
1 <sup>st</sup> Choice	

- A Selection Evaluation Committee comprised of PSTA staff evaluated each of the proposals through consensus scoring throughout two rounds of evaluations. All proposers except First Choice were selected to advance to the in-person company presentation phase (second round).

**Staff Evaluation**

- After a careful evaluation of the written proposals and company presentations, the Selection Evaluation Committee recommends awarding Care Ride, LLC as the sole service provider for both Accessible and Ambulatory services. Care Ride was the highest ranked provider in both service categories following final evaluation, scoring, and rankings.

### Accessible

SERVICE PROVIDERS	RANKING
Care Ride	98
MV Transportation	95
First Transit	92

### Ambulatory

SERVICE PROVIDERS	RANKING
Care Ride	92
TransDev	90

- Care Ride demonstrated a high propensity to provide excellent service for both accessible and ambulatory paratransit demands from now into the future. As the incumbent for accessible (wheelchair) service, Care Ride has provided 97% or better on-time-performance rate during its nearly eight-year service run for DART with an extremely low incident and complaint rate.
- Care Ride provided detailed information on its standard operating procedures and future plans for expansion to accommodate all services within DART's requirements and client needs. All of Care Ride's stated procedures and operational methods involve the common theme of ensuring both contract compliance and customers' care are paramount among all things performed daily in the Care Ride operation.
- PSTA is additionally confident that with Care Ride operating both services it shall increase the quality of DART's paratransit service to also include increasing the effectiveness, efficiency, and reliability of paratransit services as shall be ultimately measured by high customer satisfaction.

#### **Fiscal Impact:**

- \$36 million is funded partially by Grants and the Transportation Department operating budget.

#### **Recommendation:**

- Recommend approval of the attached contract with Care Ride, LLC for a total cost not to exceed \$36 million over the maximum five year period.

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**Attachments:**

1. PowerPoint
2. Contract



# Paratransit Contract



## for DART Services

Pinellas Suncoast Transit Authority (PSTA)  
St. Petersburg, Florida



## Contract History

- PSTA's largest single contract: \$6.3M for 319K Rides/Year
- Comparison: HART – 148K Rides for \$5.3M.
- 2011: Two (2) contracts replaced “DART Choice.”
  - **Care Ride** - wheelchair passengers utilizing lift-equipped vans (accessible).
  - **Yellow Cab (now under TransDev management)** shared-taxi rides for ambulatory passengers.
- 2016: Contract(s) End 9/30/16.



# Proposers

Accessible/Wheelchair	Ambulatory
Care Ride *Recommended	Care Ride *Recommended
MV Transportation	TransDev
First Transit	1 <sup>st</sup> Choice
1 <sup>st</sup> Choice	



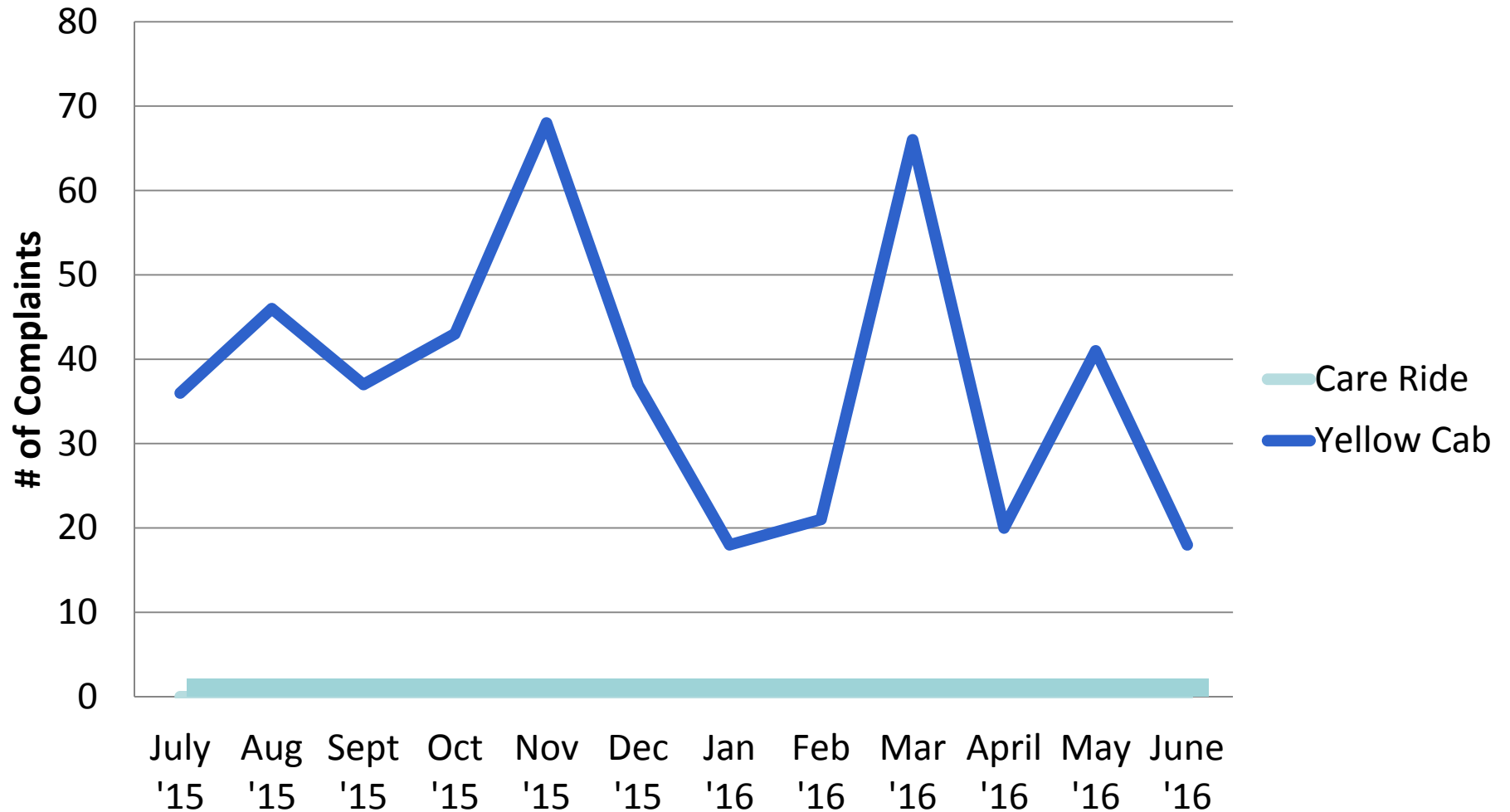
## Care Ride Proposal Within Budget

- Care Ride Price Proposal:
  - Comparable to MV Transportation for Wheelchair Van Service.
- New paratransit contract will not exceed \$36 million over a maximum five (5) year(s) period.
- Estimated to be within PSTA's 5-Year Forecasted Budget.



# Complaint Reflection – Looking Back

## DART Complaints - Previous 12 Months





# Enhanced Performance Requirements

<b>Safety Program</b>	<b>On-Time Performance</b>	<b>Service Efficiency</b>
<b>Drivers/Training</b>	<b>Reservations</b>	<b>Scheduling/Dispatching</b>
<b>Missed Trips</b>	<b>Vehicle Maintenance</b>	<b>Travel Time</b>
<b>Call Performance</b>	<b>Emergency/Security Protocol</b>	<b>Comments, Compliments, and Complaints</b>
<b>Shared Rides</b>	<b>No-Stranding/Fares</b>	<b>Reporting Requirements</b>



# Penalties & Incentives

Standard = Not exceeding 1 complaint per 600 trips performed.

Service Attribute	Performance Standard	Liquidated Damages	Incentives
On-time Performance	98% On Time.	1 – 5% of invoice for OTP. 50 -\$200 trips > 30 min.	\$1,000 for 98 to 98.5% \$500/mo per .5% higher
Missed Trips	No Missed Trips.	\$250 per missed trip.	-----
Travel Time	100% of trips within PSTA stated travel times.	\$200 and up exceeding expected travel times.	-----
Call Performance	95% of calls answered within hold maximum.	% invoice if average hold times exceed one minute.	-----
Service Efficiency	Minimum 2.4 VRH measured monthly.	Incentivized to achieve higher monthly VRH.	\$500/mo for over 2.75
Ineligible Driver	Svc is performed w/ eligible driver 100% of the time.	\$100 for each trip performed.	-----
Erroneous Reporting	100% Accuracy in Reporting.	\$500 per occurrence.	-----
Smoking in Vehicles	Zero Tolerance.	\$100 per occurrence.	-----



## Staff Recommends Care Ride

- Care Ride to provide operations for both DART's accessible (wheelchair) and ambulatory services beginning October 1<sup>st</sup>, 2016.
- Board approval for a contract with Care Ride, LLC for a total cost **not-to-exceed \$36 million** over a maximum five (5) year(s) period.



## AGREEMENT FOR PARATRANSIT OPERATIONS AND RELATED SERVICES

THIS AGREEMENT is entered into on this 27th day of July 2016, by and between Pinellas Suncoast Transit Authority, an independent special district ("PSTA"), with its principal place of business at 3201 Scherer Drive, St. Petersburg, FL 33716, and Care Ride, LLC ("Contractor"), with its principal place of business located at 4625 East Bay Dr., Suite 105 Clearwater, FL 33764 (collectively referred to as the "Parties").

WHEREAS, PSTA issued Request for Proposal No. 16-002P for paratransit operations and related services on April 6, 2016 (the "RFP"); and

WHEREAS, Contractor submitted a Response to the RFP on June 3, 2016 ("Contractor's Response"); and

WHEREAS, PSTA's Board of Directors awarded the proposal to Contractor at the Board of Director's meeting on July 27, 2016 (the "Effective Date"); and

WHEREAS, the Parties wish to memorialize the terms and conditions of their agreement.

NOW, THEREFORE, the Parties, in consideration of the mutual covenants and conditions set forth herein, the receipt and adequacy of which is hereby acknowledged, agree as follows:

1. **RECITALS.** The above recitals are true and correct and incorporated herein by reference.
2. **CONTRACT DOCUMENTS.** The "Contract Documents" shall mean and refer to this Agreement, the Federal Transit Administration Contract Clauses (attached hereto as **Exhibit 1**), the RFP and all exhibits attached thereto including all duly executed and issued addenda (collectively, attached hereto as **Exhibit 2**), and the Contractor's Response (attached hereto as **Exhibit 3**). All of the foregoing are incorporated herein by reference and are made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities or conflicts between this Agreement and the exhibits, precedence will be resolved in the following order:

Federal Transit Administration Contract Clauses  
This Agreement  
The RFP  
Contractor's Response

3. **SCOPE OF WORK.** Contractor shall provide paratransit operations and related services in accordance with the specifications, tasks, and scope of work set forth in the RFP (the "Services"). Contractor acknowledges that it has read the specification for the Services and understands them. The Parties hereby acknowledge that Contractor's services are subject to passenger request. Nothing contained in this Agreement or any of its exhibits or attachments shall be construed as a guarantee or implication as to any minimum quantity of services that Contractor will provide or for which it will be compensated. It is further understood and agreed by the Parties that Contractor, in the performance of the Services, is subject to the control and direction of PSTA as to the designation of tasks to be performed and the results to be accomplished for the Services, but not as to the means, methods, or sequence used by Contractor for accomplishing such results. To the extent that Contractor obtains permission to, and does, use PSTA facilities, space, equipment or support services in the performance of the Services, this use shall be at Contractor's sole discretion based on Contractor's determination that such use will promote Contractor's efficiency and effectiveness. Except as may be specifically provided elsewhere in this Contractor, PSTA does

not require that Contractor use PSTA facilities, equipment or support services or work in PSTA locations in the performance of the Services.

4. **EFFECTIVE DATE AND TERM OF AGREEMENT.** This Agreement shall become effective and commence on the Effective Date and shall remain in effect for three (3) years (“Contract Term”) and shall automatically renew for two (2) additional one (1) year terms (each a “Renewal Term”) for a maximum total of five (5) years unless either party provides written notice to the other party prior to the expiration of the Contract Term or any Renewal Term.

5. **TERMS OF PERFORMANCE.**

5.01 *Time for Performance.* Contractor shall begin providing the Services on the Effective Date and shall continue throughout the Contract Term and any Renewal Term(s). Time is of the essence in performing all Services under this Agreement.

5.02 *Representatives; Relationship of Parties.* Prior to the start of any work under this Agreement, Contractor shall designate a primary and alternate representative, who will have management responsibility for the Services and who have authority to act on technical matters and resolve problems with the Services and the Contract Documents, to PSTA in writing (“Contractor’s Representative”). Such designation shall include the contact information (including phone numbers) of Contractor’s Representative. PSTA will advise Contractor in writing of the personnel who will represent PSTA in the administration of the Contract Documents (“PSTA’s Project Manager”). Such writing from PSTA may include the specific duties of each individual and each representative’s limits of authority. The Parties acknowledge that the relationship created by this Agreement is of independent contractors and neither party shall have the ability or authority to bind the other party to any other contract or obligation. Contractor shall have no authority to and shall not pledge PSTA’s credit or in any way render PSTA a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness.

5.03 *Non-exclusive contract.* PSTA specifically reserves the right to contract with other entities for the Services or for similar services and products if it deems, in its sole discretion, such action to be in PSTA’s best interest. Contractor may also perform services for additional persons or companies, in Contractor’s discretion.

5.04 *Licenses and Permits.* Contractor shall secure all necessary licenses and permits that may be necessary to perform the Services under this Agreement. PSTA shall not be held responsible in the event Contractor fails to meet any local or state regulation, or to secure any permits or licenses required to provide the Services under this Agreement. Any such failure shall be considered a material breach of the terms and conditions of this Agreement.

5.05 *Contractor Responsibility.* Contractor shall provide Services of first quality in accordance with customary standards of the industries involved in the Services. The Services shall be high-quality in all respects. No advantage will be taken by Contractor in the omission of any part or detail of the Services. Contractor hereby assumes responsibility for all materials, equipment, and processes used in providing the Services. Contractor represents and warrants that it has no obligations or indebtedness that would impair its ability to perform the Services under this Agreement.

5.06 *Compliance with Laws.* Contractor shall be solely responsible for being familiar with and compliance with all federal, state, county, and local laws, rules and/or regulations, and lawful orders of public authorities including but not limited to those set forth in this Agreement, and that, in any manner,

could bear on the Services including, but not limited to, data privacy laws, all rules and regulations related to safety and compliance therewith including but not limited to those applicable to conflict of interest and collusion, Executive Order No. 11246 entitled "Equal Employment Opportunity" as amended by Executive Order No. 11375, and as supplemented by the Department of Labor Regulations (41 CFR, Part 60). PSTA and PSTA's Project Manager will communicate directly with Contractor's Representative and shall have no authority to direct, oversee, or instruct Contractor's employees, subcontractors, or materialmen, or any other individuals performing the Services. Omission of any applicable laws, ordinances, rules, regulations, standards or orders by PSTA in the Contract Documents shall not relieve Contractor of its obligations to comply with all laws fully and completely. Upon request, Contractor shall furnish to PSTA certificates of compliance with all such laws, orders and regulations.

5.07 *Suspension of Services.* PSTA may, in its sole discretion, suspend or delay all or part of the Services provided by Contractor under this Agreement upon written notice to Contractor. Such notice shall specify the nature and expected duration of the suspension or delay. Contractor shall resume providing services upon written direction from PSTA.

5.08 *Transitioning to a Subsequent Contractor.* Contractor shall cooperate and participate in transitioning the Services with PSTA's previous contractor at the start of the Contract Term and to a new subsequent contractor upon termination or expiration of this Agreement. Contractor shall participate in meetings with PSTA and the other contractors, transfer records, and take all other actions necessary to transition its duties no less than one hundred twenty (120) calendar days prior to the start of a new contractor (the "Transition Period"). Contractor shall participate in the smooth transition of the Services to ensure that the transition results in minimum disruption of the Services and PSTA's operations. During the Transition Period, Contractor shall comply with all PSTA's request related to the transition and in the timeframe designated by PSTA.

6. **COMPENSATION.** In consideration of Contractor's faithful performance of the Services, PSTA agrees to pay Contractor on a per ride basis according to the costs and methods set forth in Exhibit 3, as reduced by any deductions for late trips, missed trips, hold times, and/or erroneous reporting, and any Liquidated Damages pursuant to section 12.04 of this Agreement, all as determined by PSTA. Total costs per trip and any discounts set forth in Exhibit 3 shall be held firm throughout the duration of the Contract Term and any Renewal Terms, unless otherwise agreed upon in writing by the Parties.

6.01 *Invoices.* All invoices shall be submitted in accordance with the Florida Prompt Payment Act with all details prescribed by PSTA, including but not limited to the PSTA Purchase Order Number, and delivered to the following address:

Pinellas Suncoast Transit Authority  
Attention: Finance Department/Accounts Payable  
Purchase Order #: \_\_\_\_\_  
3201 Scherer Drive  
St. Petersburg, Florida 33716  
Or via E-Mail: [Accountspayable@psta.net](mailto:Accountspayable@psta.net)

6.02 *Payment Due Date.* Payment due date is calculated from time PSTA Accounts Payable Accountant has received and accepted the invoice pursuant to the Florida Prompt Payment Act. Payment

due date for purchase of goods or services other than construction services is net forty-five (45) days from the accepted date.

6.03 *Disputed Invoices.* In the event of a disputed invoice, only that portion so contested will be withheld from payment and the undisputed portion shall be due and payable on the terms set forth herein. Contractor shall have thirty (30) days from the date of payment to challenge any payments from PSTA.

6.04 *Security of Performance.* Contractor shall provide a performance bond, letter of credit, or certificate of deposit payable to PSTA ("Security") in the amount of five hundred thousand and NO/100 U.S. dollars (\$500,000.00) to secure Contractor's performance of its obligations under this Agreement. The Security shall be submitted to PSTA prior to providing the Services and shall be maintained at all times during the Contract Term and any Renewal Terms. The Security shall be conditioned upon full performance of all obligations imposed upon Contractor under the Contract Documents. The Security must be executed by a company licensed to do business in the State of Florida and must be in a form acceptable to and approved by PSTA's General Counsel. The Security shall provide that in the event the PSTA terminates this Agreement for breach by Contractor, PSTA may have recourse against the Security for all damages that PSTA would be entitled to from Contractor under this Agreement. In the event the Parties agree on a modification to increase the Contract Price, PSTA may require additional Security up to one hundred percent (100%) of the increase in the Contract Price by directing Contractor to increase the amount of the existing Security or to obtain additional Security. The Security may be provided on an annual basis and, upon a period of at least one (1) year of satisfactory performance, may be reduced for the remaining Contract Term and Renewal Terms, upon mutual written consent of the Parties.

6.05 *Tax-exempt.* PSTA does not pay sales or use tax and will provide sales tax exemption certificate at the written request of Contractor, where necessary.

7. **MODIFICATION OF CONTRACT DOCUMENTS.** The Contract Documents, including the scope, specification, and details of the Services may only be modified by written agreement of the Parties.

8. **COVENANTS AGAINST GRATUITIES.**

8.01 *Contractor Gratuities.* Contractor warrants that it has not offered or given gratuities (in the form of entertainment, gifts, or otherwise) to any official or employee of PSTA with a view toward securing favorable treatment in the awarding, amending, or evaluating Contractor's performance under this Agreement.

8.02 *Driver Requirements.* Contractor shall prohibit and ensure that no representative, employee, contractor, driver, or any person providing the Services under this Agreement accepts any gratuity, tip, or compensation from any rider who is receiving Services provided under this Agreement.

9. **ASSIGNABILITY; SUBCONTRACTING; EMPLOYEES.** The terms and provisions of the Contract Documents shall be binding upon PSTA and Contractor, their respective partners, successors, heirs, executors, administrators, assigns and legal representatives.

9.01 *Written Approval Required.* The rights and obligations of Contractor may not be transferred, assigned, sublet, mortgaged, pledged or otherwise disposed of or encumbered in any way without PSTA's prior written consent. Contractor may subcontract a portion of its obligations to other firms or parties but only after having first obtained the written approval of the subcontractor by PSTA.

9.02 *Responsibility for Subcontractors.* If Contractor's assignee or subcontractor fails to perform in accordance with the terms of its assignment or subcontract, Contractor shall complete or pay to have completed the work which the assignee or subcontractor failed to complete at no additional cost to PSTA. In the event of any noncompliance by any assignee or subcontractors, Contractor shall be directly and wholly responsible for the noncompliance of its assignee or subcontractor and shall bear all attributable costs. Contractor shall require all subcontractors performing or contributing to the Services under this Agreement to keep written records in reasonable detail of all services performed and to maintain all books, data information and records in a form that will support the subcontractor's invoice billed to the Contractor.

9.03 *Assignment by PSTA.* PSTA may assign its rights and obligations under the Contract Documents to any successor to the rights and functions of PSTA or to any governmental agency to the extent required by applicable laws or governmental regulations or to the extent PSTA deems necessary or advisable under the circumstances.

9.04 *E-Verify.* Contractor shall utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of: (a) all persons employed by Contractor throughout the term of this Agreement; and (b) all persons, including subcontractors, retained or hired by Contractor, regardless of compensation, to perform work on the services provided pursuant to the Contract Documents.

9.05 *Employees.* Contractor is an independent contractor and no relationship of employer-employee exists between the Parties for any purpose whatsoever. Neither Contractor nor Contractor's assigned personnel shall be entitled to any benefits payable as employees of PSTA. PSTA is not required to make any deductions or withholdings from the compensation payable to Contractor under the provisions of this Agreement, and Contractor shall be issued a Form 1099 for its services hereunder. Contractor shall be solely responsible for paying all of its subcontractors, employees, payroll taxes, and/or benefits. If, in performing the Services, any third persons are employed by Contractor, such persons shall be entirely and exclusively under the direction, supervision, and control of Contractor. Except as may be specifically provided elsewhere in this Agreement, all terms of employment, including hours, wages, working conditions, discipline, hiring, and discharging, or any other terms of employment or requirements of law, shall be determined by Contractor. It is further understood and agreed that Contractor shall issue W-2 or 1099 Forms for income and employment tax purposes, for all of Contractor's assigned personnel and subcontractors. Contractor shall be solely responsible for satisfying all obligations that may be owed its employees, whether derived from statute, regulation or agreement, throughout this Agreement and after expiration or termination of this Agreement, however terminated.

9.06 *Criminal History Checks.* Contractor shall ensure that all employees, subcontractors, and subcontractor employees have completed a fingerprint based criminal history check, which shall include Level 2 Background Screening pursuant to section 435.04, Florida Statutes. Contractor shall not charge any additional fees or expenses for such background checks.

9.07 *Provision for other Governmental Entities.* Unless otherwise stated in Contractor's Response, Contractor agrees to make the unit prices in Contractor's Response available to any other governmental entity, should any such governmental entity desire to purchase under the terms and conditions of the Contract Documents. For purposes of this section, "governmental entity" shall mean all State of Florida agencies, the legislative and judicial branches, political subdivisions, counties, school boards, community colleges, municipalities, transit authorities, special districts, or other public agencies or authorities.

## 10. DELAY IN PERFORMANCE/FORCE MAJEURE.



10.01 *Time of the Essence.* Time is of the essence for all Services provided under this Agreement. If contractor fails to promptly provided Services under this Agreement, PSTA may terminate this Agreement immediately, purchase substitute services elsewhere, and recover from Contractor any increased costs and damages thereby incurred by PSTA.

10.02 *Force Majeure.* Neither party shall be liable for its non-performance or delayed performance if caused by Force Majeure. Force Majeure shall be defined as a fire, flood, act of God, war, terrorism, riot, national emergency, sabotage, civil disturbance, governmental act, law, ordinance, rule or regulation, or events which are not the fault or are beyond the control of the party. Notwithstanding the foregoing, Force Majeure shall not include strikes or labor disputes.

10.03 *Unavoidable Delay.* In the event there is a delay in performance that is not reasonably expected to occur, including but not limited to delays in connection with Contractor's suppliers or agent thereof, that are substantial enough to cause delay of Services to PSTA, Contractor shall notify PSTA immediately and in no event more than ten (10) days of Contractor being made aware that such event has occurred, or when Contractor should be aware that such event has occurred, and request extended time for completion. PSTA shall review the request and determine whether it is appropriate. PSTA shall respond to Contractor in writing within ten (10) days of receipt of Contractor's request for extension and, if granted, shall extend the time for completion for the determined number of days attributable to the unavoidable delay. Contractor shall not be entitled to any damages or compensation and shall not be reimbursed by PSTA for losses on account of delays or hindrances resulting from any cause including, but not limited to, any actions which result in change in scheduling, changes in the scope of services, or increases in the cost of performing the Services.

**11. TERMINATION OF AGREEMENT.** This Agreement may be terminated with or without cause in accordance with the provisions below.

11.01 *Without Cause.* For and in consideration of \$10.00, if PSTA determines that it is in its best interest to do so, PSTA may terminate this Agreement without cause, and without penalty or expense to PSTA, upon thirty (30) days' written notice to Contractor. If PSTA terminates this Agreement pursuant to this subsection, Contractor shall promptly submit to PSTA its costs to be paid for services performed up to the date of termination. If Contractor has any property belonging to PSTA in its possession, Contractor shall account for the same and dispose of it as directed by PSTA.

11.02 *With Cause.* PSTA may terminate this Agreement with cause at any time immediately upon written notice to Contractor, if: (1) Contractor fails to fulfill or abide by any of the terms or conditions specified in the Contract Documents; (2) Contractor fails to perform in the manner called for in the Contract Documents; or (3) Contractor does not provide services in accordance with the requirements of the specifications in the Contract Documents. In its sole discretion, PSTA may allow Contractor an appropriately short period of time in which to cure a defect in performance or non-performance. In such case, PSTA's written notice of termination to Contractor shall state the time period in which cure is permitted and other appropriate conditions, if applicable. If Contractor fails to cure the defect in performance, or if it has received a written notice of termination to Contractor for the same issue more than two (2) times over the course of this Agreement, this Agreement may be terminated by PSTA immediately. Contractor agrees that any assessment or payment of Liquidated Damages as set forth in section 12.04 of this Agreement does not cure any defect in performance and does not adequately compensate PSTA for the damages and harm sustained from a pattern of substandard performance. Contractor may terminate this Agreement for cause if PSTA fails to fulfill or abide by any duties or conditions specified in the Contract Documents, provided that Contractor must first provide notice of the alleged breach to PSTA and give PSTA ninety (90) days' written

notice to cure the alleged breach. If PSTA cures the alleged breach or is making a good faith effort to cure said breach during the ninety (90) day cure period, Contractor may not terminate this Agreement.

11.03 *Effect of Termination.* Upon expiration or termination of this Agreement, however terminated, and final payment for the Services rendered in accordance with the Contract Documents, PSTA shall have no further obligations or responsibilities to Contractor. Contractor's acceptance of final payment shall constitute a full waiver of any and all claims by Contractor against PSTA arising out of this Agreement or otherwise relating to the Services, except those identified in writing by Contractor to PSTA prior to receipt of final payment. Neither the acceptance of the Services nor payment by PSTA shall be deemed to be a waiver of PSTA's rights or remedies, including but not limited to the right to enforce the warranties provided by Contractor in this Agreement, any obligations of Contractor under this Agreement, or to the recovery of damages for failure to provide the Services in accordance with the Contract Documents.

11.04 *Reprocurement.* Should this Agreement be terminated by PSTA for cause under this Section, Contractor shall be liable for all expenses incurred by PSTA in reprocurring elsewhere the same or similar items or services offered by Contractor.

11.05 *Force Majeure.* If it is later determined by PSTA that Contractor's failure to perform was a result of a Force Majeure, PSTA may allow Contractor to continue performance under a new time for performance or treat the termination as if terminated without cause under Section 11(a) of this Agreement.

11.06 *Appropriation.* In the event PSTA, in its sole discretion, determines that sufficient budgeted funds are not available to appropriate for payments due to Contractor under this Agreement, PSTA shall notify Contractor of such occurrence and this Agreement shall terminate on the last day of the current fiscal period without any penalty or expense to PSTA.

11.07 *Waiver of Remedies for any Breach.* In the event that PSTA elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Agreement, such waiver by PSTA shall only be valid if set forth in writing and shall not limit PSTA's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Agreement.

## **12. DISPUTES, BREACHES, DEFAULTS, OR OTHER LITIGATION.**

12.01 *Disputes.* Disputes raised by Contractor which are not resolved amicably by the Parties, shall be decided in writing by PSTA's Director of Procurement. This decision shall be final and conclusive unless, within ten (10) days of Contractor's receipt of the decision of PSTA's Director of Procurement, Contractor has furnished a written notice of appeal to PSTA's Chief Executive Officer. In connection with any such appeal, Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of PSTA's Chief Executive Officer shall be binding upon Contractor and Contractor shall abide by the decision.

12.02 *Performance during Dispute.* Unless otherwise directed by PSTA, Contractor shall continue performance under this Agreement while matters in dispute are being resolved.

12.03 *Claims for Damages.* Should Contractor suffer injury or damage to person or property because of any act or omission of PSTA or of any of its employees, agents or others for whose acts it is legally liable, a claim for damages therefore shall be made in writing to PSTA within ten (10) days after the first observance of such injury or damage.

**12.04** *Liquidated Damages.* Contractor acknowledges and agrees that the damages PSTA will suffer as a result of Contractor's failure to provide the Services in accordance with the terms set forth in Paragraph 22(C) of Exhibit A to the RFP are not readily ascertainable and would be incapable to quantify. As such, PSTA shall be entitled to liquidated damages as set forth in Paragraph 22(C) of Exhibit A to the RFP ("Liquidated Damages"). Notwithstanding any other provision of this Agreement, Liquidated Damages shall begin to accrue from the date of the breach and shall not be affected by any cure period or grace periods. The Parties acknowledge that the Liquidated Damages are reasonable, are based on the anticipated harm caused by such breach, and are not a penalty. PSTA may, in its sole discretion, upon thirty (30) days' written notice to Contractor, deduct Liquidated Damages from Contractor's invoices for any amounts due or which may become due under this Agreement.

**12.05** *Rights and Remedies.* The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by PSTA or Contractor shall constitute a waiver of any right or duty afforded any of them under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

**12.06** *Attorneys' Fees.* In the event of legal action or other proceeding arising under this Agreement, PSTA shall be entitled to recover from Contractor all its reasonable attorneys' fees and cost incurred by PSTA in the prosecution or defense of such action, or in any post-judgment or collection proceedings and whether incurred before suit, at the trial level or at the appellate level. This shall include any bankruptcy proceedings filed by or against Contractor. PSTA also shall be entitled to recover any reasonable attorneys' fees and costs incurred in litigating the entitlement to attorneys' fees and costs, as well as in determining the amount of attorneys' fees and costs due to PSTA. The reasonable costs to which PSTA will be entitled include costs that are taxable under any applicable statute, rule, or guideline, as well as costs of investigation, copying costs, electronic discovery costs, mailing and delivery charges, costs of conducting legal research, consultant and expert witness fees, travel expenses, court reporter fees and mediator fees, regardless of whether such costs are taxable under any applicable statute, rule or guideline.

### **13. INDEMNIFICATION.**

**13.01** *General.* The Parties recognize that Contractor is an independent contractor. Contractor agrees to assume liability for and indemnify, hold harmless, and defend PSTA, its board members, officers, employees, agents and attorneys of, from, and against all liability and expense, including reasonable attorneys' fees, in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, loss of use, or Contractor's violation or alleged violation of any third parties' trade secrets, proprietary information, trademark, copyright, patent rights or first amendment rights arising out of the execution, performance, nonperformance, or enforcement of this Agreement, whether or not due to or caused by the negligence of PSTA, its board members, officers, employees, agents, and/or attorneys excluding only the sole negligence of PSTA, its officers, employees, agents, and attorneys. Contractor's liability hereunder shall include all attorneys' fees and costs incurred by PSTA in the enforcement of this indemnification provision. This includes claims made by the employees of Contractor against PSTA, and Contractor hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. Notwithstanding anything contained herein to the contrary, this indemnification provision shall not be construed as a waiver of any immunity from or limitation of liability to which PSTA is entitled to pursuant to the doctrine of sovereign immunity or Section 768.28, Florida Statutes. All obligations contained in this Section 10 shall survive

termination of this Agreement, however terminated, and shall not be limited by the amount of any insurance required to be obtained or maintained under the Contract Documents.

13.02 *Control of Defense.* Subject to the limitations set forth in this Section, Contractor shall assume control of the defense of any claim asserted by a third party against PSTA arising from or in any way related to this Agreement and, in connection with such defenses, shall appoint lead counsel, in each case at Contractor's expense. Contractor shall have the right, at its option, to participate in the defense of any third party claim, without relieving Contractor of any of its obligations hereunder. If Contractor assumes control of the defense of any third party claim in accordance with this paragraph, Contractor shall obtain the prior written consent of PSTA before entering into any settlement of such claim. Notwithstanding anything to the contrary in this provision, Contractor shall not assume or maintain control of the defense of any third party claim, but shall pay the fees of counsel retained by PSTA and all expenses including experts' fees, if (i) an adverse determination with respect to the third party claim would, in the good faith judgment of PSTA, be detrimental in any material respect of PSTA's reputation; (ii) the third party claim seeks an injunction or equitable relief against PSTA; or (iii) Contractor has failed or is failing to prosecute or defend vigorously the third party claim. Each party shall cooperate, and cause its agents to cooperate, in the defense or prosecution of any third party claim and shall furnish or cause to be furnished records and information, and shall attend any conferences, discovery proceedings, hearings, trials, or appeals, as may be reasonably requested in connection therewith.

14. **INSURANCE.** Before beginning any work under this Agreement, Contractor shall obtain insurance as specified in the RFP at Contractor's sole expense and shall provide PSTA with proof of insurance as specified therein. Contractor shall maintain such insurance throughout the entire Contract Term and any Renewal Terms.

15. **FEDERAL PROVISIONS.** As required by the Federal Transit Administration (FTA), the attached **Exhibit 1** to this Agreement is hereby incorporated by reference as if set forth fully herein and contains required contractual provisions that apply to all work performed or products delivered under this Agreement.

16. **MISCELLANEOUS PROVISIONS.**

16.1 *Venue and Jurisdiction.* The Contract Documents shall be governed by, construed and interpreted in accordance with the laws of the State of Florida. Contractor and PSTA consent to jurisdiction over them and agree that venue for any state action shall lie solely in the Sixth Judicial Circuit in and for Pinellas County, Florida, and for any federal actions shall lie solely in the U.S. District Court, Middle District of Florida; Tampa Division.

16.2 *Entire Agreement.* The Contract Documents, including all exhibits, constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all previous written or oral negotiations, agreements, bids and/or understandings. There are no representations or warranties unless set forth in the Contract Documents.

16.3 *Public Records Requirements.* Pursuant to Section 119.0701, Florida Statutes, for any tasks performed by Contractor acting on behalf of PSTA, Contractor shall: (a) keep and maintain all public records, as that term is defined in Chapter 119, Florida Statutes ("Public Records"), that ordinarily and necessarily would be required by PSTA in order to perform the work contemplated by this Agreement; (b) provide the public with access to Public Records, on the same terms and conditions that PSTA would provide the records and at a cost that does not exceed the costs provided in Chapter 119, Florida Statutes, or as otherwise provided by law; (c) ensure that Public Records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d)

meet all requirements for retaining Public Records and transfer, at no cost, to PSTA all public records in possession of the Contractor within thirty (30) days after termination of this Agreement, however terminated, and destroy any duplicate Public Records that are exempt or confidential and exempt from public records disclosure requirements and provide PSTA with a letter confirming that this has been done within thirty (30) days of the termination of this Agreement. All Public Records stored electronically must be provided to PSTA in a format that is compatible with the information technology of PSTA. If Contractor does not comply with a public records request, PSTA may pursue any and all remedies available in law or equity, including but not limited to specific performance. The provisions of this section only apply to those tasks in which Contractor is acting on behalf of PSTA.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

*16.4 Interest of Members of or Delegates to Congress; conflicts of interest.* No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to receive any benefit there from. Contractor represents and warrants that no public officers or procurement employees have a material ownership interest in Contractor and this Agreement is not otherwise prohibited by part III, chapter 112, Florida Statutes. Contractor further represents and warrants that its current business dealings will not conflict in any manner with Contractor’s performance of the Services. Contractor shall promptly notify PSTA’s Project Manager of any potential conflicts of interest which may arise throughout this Agreement with respect to any prospective business association, interest or other circumstance with may influence, or appear to influence, the Contractor’s judgment or quality of the Services. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Contractor may undertake and request an opinion of PSTA as to whether the association, interest or circumstance would, in the opinion of PSTA, constitute a conflict of interest if entered into by the Contractor. PSTA agrees to notify Contractor of its decision within thirty (3) days of receipt of notification by Contractor. If, in the opinion of PSTA, the prospective business association, interest or circumstance would not constitute a conflict of interest, PSTA shall so state in the notification and Contractor shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to the Services.

*16.5 Notices.* All notices required or made pursuant to this Agreement shall be made in writing and sent by certified U.S. mail, return receipt requested, addressed to the following:

**To PSTA:**  
Pinellas Suncoast Transit Authority  
Attn: Brad Miller, CEO  
3201 Scherer Drive  
St. Petersburg, FL 33716

**To Contractor:**  
Care Ride, LLC  
Attn: Douglas M. Johnson  
4325 East Bay Dr., Suite 105  
Clearwater, FL 33764

**With required copy to:**  
Alan S. Zimmet, General Counsel  
Bryant Miller Olive  
One Tampa City Center

Suite2700  
Tampa, Florida 33602

Either party may change its above noted address by giving written notice to the other party in accordance with the requirements of this Section.

*16.6 Severability.* If any one or more of the provisions of the Contract Documents shall be held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby and the Contract Documents shall be treated as though that portion had never been a part thereof.

*16.7 Modification.* The Contract Documents may not be amended or altered without prior written approval by PSTA and which is signed by the Parties. Contractor shall be liable for all costs resulting from and/or for satisfactorily correcting any specification change not properly ordered by written modification to the Contract Documents and signed by PSTA.

*16.8 Headings and Section References.* The headings and section references in this Agreement are inserted only for the purpose of convenience and shall not be construed to expand or limit the provisions contained in such sections.

*16.9 No Third Party Beneficiaries.* This Agreement is entered into solely for the benefit of the Parties and shall not be construed as a benefit to any third parties, including but not limited to the general public, constituents of PSTA or citizens of its service area, nor shall it be construed as enforceable by any third parties.

*16.10 Authorization.* Both parties to this Agreement represent and warrant that they are authorized to enter into this Agreement without the consent and joinder of any other party and that the individuals executing this Agreement have full power and authority to bind their respective parties to the terms hereof.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the Effective Date.

CONTRACTOR:

PSTA:

By: \_\_\_\_\_  
Duly Authorized Designee

By: \_\_\_\_\_  
Brad Miller, CEO

WITNESS:

Approved as to form:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Alan S. Zimmet, General Counsel



## ACTION ITEM

### 3B: Mediated Settlement-Pepper Contracting



**Action:** Recommend Approval of a Lump Sum Mediated Settlement Amount of \$260,000 and Approval of a Mutual Full-Release Agreement to Pepper Construction Services, Inc. to Settle Remaining Two Claims Related to 2012 Concrete Construction Project.

**Staff Resource:** Brad Miller, CEO  
Alan Zimmet, General Counsel

FINANCE & PERFORMANCE  
MANAGEMENT

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### **Background:**

- Mediation took place on July 13, 2016 between PSTA, Pepper Contracting Services and Chubb Insurance Company.
- As a result of this mediation, all claims were settled as indicated below:
  - This Mediation Settlement Agreement is made and entered 13th day of July, 2016, by and among PSTA, Pepper Contracting Services, Inc., a Florida corporation, and Chubb Custom Insurance Company, a New Jersey corporation which agreement is entered into as a result of a pre-suit mediation held on July 13, 2016.
  - Subject to approval of PSTA's Board of Directors, which approval shall be sought at the Board's next regularly scheduled meeting, PSTA shall pay Pepper \$260,000.00 as a full and final settlement of all matters relating to or arising out of the PCC Pavement and Security Upgrades IFB-12-0048, the associated contract documents (the "Project"), Pepper's soil remediation claim as set forth in its claim of August 20, 2013 and subsequent correspondence.
  - Pepper's Request for Equitable Adjustment as set forth in its claim of November 27, 2013 and subsequent correspondence, and Chubb's claim for subrogation arising out of payments made to Pepper related to Pepper's soil remediation claim (collectively, PEPPER's Claims).

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**Attachments: None**

## ACTION ITEM



**3D: Transportation Disadvantaged (TD) Contracts with Uber/  
United Taxi/CareRide**



**Action: Recommend Approval of Three Contracts with Uber, United Taxi, and Care Ride for TD Mobility Enhancement Grant Services at a Total Cost Not to Exceed \$333,333.**

### CONSENT OR ACTION ITEM

**Staff Resource:** Chris Cochran, Senior Planner  
Ross Silvers, Mobility Manager

FINANCE & PERFORMANCE  
MANAGEMENT

### **Background:**

- In June 2016, PSTA was awarded a \$300,000 grant by the Florida Commission on Transportation Disadvantaged to demonstrate a pilot project aimed at enhancing mobility options for the Transportation Disadvantaged (TD) population in Pinellas County. The total project budget is \$333,333, with PSTA providing a 10% match of \$33,333.
- With the goal of demonstrating an innovative, cost-effective model that is replicable statewide, PSTA has, again, partnered with Uber, United Taxi, and CareRide to lead this effort. The proposed service will be 100% funded by the grant.

### **Summary:**

- Proposed project consists of two separate services:
  - TD Late Shift
    - Eligible TD customers will receive free rides to or from their workplace to home using any of the three partner providers between the hours of 9:00pm and 6:00am, seven days/week.
    - Each eligible TD customer is limited to 23 free rides during these hours per month.
  - Daytime Urgent TD Trips
    - Eligible TD customers will be eligible to receive one urgent TD trip per month using any of the three partner providers during customer service hours.
    - Customers are required to pay a \$3.00 co-pay for this once-a-month service



- Service must be initiated through a PSTA special dispatch number and the dispatcher will validate both the eligibility of the customer and the urgency of the need.
- Contracts:
  - All contract policies specific to indemnification and insurance requirements mirror the current Direct Connect pilot contracts approved by the Board in January 2016.
  - Each month customers will choose their preferred provider for this service.
  - Important Contract Highlights
    - Uber Technologies, Inc
      - Two new platforms:
        - PSTA will be the first transit agency to ever use Uber's new web-based dispatch technology. This technology allows for PSTA customer service personnel to dispatch Uber rides internally without the rider needing either an account or mobile phone application with Uber
        - TD Late Shift Trips (9pm – 6am) will use Uber for Business platform and will require customers to have a registered email address that is used to validate rides between Uber and PSTA. Riders will not need to have a registered form of payment for this service. The Uber technology will bill PSTA directly for all rides with an account linked to the Grant funding
    - United Taxi
      - Customers having chosen United Taxi to provide eligible TD Late Shift Trips will be provided with a unique promocode that United Taxi uses to validate both the rider and keep track of the 23 rides used during the month.
      - United Taxi will invoice PSTA on a monthly basis.
    - CareRide
      - Customers needing wheelchair service will let PSTA know ahead of time when opting in to their preferred service provider.
      - CareRide will provide wheelchair eligible trips for both services through a direct line phone number to them directly and CareRide will invoice PSTA on a monthly basis for eligible rides.

**Recommendation:**

- Recommend approval of three contracts with Uber, United Taxi, and Care Ride for TD Mobility Enhancement Grant Services at a total cost not to exceed \$333,333.

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**Attachments:**

1. Contracts ([CLICK TO VIEW/PRINT](#))

## ACTION ITEM



### 3E: Employee Health Benefits



- Action:**
- A. Recommend Approval to Renew Medical, Prescription and Dental Insurance through Cigna for FY 2017 for PSTA Employees and Dependents Not to Exceed \$ 6,500,000.
  - B. Recommend Approval to Renew FY 2017 Vision Coverage through Advantica not to Exceed \$50,000.
  - C. Recommend Approval for Optional Life Insurance through Minnesota Life - No Increased Cost.

### CONSENT OR ACTION ITEM

**Staff Resource:** Larry Longenecker, Director of HR  
James Bradford, Chief Operating Officer

FINANCE & PERFORMANCE  
MANAGEMENT

### Background:

#### Medical and Prescription Insurance:

- PSTA's Insurance Broker, The Gehring Group, negotiated renewal of the medical and prescription insurance coverages with Cigna based on input from PSTA management and SEIU.
- PSTA's represented employees per the Union Contract are responsible for 50% of any increase in medical and prescription rates, as well as non-union employees.
- Renewal projections were initially estimated to increase 12-14% due to increased medical and prescription claims. Based on final negotiations the increase was limited to 6.8%
- Total costs for medical and prescriptions are anticipated to be \$ 6,285,296.
- To promote a healthier workplace, based on the current year results from the PSTA biometric screenings, weight loss is being targeted as a wellness incentive and an opportunity to build up a "bank" to reduce the premium costs to employees.
  - As part of the new SEIU agreement banks were set up and going forward a bank will be set up for each employee.
  - SEIU has been an integral part of the wellness discussions and a team has been meeting made up of management and union to work on this and other projects.

- Biometric screenings will be required to qualify for bank incentives. A maximum of \$50 IN GIFTS WILL BE GIVEN for taking the biometric screening and on-line health assessment. Additional incentives up to \$300 will be developed and presented to employees.
- Organizations that have implemented such programs have seen significant decreases in claims and claims costs.

**Dental Insurance:**

- Cigna Dental DMO and PPO Cores Services will remain the same with no premium increase and no change in coverage.
- Total anticipated annual PPO Core Services Dental Insurance premiums are \$65,660.
- Total anticipated annual DMO Dental Insurance premiums \$97,551.

**Vision Insurance**

- Advantica Vision Insurance annual premiums will remain the same with no change in coverage for an anticipated premium of \$50,000.

**Life and Accidental Death and Dismemberment (AD&D) Insurance**

- Minnesota Life will have no change in the premiums offered.

**Fiscal Impact:**

- The following are included in the draft 2017 Operating Budget
  - Medical, Prescription and Dental Insurance Not to Exceed \$5,700,000 for the Employer Portion
  - Vision Insurance not to exceed \$35,000 for the Employer Portion
  - Minnesota life and AD&D Insurance not to exceed \$93,000 for the Employer Portion.
  - Bank incentives are included in the operating fringe budget, estimated at \$156,000 assuming a 90% participation and success rate of achieving the maximum \$300 bank.

**Recommendation:**

- Recommend approval of insurance renewals.

**Attachments:**

1. Cigna Medical Renewal Contributions

**Pinellas Suncoast Transit Authority**  
**Cigna Medical Renewal Contributions**  
**Effective Date: October 1, 2016**

**CURRENT**

**RENEWAL**

Medical	Cigna Medical HMO & RX			Cigna Medical HMO & RX			Employee Deduction Per Pay Period	
	Employer	Employee	Total	Employer	Employee	Total	\$	
<b>Monthly Rate Factors</b>								
Employee	443	\$741.06	\$24.05	\$765.11	\$767.07	\$50.06	\$817.13	\$23.10
Employee + Spouse	44	\$754.34	\$417.34	\$1,171.68	\$794.23	\$457.23	\$1,251.46	\$211.03
Employee + Child(ren)	52	\$748.37	\$235.37	\$983.74	\$781.84	\$268.84	\$1,050.68	\$124.08
Employee + Family	38	\$757.84	\$525.84	\$1,283.68	\$801.55	\$569.55	\$1,371.10	\$262.87
<b>Monthly Premium</b>	<b>577</b>	<b>\$429,194</b>	<b>\$61,238</b>	<b>\$490,432</b>	<b>\$445,873</b>	<b>\$77,917</b>	<b>\$523,790</b>	
<b>Annual Premium</b>		<b>\$5,150,324</b>	<b>\$734,859</b>	<b>\$5,885,184</b>	<b>\$5,350,473</b>	<b>\$935,007</b>	<b>\$6,285,480</b>	
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>\$200,148</b>	<b>\$200,148</b>	<b>\$400,296</b>	
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>3.89%</b>	<b>27.24%</b>	<b>6.80%</b>	

**ACTION ITEM**



**3F: Heavy Duty Towing & Related Services**



**Action: Recommend Approval of a Five Year Contract with Yoho’s Automotive & Towing for a Total Cost Not To Exceed \$175,000 Over the Maximum Five Year Period.**

**CONSENT OR ACTION ITEM**

**Staff Resource:** Henry Lukasik, Dir. of Maintenance  
Lou Emma Cromity, Dir. of Procurement



**Background:**

- In order to support the ongoing operations of the Fleet Maintenance Division, PSTA utilizes an outside supplier to provide towing, recovery, and emergency services for its fleet of 210 transit buses and 50 support vehicles.
- Due to the highly specialized equipment, training, and insurance required to tow transit buses PSTA has found that utilizing an outside supplier is much more cost effective than attempting to perform the work internally.
- PSTA averages approximately 185 instances per year of requiring towing services which may be attributed to vehicle mechanical issues, accidents, or transport of a vehicle to an offsite location for specialized work.
- In May 2016, PSTA released a Request for Proposal (RFP) soliciting competitive proposals from experienced, qualified, and capable vendors with the required specialized equipment and training to provide the service.
- The RFP was posted on PSTA’s website, DemandStar, and sent directly to local suppliers.
- As a result of this solicitation, four suppliers responded to the RFP.

CTS Towing & Toning & Transport	Stepp’s Towing Service, Inc.
Sunstate Wrecker, Inc.	Yoho’s Automotive & Towing

- A Selection Evaluation Committee comprised of PSTA management staff evaluated each of the proposals submitted.

- After a careful evaluation of the written proposals, the Selection Evaluation Committee recommended contract award to the highest ranked, lowest cost provider, Yoho's Automotive and Towing, who also is the incumbent.

**Fiscal Impact:**

- \$175,000 funded by the Maintenance Department operating budget.

**Recommendation:**

- Recommend approval of a five year contract with Yoho's Automotive & Towing for a total cost not to exceed \$175,000.
- 

**Attachments:**

1. Contract ([CLICK TO VIEW/PRINT](#))

## ACTION ITEM



**3G: Annual FDOT Grant Approvals**



**Action: Recommend Approval FY 2017 Agreements with FDOT and Recommend Adoption of Resolutions #16-07, #16-08, #16-09, #16-10**

**CONSENT OR ACTION ITEM**

Staff Resource: Debbie Leous, CFO  
Pam Reitz, Grants Manager

**FINANCE & PERFORMANCE  
MANAGEMENT**

### **Background:**

- Florida Department of Transportation (FDOT) provides Block Grant funding to transit agencies to be used for operating costs directly related to the provision of public transit services (fuel, utilities, labor, etc.).
- FDOT provides Urban Corridor Program funding for transit projects that relieve congestion and improve capacity along major urban roadway corridors and provide inter-county connectivity.
- If any changes are made to the funded routes, the FDOT agreements will be withdrawn before expenditures are submitted.

### **Fiscal Impact:**

#### **FDOT FY 2017 Funding**

- FPN #402513-1-84-17, this agreement provides \$4,179,395 in FDOT Block Grant Program funds that are allocated to PSTA for Fiscal Year 2017. These funds will be used for operating costs directly related to the provision of public transit services (fuel, utilities, labor, etc.).
- FPN #410695-1-84-17, this agreement provides \$155,100 in FDOT Urban Corridor Program funds for continued operation of Express Route 100X. Express Route 100X provides service from Gateway Mall in St. Petersburg to the Marion Street Transit Parkway in downtown Tampa via the Gandy Bridge and the Crosstown Expressway.
- FPN #418265-1-84-12, this agreement provides \$165,100 in FDOT Urban Corridor Program funds for continued operation of Express Route 300X. Express Route 300X provides service from the Ulmerton Park and Ride center just east of Starkey Road to the Marion Street Transit Parkway in downtown Tampa via Ulmerton Road and I-275.



- FPN #430320-1-84-06, this agreement provides \$211,000 in FDOT Urban Corridor Program funds for continued operation of The Curlew Road Connector (Flex) Routes. The Curlew Road Connector (Flex) Route provides service in North Pinellas County along Curlew Road.

**Funding Comparison Fiscal Year 2016 & 2017**

<b>PROJECT</b>	<b>FY 16</b>	<b>FY 17</b>	<b>DIFFERENCE</b>
Block Grant	\$4,181,314	\$4,179,395	(\$1,919)
Express Route 100X	\$155,100	\$155,100	\$0
Express Route 300X	\$165,100	\$165,100	\$0
Curlew Road Flex	\$211,000	\$211,000	\$0
<b>Totals</b>	<b>\$4,712,514</b>	<b>\$5,710,595</b>	<b>(\$1,919)</b>

**Recommendation:**

- Recommend Approval of Agreements with FDOT and Recommend Adoption of Resolutions #16-07, #16-08, #16-09, #16-10.

**Attachments:**

1. Resolutions ([CLICK TO VIEW/PRINT](#))



**INFORMATION ITEM**

**4A: Ridership/Performance Report**



**Action: Information Item**

**Staff Resource:** Brad Miller, CEO

**FINANCE & PERFORMANCE  
MANAGEMENT**

- 
- Staff will present information relating to the recent decline in ridership.
- 

**Attachments:**

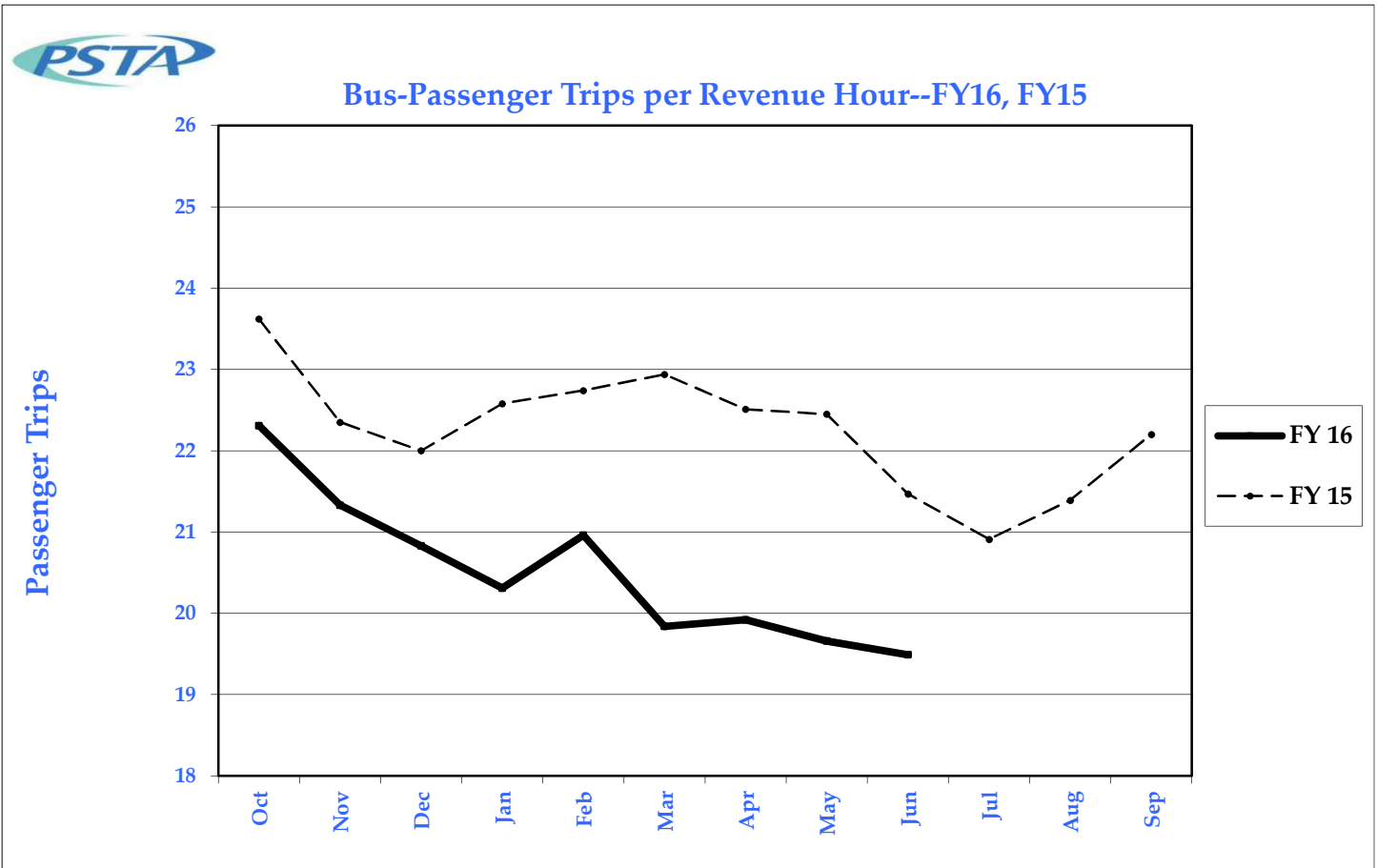
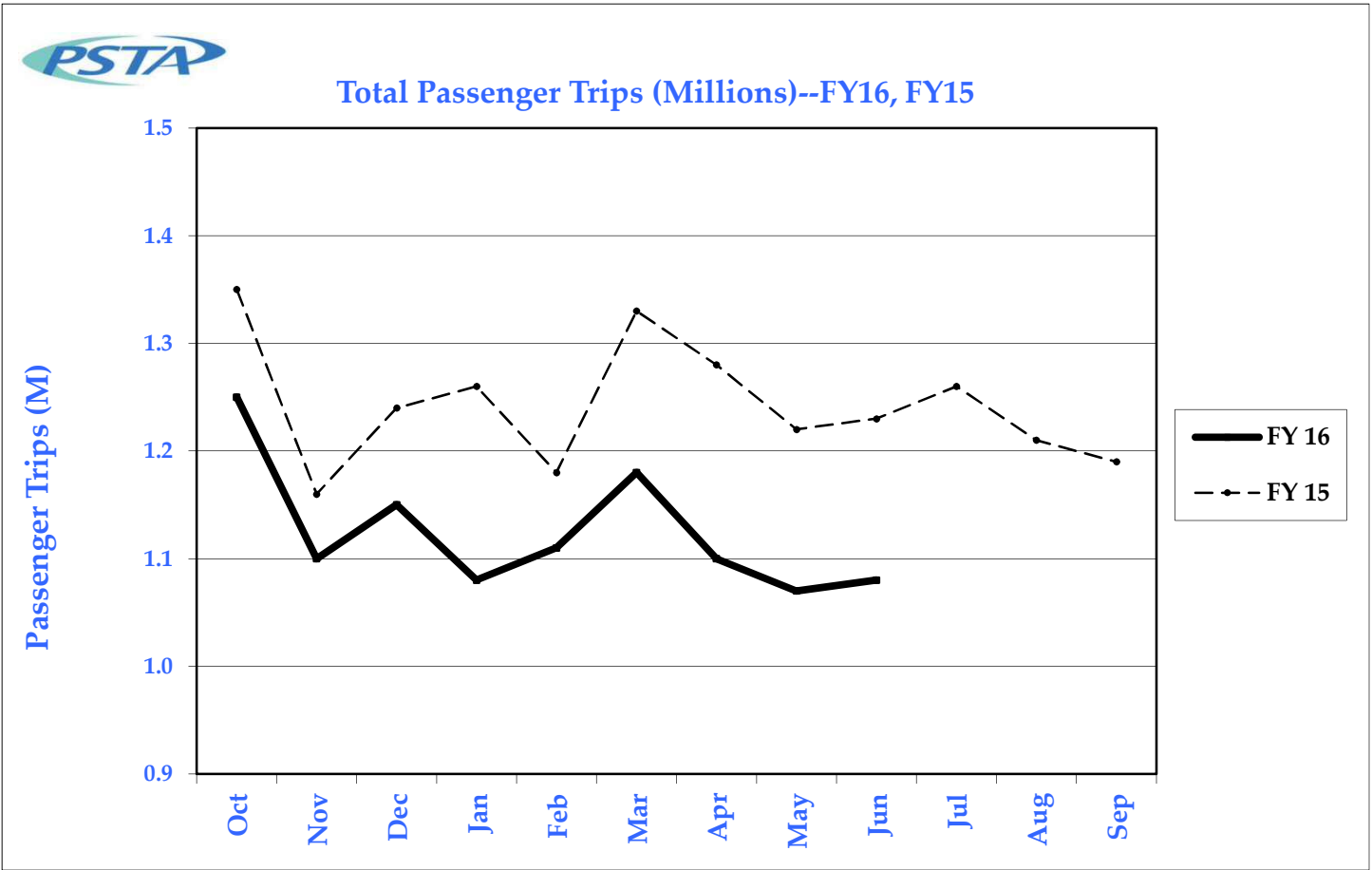
1. PowerPoint (to follow)
2. June Ridership/Performance Reports



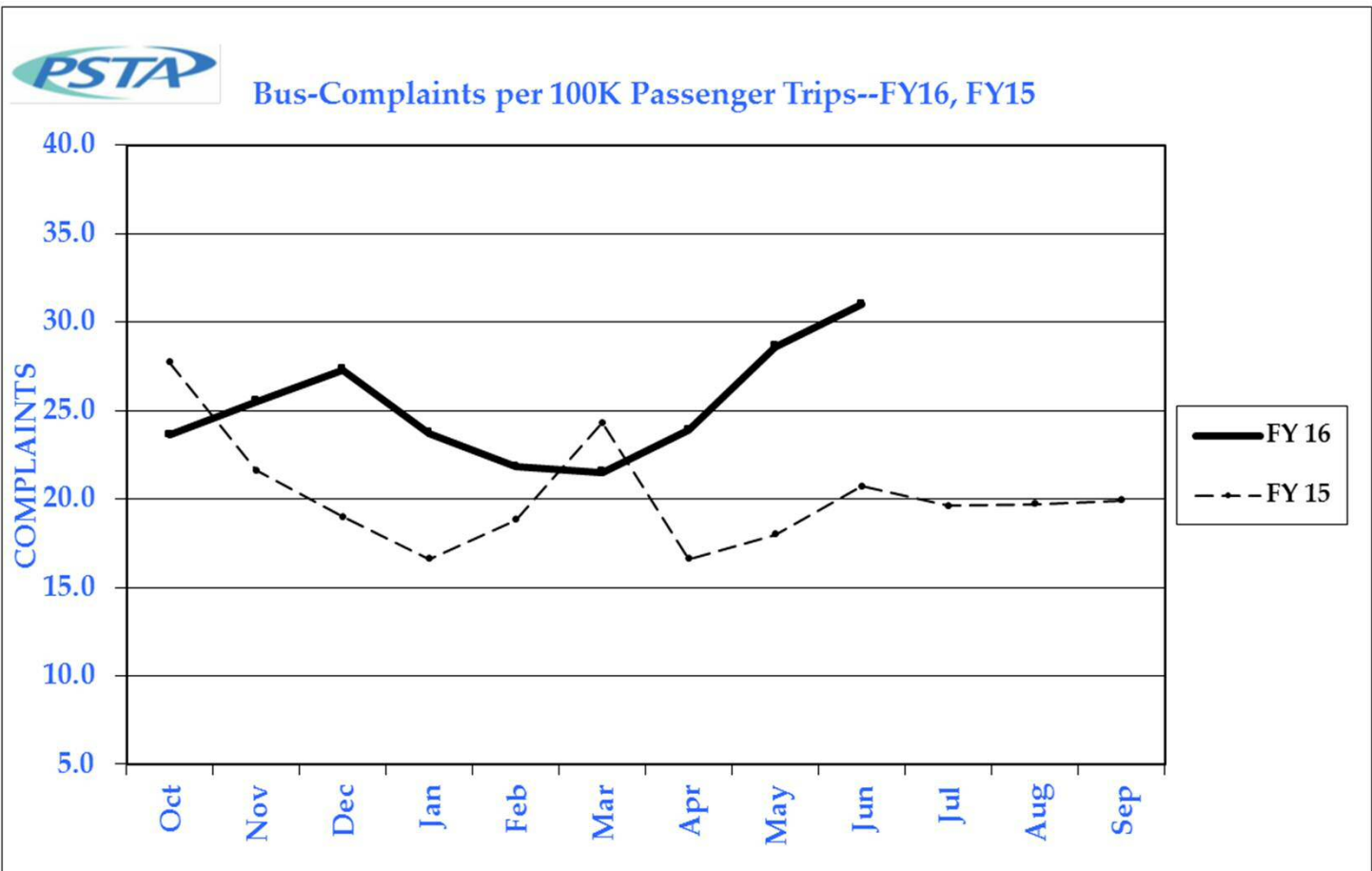
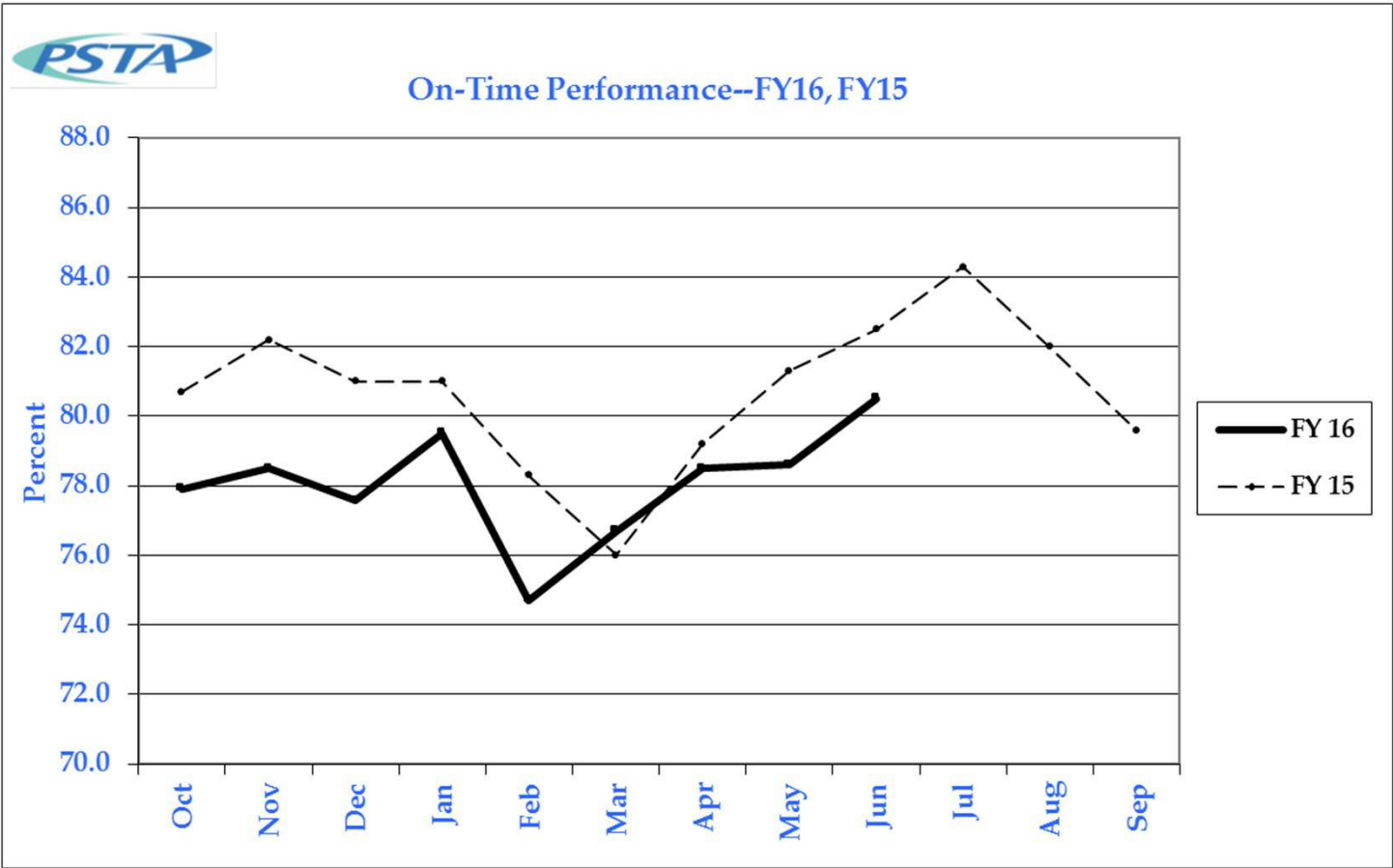
**OPERATING STATISTICS**  
**Board Report**  
**JUN 2016**

CURRENT MONTH			RIDERSHIP STATISTICS	FISCAL YEAR-TO-DATE		
THIS MONTH	THIS MONTH LAST YEAR	% CHANGE		THIS YEAR	PRIOR YEAR	% CHANGE
954,216	1,072,403	-11.0%	Total Bus Revenue Passenger Trips <sup>(1)</sup>	9,096,461	10,004,184	-9.1%
36,644	38,730	-5.4%	Other Bus Passenger Trips (includes East Lake) <sup>(2)</sup>	320,961	393,785	-18.5%
3,275	3,591	-8.8%	Looper Trolley Passenger Trips <sup>(3)</sup>	38,286	42,393	-9.7%
56,781	85,751	-33.8%	Jolley Trolley Passenger Trips <sup>(4)</sup>	432,761	564,176	-23.3%
<b>1,050,916</b>	<b>1,200,475</b>	<b>-12.5%</b>	<b>Total Fixed Route Passenger Trips <sup>(1-4)</sup></b>	<b>9,888,469</b>	<b>11,004,538</b>	<b>-10.1%</b>
21,416	23,356	-8.3%	DART Client Trips <sup>(5)</sup>	200,280	206,958	-3.2%
325	386	-15.8%	DART TD Trips <sup>(6)</sup>	3,063	3,578	-14.4%
3,160	3,395	-6.9%	DART PCA Trips <sup>(7)</sup>	27,542	28,940	-4.8%
<b>24,901</b>	<b>27,137</b>	<b>-8.2%</b>	<b>Total DART Passenger Trips <sup>(5-7)</sup></b>	<b>230,885</b>	<b>239,476</b>	<b>-3.6%</b>
<b>1,075,817</b>	<b>1,227,612</b>	<b>-12.4%</b>	<b>Total Passenger Trips <sup>(1-7)</sup></b>	<b>10,119,354</b>	<b>11,244,014</b>	<b>-10.0%</b>
4,987	5,972	-16.5%	Wheelchairs	49,156	51,506	-4.6%
32,904	35,380	-7.0%	Bikes on Buses	294,220	314,244	-6.4%
39,487	45,721	-13.6%	Average Weekday Passenger Trips			
26,605	30,532	-12.9%	Average Saturday Passenger Trips			
14,718	17,390	-15.4%	Average Sunday Passenger Trips			
OPERATING STATISTICS						
604	607	-0.5%	Employees-Budgeted-Full-Time			
734,548	739,923	-0.7%	Total Revenue Miles	6,582,514	6,606,523	-0.4%
50,837	51,762	-1.8%	Total Revenue Hours	459,027	461,679	-0.6%
80.5	82.5	-2.4%	On-Time Performance	78.0	80.2	-2.7%
31.0	20.7	49.7%	Complaints/100,000 Passenger Trips-PSTA Bus	25.1	20.4	23.2%
72.3	N/A	N/A	Complaints/100,000 Passenger Trips-DART <sup>(less EL)</sup>	148.6	N/A	N/A
4.29	5.54	-22.5%	Accidents--Total-Per 100,000 Miles	4.59	4.26	7.7%
0.60	1.30	-54.1%	Accidents--Preventable-Per 100,000 Miles	0.97	1.00	-3.2%
9,218	7,780	18.5%	Miles Per Roadcall	11,022	9,137	20.6%
6,678	7,708	-13.4%	Miles Per Service Interruption	9,324	10,795	-13.6%
1.35	1.50	-10.1%	Bus-Total Passenger Trips / Revenue Mile	1.43	1.57	-8.9%
19.49	21.47	-9.2%	Bus-Total Passenger Trips / Revenue Hour	20.52	22.52	-8.9%

# PSTA Performance Measures



# PSTA Performance Measures





## REPORTS

**5A: Monthly Financial Statement**



**Action: Information Item**

**Staff Resource:** Debbie Leous, CFO  
Michael Hanson, Dir. of Finance

**FINANCE & PERFORMANCE  
MANAGEMENT**

- 
- Staff will present the financial status report for the month ending May 31, 2016.
- 

### **Attachments:**

1. Monthly Financial Performance Report – Monthly
2. Monthly Financial Performance Report – Fiscal Year to Date
3. Monthly Financial Performance Report – Fiscal Year to Fiscal Year Comparison
4. Statement of Revenues and Expenditures – Actual vs. Budget
5. Statement of Revenues and Expenditures – Year to Year Actual vs. Actual

**MONTHLY FINANCIAL PERFORMANCE REPORT  
for the Period Ending May 31, 2016**

**Month to Date as of May 2016**

May				
Description	Actual	Budget	% Variance	\$ Variance
Revenues	\$3,186,353	\$2,877,251	10.74%	\$309,102
Expenses	\$5,191,701	\$5,422,334	(4.25%)	(\$230,633)
Surplus / (Deficit)	(\$2,005,348)	(\$2,545,083)	(21.21%)	\$539,735

For the month of May, the net deficit of -\$2.01 million was \$.54 million favorable to the budgeted deficit of -\$2.55 million.

**Revenues**

Passenger Fares revenue is -14.3% under budget.	(\$159,643)
Auxiliary revenue is -9.1% under budget.	(3,933)
Non-Transportation revenue is 108.6% over budget due to interest income.	16,662
Property Tax revenue is -28.0% under budget due to timing.	(228,421)
State Grants revenue is 260.2% over budget due to timing.	613,686
Federal Grants revenue is 12.1% over budget due to timing.	63,348
Federal Grants MPO Pass -Thru revenue is 100.0% over budget due to timing.	8,753
All other revenues within 5.0% of budget.	(1,350)
	<hr/> <u>\$309,102</u> <hr/>

**Expenses**

Fringe Benefits expense is -10.6% under budget.	(98,479)
Services expense is -7.8% under budget.	(20,957)
Diesel Fuel expense is -6.5% under budget.	(24,858)
Utilities expense is -27.5% under budget.	(25,944)
Taxes & Licenses expense is 5.2% over budget.	3,572
Miscellaneous expense is -17.1% under budget.	(7,694)
All other expenses within 5.0% of budget.	(56,273)
	<hr/> <u>(\$230,633)</u> <hr/>

**MONTHLY FINANCIAL PERFORMANCE REPORT  
for the Period Ending May 31, 2016**

**Year to Date as of May 2016**

<b>May</b>				
Description	Actual	Budget	% Variance	\$ Variance
Revenues	\$57,715,565	\$58,621,001	(1.54%)	(\$905,436)
Expenses	\$42,242,290	\$43,609,830	(3.14%)	(\$1,367,540)
Surplus / (Deficit)	\$15,473,275	\$15,011,171	3.08%	\$462,104

Year to date through May, the net surplus of \$15.47 million was \$.46 million favorable to the budgeted surplus of \$15.01 million.

**Revenues**

Passenger Fares revenue is -15.5% under budget.	(\$1,539,824)
Auxiliary revenue is 13.3% over budget due to increased advertising.	45,724
Non-Transportation revenue is 89.6% over budget due to increased interest income.	96,556
Federal Grants revenue is 7.1% over budget due to timing.	308,953
All other revenues within 5.0% of budget.	183,155
	<u><u>(\$905,436)</u></u>

**Expenses**

Fringe Benefits expense is -8.1% under budget.	(603,278)
Diesel Fuel expense is -9.1% under budget.	(265,022)
Supplies expense is 17.4% over budget.	520,629
Insurance expense is -10.3% under budget.	(119,246)
Utilities expense is -24.3% under budget.	(188,980)
Miscellaneous expense is -32.0% under budget.	(137,238)
All other expenses within 5.0% of budget (Salaries are \$692,674 under budget).	(574,405)
	<u><u>(\$1,367,540)</u></u>



**MONTHLY FINANCIAL PERFORMANCE REPORT  
for the Period Ending May 31, 2016**

**Year to Year Comparison Based on YTD Actuals as of May 2016**

May				
Description	FY 2016	FY 2015	% Variance	\$ Variance
Revenues	\$57,715,565	\$55,212,598	4.53%	\$2,502,967
Expenses	\$42,242,290	\$41,722,164	1.25%	\$520,126
Surplus / (Deficit)	\$15,473,275	\$13,490,434	14.70%	\$1,982,841

Year to year through May, the net surplus of \$15.47 million for FY 2016 was \$1.98 million favorable to the FY 2015 surplus of \$13.49 million.

**Revenues**

Auxiliary revenue for FY 2016 is 22.6% over FY 2015 due to increased advertising.	71,971
Non-Transportation revenue for FY 2016 is 36.5% over FY 2015 due to increased interest income.	54,607
Property Tax revenue for FY 2016 is 7.3% over FY 2015.	2,469,061
Local Beach Trolley & Rt.35 revenue for FY 2016 is 5.2% over FY 2015.	30,250
Federal Grants revenue for FY 2016 is -6.0% under FY 2015 due to timing.	(296,442)
All other revenues within 5.0% of budget.	173,520
	<u>\$2,502,967</u>

**Expenses**

Services expense for FY 2016 is 23.3% over FY 2015.	511,511
Diesel Fuel expense for FY 2016 is -42.8% under FY 2015.	(1,988,834)
Supplies expense for FY 2016 is 25.5% over FY 2015.	713,727
Insurance expense for FY 2016 is 33.7% over FY 2015.	261,632
Utilities expense for FY 2016 is -8.9% under FY 2015.	(57,240)
Taxes & Licenses expense for FY 2016 is 7.1% over FY 2015.	37,886
Purchased Transportation - DART expense for FY 2016 is 23.7% over FY 2015 due mostly to a change in accounting treatment of DART fares received by DART providers.	807,620
Miscellaneous expense for FY 2016 is -12.2% under FY 2015.	(40,408)
All other expenses within 5.0% of budget.	274,232
	<u>\$520,126</u>

Pinellas Suncoast Transit Authority  
Statement of Revenues and Expenditures  
Actual vs. Budget  
Month Ended May 2016

	Month				Year to Date				Annual
	Actual	Budget	Variance		Actual	Budget	Variance		Budget
			Percent	Dollar			Percent	Dollar	
<b>Revenue</b>									
Passenger Fares	\$ 955,390	\$ 1,115,033	(14.32%)	\$ (159,643)	\$ 8,363,812	\$ 9,903,636	(15.55%)	\$ (1,539,824)	\$ 14,817,650
Auxiliary	39,200	43,133	(9.12%)	(3,933)	390,792	345,068	13.25%	45,724	517,600
Non-Transportation	32,010	15,348	108.56%	16,662	204,306	107,750	89.61%	96,556	173,050
Property Tax	587,180	815,601	(28.01%)	(228,421)	36,408,331	36,295,110	0.31%	113,221	37,808,440
Local Beach Trolley & Rt.35	76,088	77,179	(1.41%)	(1,091)	615,618	617,440	(0.30%)	(1,822)	926,156
State Reimbursement-Fuel Tax	50,327	50,586	(0.51%)	(259)	413,419	415,024	(0.39%)	(1,605)	652,620
State Grants	849,500	235,814	260.24%	613,686	6,590,189	6,516,828	1.13%	73,361	7,418,284
Federal Grants	587,905	524,557	12.08%	63,348	4,649,098	4,340,145	7.12%	308,953	5,481,491
Federal Grants MPO Pass -Thru	8,753	0	100.00%	8,753	80,000	80,000	0.00%	0	80,000
<b>Total</b>	<b>3,186,353</b>	<b>2,877,251</b>	<b>10.74%</b>	<b>309,102</b>	<b>57,715,565</b>	<b>58,621,001</b>	<b>(1.54%)</b>	<b>(905,436)</b>	<b>67,875,291</b>
<b>Expenditures</b>									
Salaries	2,386,078	2,464,110	(3.17%)	(78,032)	18,903,640	19,596,314	(3.53%)	(692,674)	29,306,960
Fringe Benefits	832,164	930,643	(10.58%)	(98,479)	6,826,788	7,430,066	(8.12%)	(603,278)	11,142,638
Services	246,246	267,203	(7.84%)	(20,957)	2,709,959	2,643,586	2.51%	66,373	3,715,565
Diesel Fuel	355,777	380,635	(6.53%)	(24,858)	2,662,244	2,927,266	(9.05%)	(265,022)	4,531,370
Supplies	393,653	388,154	1.42%	5,499	3,514,601	2,993,972	17.39%	520,629	4,529,002
Insurance	145,445	144,560	0.61%	885	1,037,214	1,156,460	(10.31%)	(119,246)	1,709,200
Utilities	68,540	94,484	(27.46%)	(25,944)	588,580	777,560	(24.30%)	(188,980)	1,168,600
Taxes & Licenses	72,409	68,837	5.19%	3,572	567,956	546,816	3.87%	21,140	843,590
Purchased Transportation - DART	535,451	520,541	2.86%	14,910	4,211,827	4,164,336	1.14%	47,491	6,246,500
Purchased Transportation - TD	61,643	62,381	(1.18%)	(738)	496,052	499,046	(0.60%)	(2,994)	748,570
Purchased Transportation - Trolleys	56,903	55,700	2.16%	1,203	431,854	445,595	(3.08%)	(13,741)	668,395
Miscellaneous	37,392	45,086	(17.07%)	(7,694)	291,575	428,813	(32.00%)	(137,238)	636,455
<b>Total</b>	<b>5,191,701</b>	<b>5,422,334</b>	<b>(4.25%)</b>	<b>(230,633)</b>	<b>42,242,290</b>	<b>43,609,830</b>	<b>(3.14%)</b>	<b>(1,367,540)</b>	<b>65,246,845</b>
Revenue Over / (Under) Expenditures	\$ (2,005,348)	\$ (2,545,083)	(21.21%)	\$ 539,735	\$ 15,473,275	\$ 15,011,171	3.08%	\$ 462,104	\$ 2,628,446
Transfer (To) / From Reserve									\$ (2,628,446)

Pinellas Suncoast Transit Authority  
Statement of Revenues and Expenditures  
Actual vs. Actual  
Month Ended May 2016

	Year to Date			Variance	
	Budget	May 2016 Actual	May 2015 Actual	Percent	Dollar
<b>Revenue</b>					
Passenger Fares	\$ 9,903,636	\$ 8,363,812	\$ 8,329,171	0.42%	\$ 34,641
Auxiliary	345,068	390,792	318,821	22.57%	71,971
Non-Transportation	107,750	204,306	149,699	36.48%	54,607
Property Tax	36,295,110	36,408,331	33,939,270	7.27%	2,469,061
Local Beach Trolley & Rt.35	617,440	615,618	585,368	5.17%	30,250
State Reimbursement-Fuel Tax	415,024	413,419	408,027	1.32%	5,392
State Grants	6,516,828	6,590,189	6,456,702	2.07%	133,487
Federal Grants	4,340,145	4,649,098	4,945,540	(5.99%)	(296,442)
Federal Grant MPO Pass-Thru	80,000	80,000	80,000	0.00%	0
Total	<u>58,621,001</u>	<u>57,715,565</u>	<u>55,212,598</u>	<u>4.53%</u>	<u>2,502,967</u>
<b>Expenditures</b>					
Salaries	19,596,314	18,903,640	18,586,355	1.71%	317,285
Fringe Benefits	7,430,066	6,826,788	6,862,079	(0.51%)	(35,291)
Services	2,643,586	2,709,959	2,198,448	23.27%	511,511
Diesel Fuel	2,927,266	2,662,244	4,651,078	(42.76%)	(1,988,834)
Supplies	2,993,972	3,514,601	2,800,874	25.48%	713,727
Insurance	1,156,460	1,037,214	775,582	33.73%	261,632
Utilities	777,560	588,580	645,820	(8.86%)	(57,240)
Taxes & Licenses	546,816	567,956	530,070	7.15%	37,886
Purchased Transportation - DART	4,164,336	4,211,827	3,404,207	23.72%	807,620
Purchased Transportation - TD	499,046	496,052	503,057	(1.39%)	(7,005)
Purchased Transportation - Trolleys	445,595	431,854	432,611	(0.17%)	(757)
Miscellaneous	428,813	291,575	331,983	(12.17%)	(40,408)
Total	<u>43,609,830</u>	<u>42,242,290</u>	<u>41,722,164</u>	<u>1.25%</u>	<u>520,126</u>
Revenue Over / (Under) Expenditures	<u>\$ 15,011,171</u>	<u>\$ 15,473,275</u>	<u>\$ 13,490,434</u>	<u>14.70%</u>	<u>\$ 1,982,841</u>
Transfer To / From Reserve					



## REPORTS

**5B: PSTA Contracts**



**Action: Information Item**

**Staff Resource:** Lou Emma Cromity, Dir. of Procurement

**FINANCE & PERFORMANCE  
MANAGEMENT**

- 
- Attached is a list of PSTA Contracts.
- 

### **Attachments:**

1. PSTA Contracts

	A	B	C	D	E	F	G	H	I
1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
2	\$11,840,000.00	CARE RIDE LLC	DART Service - Paratransit Services - Wheelchair; Eastlake	No renewals remaining	RFP 11-022P	TRANS	9/30/2016	10/23/2013	General Funds
3	\$6,200,000.00	Cigna Health and Life Insurance	Insurance - Group Health	5 Years	RFP 13-018P	HR	9/30/2017	7/22/2015	General Funds
4	\$5,765,580.00	JAMES RIVER SOLUTIONS	ULS Diesel for NYMEX Futures - PSTA/Hart	1 Year Plus 4 Renewal Options	IFB 14602	MAINT	9/30/2017	7/22/2015	General Funds
5	\$4,898,026.00	Gillig, LLC	Hybrid Bus Purchase	1 Year		MAINT	11/19/2016	11/19/2015	Grant
6	\$4,160,000.00	Yellow Cab Sedan Services	DART Service - Paratransit Services - Ambulatory - (Taxi)	No renewals remaining	RFP 11-023P	TRANS	9/30/2016	EXEMPT	General Funds
7	\$3,200,000.00	Public Risk Insurance Agency (PRIA)	Multi-Line Insurance Program	5 Years	RFP 14-006P	FIN	9/30/2019	7/23/2014	General Funds
8	\$2,861,361.00	Florida Commission for the Transportation Disadvantaged	Transportation Disadvantaged Service and Bus Pass Sales	1 Year	G0183	TRANS	6/30/2017	7/22/2015	Revenue Generating
9	\$2,700,000.00	Direct Media, Inc.	Transit Advertising Services	3 Years Plus 2 Renewal Options	RFP15-017P	MKT	8/31/2018	8/26/2015	Revenue Generating
10	\$2,500,000.00	FKQ Marketing + Advertising	Marketing, Advertising, and Public Relations Agency of Record	3 Years Plus 2 Renewal Options		MKT	4/27/2019	4/27/2016	General Funds
11	\$2,200,000.00	American Janitorial, Inc.	Janitorial Services	3 Years Plus 2 Renewal Options	RFP15-015P	FAC	9/30/2018	9/30/2015	General Funds
12	\$2,200,000.00	Michelin North America, Inc.	Bus Tire Lease	3 Years Plus 2 Renewal Options	15-007B	MAINT	5/26/2018	5/27/2015	Grant
13	\$1,750,000.00	Bryant Miller Olive (BMO)	Legal Services	5 Years		CEO	3/31/2020	3/19/2014	General Funds
14	\$1,750,000.00	Unice Salzman, P.A.	Legal Services	5 Years		FIN	3/31/2020	3/19/2014	General Funds
15	\$1,500,000.00	HNTB CORPORATION	General Services Consultant for General Technical Support Services	3 Year3 Plus 2 Renewal Options	RFP 13-015P	PLNG	8/19/2016	6/26/2013	Grant
16	\$1,500,000.00	Parsons Brinckerhoff, Inc.	General Services Consultant	3 Years Plus 2 Renewal Options	15-005P	PLNG	6/3/2018	2/25/2015	Grant
17	\$1,500,000.00	TINDALE-OLIVER & ASSOC.	General Services Consultant	3 Years Plus 2 Renewal Options	RFP 13-015P	PLNG	8/19/2016	6/26/2013	Grant
18	\$1,150,000.00	Allied Barton	Security Guard Services	5 Years	RFP 12-012P	TRANS	11/1/2017	10/24/2012	General Funds
19	\$1,148,650.00	Brasco International	Bus Shelters & Amenities	3 Years Plus 2 Renewal Options	15-004P	MAINT	3/24/2018	3/25/2015	Grant
20	\$1,100,000.00	Cummins, Inc.	Remanufacture Engines	5 Years	16-013P	MAINT	2/24/2021	2/24/2016	General Funds
21	\$925,000.00	American Construction Services	Bus Boarding Pads for Bus Stops	3 Years Plus 2 Renewal Options	IFB 14-002B	MAINT	1/22/2017	1/22/2014	Grant
22	\$650,000.00	Gillig, LLC	Remanufacture Transmissions	5 Years	16-024P	MAINT	2/24/2021	2/24/2016	General Funds
23	\$650,000.00	Preferred Governmental Insurance Trust	Multi-Line Premiums	1 Year		FIN	9/30/2017	9/30/2015	General Funds
24	\$558,179.00	Jolley Trolley	Transportation services(North County Coastal Rte; Clearwater Beach to Dunedin; Palm Harbor & Tarpon Springs; Island Estates; Sand Key; Safety Harbor)	1 Year		TRANS	9/30/2016	8/20/2014	General/Grant Funds
25	\$477,018.00	GIRO INC.	Giro HASTUS Software Upgrade	1 Year		PLNG	3/30/2018	3/30/2016	CIP
26	\$468,912.00	City of St. Pete Beach	Beach Trolley	1 Year		TRANS	9/30/2016	8/26/2015	General Funds
27	\$450,000.00	Palmdale Oil	Bulk Fluids (Motor & Gear Oil, Grease, Diesel Exhaust)	3 Years	C-15-MT-028	MAINT	7/21/2018	7/22/2015	General Funds
28	\$443,320.00	NAFECO	Uniform Purchase	3 Years Plus 2 Renewal Options		TRANS	7/22/2018	7/22/2015	General Funds
29	\$426,180.00	MOTOROLA SOLUTIONS, INC.	Usage Charge - Pinellas County (S1014418)	1 Year		IT	9/30/2021	EXEMPT	General Funds
30	\$420,000.00	Van Scoyoc Associates, Inc.	Federal Lobbyist Consultant Services	3 Years Plus 2 Renewal Options	RFP15-010P	CEO	6/23/2018	2/24/2016	General Funds
31	\$404,375.00	NEIGHBORLY CARE NETWORK	TD Funded Agencies	1 Year		TRANS	6/30/2017	5/25/2016	Grant
32	\$375,000.00	Certus Builders	Outsource Bus Shelter Installation	3 Year Plus 2 Renewal Options	15-037P	MAINT	12/9/2018	12/9/2018	Grant Funds
33	\$371,090.28	CUMMINS POWER SOUTH LLC	Remanufacture of Bus Parts & Components	3 Years	IFB 14-015B	MAINT	12/10/2017	12/10/2014	General Funds
34	\$359,000.00	CliftonLarsonAllen	Financial Audit And Related Services	3 Years Plus 2 Renewal Options	RFP15-014P	FIN	8/26/2018	8/26/2015	General Funds
35	\$350,000.00	Goodyear Tire and Rubber Company	Bus Tire Run Out Program	3 Years		MAINT	7/21/2018	7/22/2015	Grant
36	\$315,000.00	AT&T MOBILITY	Bus Passenger Wi-F- Service	3 Years		IT	9/30/2018	9/30/2015	General Funds
37	\$300,000.00	FASTENAL	Facility Maintenance Repair/MPO	1 Year and 6 months	112-0077PB(PF)	MAINT	3/1/2017	10/29/2015	General Funds
38	\$300,000.00	Florida Detroit Diesel-Allison	Hybrid Battery Parts & Equipment	1 Year Plus 2 Renewal Options	16-003B	MAINT	1/16/2017	1/27/2016	General Funds
39	\$300,000.00	Seaboard Neumann	Bulk Fluids (Coolant, Motor Oil, Trans, Fluid)	3 Years	C-15-MT-027	MAINT	7/21/2018	7/22/2015	General Funds
40	\$293,000.00	CLEVER DEVICES, LTD.	Real-Time Data Management Software Upgrade ( Clever Works)	1 Year		IT	1/28/2017	1/28/2015	Grant
41	\$284,382.96	ICMA Retirement Trust - 457	Retirement	Continuous		HR		EXEMPT	General Funds
42	\$270,000.00	RSA Consulting Group LLC	State Government Relations and Lobbyist Services	2 Years		CEO	6/22/2018	6/22/2016	General Funds
43	\$268,250.00	AutoNation Ford St. Petersburg	Support Vehicle Maintenance	3 Years Plus 2 Renewal Options	16-017P	MAINT	3/30/2019	3/30/2016	General Funds
44	\$250,000.00	ROAD SIGNS, INC.	Bus Advertising Graphics	5 Years	RFP 14-010P	MKT	10/22/2019	10/22/2014	General Funds
45	\$248,653.41	MYcroShool Pinellas	Bus Pass	1 Year Plus 4 Renewal Options		MKT	8/31/2016	EXEMPT	Revenue Generating
46	\$247,953.00	Commercial Risk Management	Workers' Compensation Third Party Administrator Program	5 Years	RFP 14-009P	FIN	9/30/2019	9/24/2014	General Funds

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1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
47	\$245,517.00	CLEVER DEVICES, LTD.	Annual Real-Time Software Support	1 Year		IT	12/31/2016	1/28/2015	Grant
48	\$242,000.00	Gillig, LLC	Wheelchair Restraint Systems Replacements	1 Year		MAINT	6/22/2017	6/22/2016	Grant Funds
49	\$240,363.00	CLEVER DEVICES, LTD.	Bus Fleet Maintenance Report/Real-Time Monitoring Software Version 3	1 Year		IT	12/30/2017	12/9/2015	Grant
50	\$238,320.00	BRIGHT HOUSE NETWORKS	Data Network Services	1 Year Plus 3 Renewal Options	IFB 14-011B	IT	7/23/2018	7/23/2014	General Funds
51	\$237,028.00	City of Treasure Island	Beach Trolley	1 Year		TRANS	9/30/2016	8/26/2015	General Funds
52	\$200,000.00	CCS Southeast, Inc.	AV Equipment for Board and Conference Spaces	1 Year Plus 4 Renewal Options		IT	5/25/2020	5/25/2016	Grant/General Funds
53	\$200,000.00	Duval Landscape Maintenance	Lawn Maintenance & Related Services	3 Years Plus 2 Renewal Options	16-015P	MAINT	2/24/2019	2/24/2016	General Funds
54	\$200,000.00	J.H. WILLIAMS OIL CO. INC	Unleaded Gas Only for PSTA/Hart	1 Year Plus 4 Renewal Options	IFB 14602	MAINT	9/30/2017	7/22/2015	General Funds
55	\$200,000.00	Jam 5:20 Construction, Inc.	Ulmerton Road Park & Ride Building Demolition	1 Year		MAINT	5/25/2017	5/25/2016	Grant Funds
56	\$200,000.00	The Generator Group, Inc.	Professional Recruiting Services	3 Years	RFP 14-014P	HR	8/27/2017	8/27/2014	General Funds
57	\$200,000.00	THE MERCER GROUP, INC. - ATLANTA	Professional Recruiting Services	3 Years	RFP 14-014P	HR	8/27/2017	8/27/2014	General Funds
58	\$195,840.00	AUSTIN AND SON AUTO ELECTRIC, INC.	Remanufacture of Bus Parts & Components	3 Years	IFB 14-015B	MAINT	12/10/2017	12/10/2014	General Funds
59	\$190,000.00	MINNESOTA LIFE	Insurance - Group Life	1 Year Plus 3 Renewal Options	RFP 13-018P	HR	7/21/2016	8/27/2014	General Funds
60	\$178,113.00	MOTOROLA SOLUTIONS, INC.	Motorola Radio Maintenance	5 Years		MAINT	3/30/2021	3/30/2016	General Funds
61	\$178,113.00	Suncoast Communications & Electronics, Inc.	Motorola Radio Maintenance	5 Years	16-027B	MAINT	3/30/2021	3/30/2016	General Funds
62	\$175,000.00	Batteries-By-Fisher	Batteries - Transit Vehicles	1 Year Plus 2 Renewal Options	15-006B	MAINT	7/21/2016	7/22/2015	General Funds
63	\$171,204.00	Electric Sales & Services, Inc.	Remanufactured Alternators	1 Year Plus 1 Renewal Option		MAINT	4/27/2018	4/27/2016	General Funds
64	\$152,500.00	Elert & Associates Technology Consultants, Inc.	Security Training Services Consultant	3 Years		TRANS	5/25/2019	5/25/2016	Grant Funds
65	\$152,500.00	K & J Safety and Security Consultants	Security Training Services Consultant	3 Years		TRANS	5/25/2019	5/25/2016	Grant Funds
66	\$150,000.00	Pride Enterprises, Inc.	Bus-Schedule Printing	5 Years	RFP 14-007P	MKT	8/27/2019	8/27/2014	General Funds
67	\$150,000.00	TEXT MARKS INC.	SMS Texting Service	3 Years	16-012SS	IT	1/27/2019	1/27/2016	General Funds
68	\$142,040.00	PARC INC	TD Funded Agencies	1 Year		TRANS	6/30/2017	5/25/2016	Grant
69	\$142,040.00	The ARC Tampa bay	TD Funded Agencies	1 Year		TRANS	6/30/2017	5/25/2016	Grant
70	\$140,000.00	LOOPER GROUP, INC.	Transportation Services Downtown St. Petersburg	1 Year		TRANS	9/30/2016	8/26/2015	General Funds
71	\$135,075.00	DUKANE RADIATOR	Remanufacture of Bus Parts & Components	3 Years	IFB 14-015B	MAINT	12/10/2017	EXEMPT	General Funds
72	\$135,000.00	TechnologEase, Inc.	Campus Wi-Fi Replacement	3 Years		IT	9/30/2018	9/30/2015	Grant/General Funds
73	\$126,420.30	CS STARS	Risk Management Software Support SOW #3;Support	3 Years		IT	2/16/2018	8/27/2014	General Funds
74	\$122,500.00	DUNBAR ARMORED INC.	Armored Car	1 Year Plus 4 Renewal Options	RFP 14-008P	FIN	8/31/2019	8/27/2014	General Funds
75	\$120,000.00	Fleet Net Corporation	Fleet Net Software Renewal	3 Years		IT	4/30/2018	4/22/2015	Grant
76	\$109,828.00	UniFirst Corporation	Uniform Rental	3 Years Plus 2 Renewal Options		MAINT	7/22/2018	7/22/2015	General Funds
77	\$99,416.10	Vehicle Service Group, LLC	Heavy Duty Mobile Column Lifts and Related Services/Products	1 Year Plus 2 Renewal Options		MAINT	11/25/2018	EXEMPT	Grant Funds
78	\$76,618.00	GIRO INC.	Hastus Maintenance & Support Software	1 Year		IT	7/17/2017	EXEMPT	General Funds
79	\$75,000.00	LOOPER GROUP, INC.	Central Avenue Trolley-Free Zone Boarding	1 Year		TRANS	9/30/2016	8/26/2015	Revenue Generating
80	\$74,740.00	SOUTHEAST POWER SYSTEMS	BUS PARTS - Remanufactured Bus Parts and Components	3 Years	IFB 14-015B	MAINT	12/10/2017	12/10/2014	General Funds
81	\$70,000.00	Granicus, Inc.	Agenda Management/VoteCast Solutions	1 Year Plus 4 Renewal Options		IT	12/9/2016	12/9/2015	Grant/General Funds
82	\$63,000.00	Sprint Solutions	Cellular Data Services - Real Time	5 Years	IFB11-014B	IT	6/9/2017	EXEMPT	General Funds
83	\$141,000.00	ELECTRONIC DATA MAGNETICS	Magnetic Card Printing	1 Year Plus 4 Renewal Option	IFB #12-002B	MKT	12/31/2017	EXEMPT	General Funds
84	\$46,100.00	Bird Ladder & Equipment Co, Inc.	Scaffolding Equipment	1 Year		MAINT	2/1/2017	EXEMPT	Grant Funds
85	\$45,357.15	SOFTWARE HOUSE INT'L	Software - Microsoft Licenses; Symantec Back-Up Exec	1 Year		IT	12/31/2016	EXEMPT	Grant
86	\$41,461.00	ACUATIVE CORPORATION	Cisco SmartNet, UCSS; Software	1 Year	15-035Q	IT	11/23/2017	EXEMPT	General Funds
87	\$40,000.00	ADVANTICA ADMINISTRATIVE SERVICES, INC.	Insurance - Group Vision	5 Years	RFP 13-018P	HR	8/8/2018	EXEMPT	General Funds
88	\$37,000.00	SIVER INSURANCE CONSULTANTS	Risk Advisory Services	1 Year Plus 1 Renewal Option	RFQ #14-017Q	FIN	9/30/2016	EXEMPT	General Funds
89	\$36,000.00	LAKESIDE OCCUPATIONAL MEDICAL CENT	Medical Services Employee Physicals & Substance Abuse Screenings	1 Year Plus 4 Renewal Options	RFP 13-005P	HR	9/30/2016	EXEMPT	General Funds
90	\$34,200.00	MOTOROLA SOLUTIONS, INC.	Console Maintenance and Support	6 Years		MAINT	4/1/2022	4/1/2016	General Funds
91	\$34,041.24	VERIZON WIRELESS	Cell Phone Service	1 Year	WSCA 1907	IT	11/16/2016	EXEMPT	General Funds
92	\$25,117.86	PRESIDIO NETWORKED SOLUTIONS INC.	Software Support - Zoom Call; UC Support; Spam & Antivirus	3 Year		IT	11/30/2017 12/31/2016 10/20/2017	EXEMPT	General Funds

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1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
93	\$24,396.00	CONVERGENT TECHNOLOGIES	Security System Maintenance; Monitoring (8 Locations); Badge Readers	1 Year	IFB 11-003P	SS	10/1/2016	EXEMPT	General Funds
94	\$21,327.72	ROBERT BOWEN	Demand Response Assessment	1 Year Plus 4 Renewal Options		TRANS	10/30/2016	EXEMPT	Grant
95	\$20,000.00	OFFICE DEPOT	OFFICE PRODUCTS	1 Year		FIN	9/30/2016	EXEMPT	General Funds
96	\$19,867.05	Canteen Vending Services Division	Fresh Food and Traditional Vending Services	3 Years Plus 2 Renewal Options	16-005P	TRANS	2/26/2019	2/26/2016	Revenue Generating
97	\$18,540.00	TRANSIT RESOURCE CENTER	Bus Inspections	5 Years		MAINT	9/30/2019	EXEMPT	General Funds
98	\$16,362.84	IMAGE NET CONSULTING OF TAMPA, LLC.	Copier Maintenance & Leasing	1 Year		IT	10/13/2017	EXEMPT	General Funds
99	\$16,176.80	SUNTRUST BANK	Banking Services (P-Card/Credit/Debit Cards for Terminals)	1 Year Plus 2 Renewal Options	RFP 12-001P	FIN	8/30/2016	EXEMPT	General Funds
100	\$16,010.00	AQUA CLEAN ENVIRONMENTAL	LIQUID WASTE DISPOSAL	1 Year	RFQ 14-016Q	SS	10/31/2016	EXEMPT	General Funds
101	\$15,875.20	AT&T WIRELINE	T-1 Services	1 Year		IT	3/23/2017	EXEMPT	General Funds
102	\$15,000.00	Glicksman Consulting, LLC	Actuarial Services - Risk Management	3 Year Plus 2 Renewal Options		RISK	10/23/2018	EXEMPT	General Funds
103	\$15,000.00	Right Management	Outplacement Consulting Services	3 Years		HR	7/25/2018	EXEMPT	General Funds
104	\$14,000.00	Safe-Start	Batteries - Transit Vehicles	1 Year Plus 2 Renewal Options	15-006B	MAINT	7/21/2016	7/22/2015	General Funds
105	\$13,968.90	FLORIDA PEST CONTROL	Pest Control Services for PSTA Buses and Vehicles	1 Year Plus 1 Renewal Option	RFQ 15-002Q	MAINT	1/11/2017	EXEMPT	General Funds
106	\$13,730.00	INTEGRATED SYSTEMS OF FLORIDA	BOSCH CAMERA SERVICE - MAINTENANCE	3 Years Plus 1 Renewal Option	RFP 14-001P	IT	5/28/2017	5/28/2014	General Funds
107	\$13,627.19	ROUTE MATCH SOFTWARE, INC.	Paratransit Software Maintenance	1 Year		TRANS	8/1/2016	EXEMPT	General Funds
108	\$12,000.00	ICIMS	Software, Applicant Tracking Software Subscription Fee	1 Year		HR	2/1/2017	EXEMPT	Grant
109	\$12,000.00	Meltwater	Media Platform and Dashboards	1 Year	16-031SS	MKT	2/1/2017	EXEMPT	General Funds
110	\$11,000.00	BENSINGER, DUPONT & ASSOCIATES	Employee Assistance Program	1 Year Plus 1 Renewal Option	RFP 11-010P	HR	4/30/2017	EXEMPT	General Funds
111	\$10,324.00	CLEVER DEVICES, LTD.	Software Support - Spanish to English to Text (IVR) (Licenses)	1 Year		IT	4/27/2017	EXEMPT	General Funds
112	\$10,000.00	SUN GRAPHIC TECHNOLOGIES, INC.	Printing of Interior Bus Posters	1 Year Plus 1 Renewal Option	IFB 12-006B	MKT	1/14/2017	EXEMPT	General Funds
113	\$8,915.00	PROSYS INFORMATION SYSTEMS, INC.	Support - Nimble Storage	1 Year		IT	4/29/2017	EXEMPT	Grant
114	\$8,000.00	Justifacts Credential Verification, Inc.	Background Checking Services	1 Year	15-013Q	HR	4/30/2017	EXEMPT	General Funds
115	\$7,800.00	S & A SYSTEMS, INC.	Software Support - Fleet watch	1 Year		IT	2/13/2017	9/25/2013	General Funds
116	\$7,800.00	Untangle	Firewall	2 Years		IT	4/12/2018	EXEMPT	General Funds
117	\$7,588.00	Jefferson Solutions, Inc.	Actuarial Services - OPEB	3 Year Plus 2 Renewal Options		FIN	10/23/2018	EXEMPT	General Funds
118	\$7,500.00	MIDWAY SERVICES	Plumbing Services	1 Year		MAINT	9/30/2016	EXEMPT	General Funds
119	\$7,280.00	PRODUCTIVE SOLUTIONS	Maintenance Contract for POS System Support	1 Year		FIN	3/12/2017	EXEMPT	General Funds
120	\$7,186.20	MCCS GROUP	Pond Maintenance; Through Macy's Easement Contract	1 Year		SS	10/31/2016	EXEMPT	General Funds
121	\$7,150.00	SOUTH PRODUCTIONS	Video Taping	1 Year		MKT	9/30/2016	EXEMPT	General Funds
122	\$6,325.80	SCHINDLER ELEVATOR CORPORATION	Elevator & Phone Maintenance	1 Year		SS	6/30/2017	EXEMPT	General Funds
123	\$5,452.00	VSC FIRE & SECURITY, INC.	Fire Inspection for Scherer Drive	1 Year		SS	6/30/2017	EXEMPT	General Funds
124	\$4,845.00	LIGHTHOUSE OF PINELLAS INC	TD Funded Agencies	1 Year		TRANS	6/30/2017	5/25/2016	Grant
125	\$4,700.00	VariPHY	Phone Support	1 Year		IT	8/15/2016	EXEMPT	General Funds
126	\$4,279.80	INTERNATIONAL BUSINESS MACHINES	Software - IBM Software & Licenses	1 Year		IT	11/30/2016	EXEMPT	General Funds
127	\$4,255.00	QUESTICA INC	Budget Software Support	1 Year Plus 4 Renewal Options	RFQ 12-010P	FIN	5/30/2017	EXEMPT	General Funds
128	\$3,666.00	IMAGE FIRST	Towel Service	1 Year		TRANS	11/30/2016	EXEMPT	General Funds
129	\$3,591.09	POLICY MANAGERS	Tank Storage	1 Year		RISK	9/30/2016	EXEMPT	General Funds
130	\$3,582.00	TAMPA ARMATURE WORKS INC.	Emergency Generator Inspections	1 Year		MAINT	10/31/2016	EXEMPT	General Funds
131	\$3,250.00	BLACKBOARD CONNECT INC.	Service Message Fee	1 Year		IT	1/31/2017	EXEMPT	General Funds
132	\$3,000.00	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	Software Support ArcGIS	1 Year		IT	12/31/2016	EXEMPT	General Funds
133	\$2,396.16	ARCHIVE CORPORATION	Off-Site Storage	1 Year		IT	12/31/2016	EXEMPT	General Funds
134	\$2,045.00	Drop Box, Inc.	Virtual Storage	1 Year	N/A	IT	9/23/2016	EXEMPT	General Funds
135	\$1,829.52	EVOLVTEC	Dell Laptop Support (7)	1 Year		IT	9/14/2016	EXEMPT	General Funds
136	\$1,800.00	Sprint Solutions	Data Plan	5 Years		IT	4/8/2017	EXEMPT	General Funds
137	\$1,557.31	CUMMINS POWER SOUTH LLC	Cummins Insight Lite registration;QSOL Subscription	1 Year		IT	5/27/2017	EXEMPT	General Funds
138	\$1,500.00	ALL DATA LLC	ALL MAKES DATA - SUBSCRIPTION	1 Year		IT	10/15/2016	EXEMPT	General Funds
139	\$1,460.00	AQUATECH OF FLORIDA INC.	Clean Boiler Loops	1 Year		SS	9/30/2016	EXEMPT	General Funds

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1	Annual Or Total Contract Value	SUPPLIER	DESCRIPTION	CONTRACT/ RENEWAL	CONTRACT NUMBER	DEPT.	EXPIRATION DATE	BOARD APPROVAL DATE	FUNDING SOURCE
140	\$1,263.39	OUTFITTERS SATELLITE INC.	Satellite Phone Support	1 Year		IT	1/16/2017	EXEMPT	General Funds
141	\$1,200.00	JANTECH SERVICES, INC.	UPS Maintenance Agreement	1 Year		IT	6/30/2017	EXEMPT	General Funds
142	\$1,150.00	Color ID, LLC	Photo ID System	1 Year	N/A	IT	1/3/2017	EXEMPT	General Funds
143	\$900.00	NI Government Solutions	Mobile Sat Phone	1 Year		IT	10/1/2016	EXEMPT	General Funds
144	\$899.00	SAGEMCOM CANADA INC	Fax Support for Lightning Fax/Xmedius Fax	1 Year		IT	6/13/2017	EXEMPT	General Funds
145	\$760.00	Fleet Pride	Diagnostic Tool	1 Year		IT	3/30/2017	EXEMPT	General Funds
146	\$426.00	HEWLETT-PACKARD COMPANY	HP Hardware Maintenance & Support	1 Year		IT	8/31/2016	EXEMPT	General Funds
147	\$411.00	Volusion	Shopping Cart	1 Year		IT	9/1/2016	EXEMPT	General Funds
148	\$360.00	Network Solutions	Secure Account	1 Year		IT	9/24/2017	EXEMPT	General Funds
149	\$350.00	SPATIAL NETWORKS, INC	Data Collection Software	As needed		TRANS	10/12/2016	EXEMPT	General Funds
150	\$138.00	SOLAR WINDS INC	Dameware	1 Year		IT	12/10/2016	EXEMPT	General Funds
151	\$131.00	Ericom Blaze	License	1 Year		IT	11/4/2016	EXEMPT	General Funds
152	\$100.00	Network Solutions	Pcard Domain	1 Year		IT	5/20/2017	EXEMPT	General Funds
153	\$0.00	Agency for Community Treatment Services, Inc. (ACTS)	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
154	\$0.00	Boley Center	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
155	\$0.00	Cord Financial	ATM Placement	1 Year	N/A	MKT	3/19/2018	EXEMPT	General Funds
156	\$0.00	Goodwill Industries - Suncoast	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
157	\$0.00	Gulf Coast Jewish Family and Community Services, Inc.	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
158	\$0.00	Homeless Emergency Project	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
159	\$0.00	Pinellas County School Board	TD Bus Passes & Paratransit Trips	1 Year		TRANS	6/30/2017	7/22/2015	Revenue Generating
160	\$0.00	SIGNAL OUTDOOR ADVERTISING	Bus Shelter Maintenance & Advertising Agreement	Continuous		MKT	5/31/2033	9/25/2013	General Funds
161	\$0.00	Suncoast Center, Inc.	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
162	\$0.00	Vincent House	TD Coordination Agreement	1 Year		TRANS	6/30/2017	7/22/2015	No Funding
163	\$120,000.00	Gehring Group	Broker Services	5 Years		FIN	5/1/2018	5/1/2013	General Funds