

FINANCE COMMITTEE ATTACHMENTS

	<u>Page</u>
Outsourced Bus Shelter Installation	2
Clever Devices Software/Support	17
Automatic Vehicle Monitoring	22
AV Equipment (PSTA Meeting Rooms)	27
Capital Projects Update	38

CONTRACT

AGREEMENT TO FURNISH BUS SHELTERS INSTALLATION AND RELATED SERVICES

THIS AGREEMENT is made on December 10, 2015, by and between the Pinellas Suncoast Transit Authority (“PSTA”), an independent special district with its principal place of business located at 3201 Scherer Drive, St. Petersburg, Florida, and, Certus Builders, Inc. (“Contractor”), a contractor with its principal place of business located at 304 S. Westland Avenue Tampa, Florida 33606 (collectively, the “Parties”).

WHEREAS, PSTA issued a Request for Proposal No. 15-037P for Bus Shelter Installation and Related Services on October 1, 2015 (the “RFP”); and

WHEREAS, Contractor submitted a Proposal to the RFP on or before October 27, 2015 (“Contractor’s Response”); and

WHEREAS, PSTA’s Board of Directors awarded the RFP to Contractor at its Board of Directors Meeting on December 9, 2015 , and the parties wish to set forth the terms and conditions of their agreement for an amount not to exceed \$375,000.00 (the “Contract Total”).

NOW THEREFORE, the parties in consideration of the mutual covenants and conditions set forth herein contained, the adequacy of which is acknowledged by the Parties, agree as follows:

1. **RECITALS.** The above recitals are true and correct and incorporated herein by reference.
2. **CONTRACT DOCUMENTS.** The “Contract Documents” shall mean and refer to this Agreement, the RFP and all exhibits attached thereto including all duly executed and issued addenda (attached hereto as **Exhibit A**), the Federal Transit Administration Contract Clauses (attached hereto as **Exhibit B**), Contractor’s Best and Final Offer (attached hereto as **Exhibit C**), and Contractor’s Response (attached hereto as **Exhibit D**). All of the foregoing are incorporated herein by reference and are made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities or conflicts between this Agreement and the Exhibits, this Agreement takes precedence over the exhibits and any inconsistency between exhibits will be resolved in the following order:

Exhibit A	The RFP
Exhibit B	Federal Transit Administration Contract Clauses
Exhibit C	Best and Final Offer
Exhibit D	Contractor’s Response

6.2 SCOPE OF SERVICES

Contractor, at the direction of PSTA, shall provide Bus Shelters Installation and Related Services in accordance with the specifications and scope of work set forth in the RFP (the “Services”). It is the sole responsibility of Contractor to read the specifications and understand them.

6.3 EFFECTIVE DATE AND TERM OF AGREEMENT

This Agreement shall become effective and commence on the date of award by PSTA's Board of Directors ("Effective Date") and shall remain in effect for three (3) with the option to extend for two (2) twelve month renewals, but shall not exceed (5) five years.

6.4 TERMS OF PERFORMANCE

6.41 Time for Completion. Contractor shall commence work on the Project immediately upon receipt of a written Notice to Proceed and shall complete the Project, and all tasks associated therewith as required and agreed upon after award of the proposal with the selected contractor and the PSTA project manager.

6.42 Representatives. Prior to the start of any work on the Project, Contractor shall designate a primary and alternate representative, who will have management responsibility for the Project and who have authority to act on technical matters and resolve problems with the Project and the Contract documents, to PSTA in writing. Such designation shall include the contact information (including phone numbers) of Contractor's representative. PSTA will advise Contractor in writing of the personnel who will represent PSTA in the administration of the Contract documents. Such writing from PSTA will include the specific duties of each individual and each representative's limits of authority.

6.43 Non-exclusive Contract. PSTA specifically reserves the right to contract with other entities for the services described in the Contract documents or for similar services if it deems, in its sole discretion, such action to be in PSTA's best interest.

6.44 Status Reports: Contractor shall submit [monthly] written status reports to PSTA outlining the status of the Project to date throughout the term of this Agreement. Each status report shall be a concise narrative description of activities to date and planned activities until the next status report. A final report, one (1) original and two copies, shall be submitted by Contractor upon completion of the Project.

6.45 Reviews: Until the completion of the Project and the final payment therefore by PSTA, Contractor shall allow representatives of PSTA to visit the offices and other places of Contractor's work periodically without prior notice to monitor Contractor's work completed or progress on the Project. The Parties agree that if either party deems it advisable to hold either a conference or any inspection of work in progress, all parties will be notified and may participate.

6.46 Contractor Responsibility: Contractor shall provide services of first quality, and the workmanship must be in accordance with customary standards of the various trades and industries involved in the Project. The Project and the services associated therewith shall be high-quality in all respects. No advantage will be taken by Contractor in the omission of any part or detail of the Project. Contractor hereby assumes responsibility for all materials, equipment, and processes used in the Project, whether the same is manufactured by Contractor or purchased readymade from a source outside Contractor's company.

6.47 Compliance with Laws. Contractor shall be solely responsible for compliance with all federal, state, county, and local laws, rules and/or regulations, and lawful orders of public authorities

including those set forth in this Agreement and that, in any manner, could bear on the provision of the Project and Contractor's services under the Contract documents including, but not limited to all rules and regulations related to safety and compliance therewith. PSTA and PSTA's Project Manager will communicate directly with the Contractor's project superintendent and shall have no authority to direct, oversee, or instruct the Contractor's employees, subcontractors, or materialmen, or any other individuals performing work on the Project. Omission of any applicable laws, ordinances, rules, regulations, standards or orders by PSTA in the Contract documents shall be construed as an oversight and shall not relieve Contractor of its obligations to comply with such laws fully and completely. Upon request, Contractor shall furnish to PSTA certificates of compliance with all such laws, orders and regulations. Contractor shall be responsible for obtaining all necessary permits and licenses required for performance under the contract and completion of the Project.

6.5. COMPENSATION

In consideration of Contractor's faithful performance of the Contract documents, PSTA agrees to pay Contractor in accordance with the amounts proposal and set forth in Exhibit B. However, all payments to Contractor individually and in the aggregate shall not exceed the Contract Total. Payment shall be made only for work which is actually performed and approved by PSTA. Contractor shall submit invoices to PSTA no later than the fifteenth (15) day of the month immediately following the month in which the work or services were completed. PSTA will make payment in accordance with the Florida Prompt Payment Act.

6.51 Invoices. All invoices shall be submitted in accordance with the Florida Prompt Payment Act with all details prescribed by PSTA, and delivered to the following address:

Pinellas Suncoast Transit Authority
Attention: Finance Department/Accounts Payable
3201 Scherer Drive
St. Petersburg, Florida 33716

Or via E-Mail: Accountspayable@psta.net

6.52 Payment Due Date. Payment due date is calculated from time PSTA Accounts Payable Accountant has received and accepted the invoice per 218.73. Payment due date for purchase of goods or services other than construction services is 45 days from the accepted date, per 218.74. Invoices must have the PSTA Purchase Order, Contract or Agreement Number on them in order to be considered a proper invoice.

6.53 Disputed Invoices. In the event of a disputed invoice, only that portion so contested will be withheld from payment and the undisputed portion will be paid.

6.54 Subcontractor Payments. In accordance with 49 CFR Part 26.29, Contractor shall pay each subcontractor or subcontractor for satisfactory performance of its contract with the subcontractor or subcontractor no later than thirty (30) days from the receipt of each payment Contractor receives from PSTA. Contractor shall further return retainage payments to each subcontractor or subcontractor within thirty (30) days after the subcontractor's or subcontractor's work is satisfactorily completed. Contractor shall include as part of its contract or agreement with each subcontractor or subcontractor for work and material a "Prompt Payment Clause". The Prompt Payment Clause shall require payment to all subcontractors and subcontractors, not only DBEs, for all labor and material for work completed within thirty (30) days of receipt of progress payments from PSTA for said work. The Prompt Payment Clause shall further stipulate the return of retainage

within 30 days after the subcontractor or subcontractor achieves the specified work as verified by payment from PSTA.

6.55 Disputes with Subcontractor Payments. Any disputes that arise regarding the satisfactory completion of work by a subcontractor or subcontractor may be brought to the attention of PSTA, who will make a determination. Any delay or postponement of payment from the above-referenced time frame may occur only for good cause following written approval from PSTA. This clause applies to both DBE and non-DBE subcontractors.

6.66 Failure to Abide by DBE Requirements. Failure by Contractor to carry out the requirements of PSTA's DBE Program and the requirements of 49 CFR Part 26, and/or timely return of retainage, without just cause, is a material breach of this Agreement, which may result in PSTA withholding payment from Contractor until all delinquent payments have been made (no interest will be paid for the period that payment was withheld), termination of this Agreement, or other such remedy as PSTA deems appropriate.

6.6 MODIFICATION OF CONTRACT DOCUMENTS

The Contract documents, including the scope, specification, and details of the Project may only be modified by written agreement of the Parties.

6.61 Expansion or Modification of Project. Except as provided in Section 6.72 below, in the event that PSTA requires a reduction, expansion, or modification of the Project, PSTA shall issue a written notification to Contractor, which specifies such reduction, expansion, or modification. Within fifteen (15) days after the date of the written notification, Contractor shall provide PSTA with a detailed cost and schedule proposal for the work to be performed or to be reduced. This proposal shall be accepted by PSTA or modified by negotiations between Contractor and PSTA and, thereafter, a modification agreement shall be executed in writing by the Parties and shall become a part of the Contract documents.

6.62 Written Change Orders within the Project. Notwithstanding Section 6.61, above, PSTA may at any time, by written order, make changes within the scope of the work to be performed by Contractor under the Contract documents. However, no such written order shall serve to increase the Contract Total or give Contractor any claim for monies in addition to the Contract Total. If any such change causes an increase or decrease in the estimated cost of, or the time required for, the performance of any part of the work under the Contract documents, whether or not changed by the order, Contractor shall notify PSTA within thirty (30) days in writing. In the case of an increase to the Contract Total, the written notice shall state in all capital, bold letters that PSTA's written order would result in an increase in the Contract Total. Such notice must be submitted and approved prior to performing any work in accordance with the written order or changes made by PSTA. Upon receipt of such notice, PSTA will endeavor to make such adjustments as are appropriate and equitable and the Parties may modify this Agreement in writing. Failure to agree to any adjustment shall be a dispute within the meaning of Section 6.11. Disputes, Breaches, Defaults, or other Litigation.

6.63 No Stoppage of Work. Notwithstanding the foregoing, nothing in this clause shall excuse Contractor from proceeding with the Agreement as changed except for those changes which would increase the Contract Total.

6.64 No Increase in Costs. No services for which an additional cost or fee will be charged by Contractor shall be furnished without the prior express written authorization of PSTA.

6.65 Representative. The PSTA Project Manager, Director of Finance, or CEO are the only PSTA representatives authorized to make changes within this Section, and only if such change is not noted as a limitation of the PSTA representative. Any instructions, written or oral, given to Contractor by someone other than the PSTA designated representative that represent a change in the Project or any of its terms, will not be considered as an authorized change. Any action on the part of Contractor taken in compliance with such instructions will not be grounds for subsequent payment or other consideration in compliance with the unauthorized change.

6.7 WARRANTIES AND COVENANTS

6.71 Patent, Trademark, Copyright, and Trade Secret. Contractor warrants that the Project, and all goods and services associated therewith do not infringe on any patent, trademark, copyright or trade secret of any third parties and agrees to defend, indemnify and hold PSTA, its officers, agents, employees, trustees and its successors and assigns, harmless from and against any and all liabilities, loss, damage or expense, including, without limitation, court costs and reasonable attorneys' fees, arising out of any infringement or claims of infringement of any patent, trade name, trademark, copyright or trade secret by reason of the sale or use of any goods or services purchased under this Agreement. PSTA shall promptly notify Contractor of any such claim. PSTA makes no warranty that the production, sale or use of goods or services under this Agreement will not give rise to any such claim and PSTA shall not be liable to Contractor for any such claim brought against Contractor.

6.72 Covenants against Gratuities. Contractor warrants that he or she has not offered or given gratuities (in the form of entertainment, gifts, or otherwise) to any official or employee of PSTA with a view toward securing favorable treatment in the awarding, amending, or evaluating performance of contract.

6.8 ASSIGNABILITY AND SUBCONTRACTING

The terms and provisions of the Contract documents shall be binding upon PSTA and Contractor their respective partners, successors, heirs, executors, administrators, assigns and legal representatives.

6.81 Written Approval Required. The rights and obligations of Contractor may not be transferred, assigned, sublet, mortgaged, pledged or otherwise disposed of or encumbered in any way without PSTA's prior written consent. Contractor may subcontract a portion of its obligations to other firms or parties but only after having first obtained the written approval of the subcontractor by PSTA.

6.82 Responsibility for Subcontractors. If Contractor's assignee or subcontractor fails to perform in accordance with the terms of its assignment or subcontract, Contractor shall complete or pay to have completed the work which the assignee or Subcontractor failed to complete at no additional cost to PSTA. In the event of any noncompliance by any of the subcontractors, Contractor shall be directly and wholly responsible for the noncompliance and shall bear all attributable costs.

6.83 Assignment by PSTA. PSTA may assign its rights and obligations under the Contract documents to any successor to the rights and functions of PSTA or to any governmental agency to the extent

required by applicable laws or governmental regulations or to the extent PSTA deems necessary or advisable under the circumstances.

6.84 E-Verify. Contractor shall utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of: (a) all persons employed by Contractor throughout the term of this Agreement; and (b) all persons, including subcontractors, retained or hired by Contractor, regardless of compensation, to perform work on the services provided pursuant to the Contract documents.

6.85 Provision for other agencies: Unless otherwise stipulated by the Contractor, the Contractor agrees to make available to all government agencies, departments, authorities, and municipalities the proposal prices submitted in accordance with said proposal terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Florida agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, transit authorities, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

6.9 DELAY IN PERFORMANCE/FORCE MAJEURE.

6.91 Time of the Essence. The timely receipt of services and deliveries to PSTA is essential. If the Project and all deliverables are not received on time, PSTA may cancel the unfilled portion of this Agreement for cause, purchase substitute requirements elsewhere, and recover from Contractor any increased costs and damages thereby incurred by PSTA.

6.92 Force Majeure. Contractor shall be entitled to a reasonable extension of time from PSTA for the delays resulting from damage to Contractor's and/or PSTA's property caused by fire, lightning, earthquakes, tornadoes, and other extreme weather conditions, power failures, riots, acts of war, strikes or lockouts beyond the control of Contractor and its subcontractors ("Force Majeure"). Any delay other than one mentioned above shall constitute a breach of Contractor's obligations under the Contract documents.

6.93 Unavoidable Delay. If delivery of the Project, and all deliverables thereunder, is unavoidably delayed, PSTA may extend the time for completion for a determined number of days of excusable delay. A delay is unavoidable only if the delay was not reasonably expected to occur in connection with or during Contractor's performance; was not caused directly or substantially by negligent errors, omissions, or mistakes of Contractor, its subcontractors, or its suppliers or their agents; was substantial; and, in fact, caused Contractor to miss delivery dates and could not adequately have been guarded against by contractual or legal means.

6.94 No Damages for Delay. Contractor shall not be entitled to any claim for damages on account of hindrances or delays in the work from any cause whatsoever, including any delays or hindrances caused by PSTA. This paragraph shall include, but not be limited to, any actions which result in delays in scheduling, substantial changes in scope of the Project or substantial increases in the costs of performing the work under the Contract documents.

6.95 Notification. Contractor will notify PSTA as soon as Contractor has, or should have, knowledge that an event has occurred which will delay completion of the Project. Within five (5) working days, Contractor will confirm such notice in writing, furnishing as much detail as is available and including

any request for extension of time. Contractor shall supply, as soon as such data is available, any reasonable proofs that are required by PSTA to make a decision on any request for extension. PSTA will examine the request and any documents supplied by Contractor and will determine if Contractor is entitled to an extension and the duration of such extension. PSTA will notify Contractor of its decision in writing. It is expressly understood and agreed that Contractor will not be entitled to any extension and the granting of such extension is in the sole discretion of PSTA. It is further expressly understood that Contractor shall not be entitled to any damages or compensation, and will not be reimbursed for any losses, on account of delays resulting from any cause.

6.10 TERMINATION OF AGREEMENT

This Agreement may be terminated with or without cause in accordance with the provisions below.

6.10.1 Without Cause. If PSTA determines that it is in its best interest to do so, PSTA may terminate this Agreement without cause and without penalty upon thirty (30) days' written notice to Contractor. If PSTA terminates this Agreement pursuant to this subsection, Contractor shall promptly submit to PSTA its costs to be paid on work performed up to the time of termination. If Contractor has any property belonging to PSTA in its possession, Contractor shall account for the same and dispose of it as directed by PSTA.

6.10.2 With Cause. PSTA may terminate this Agreement with cause and without penalty at any time immediately upon written notice to Contractor, if: (1) Contractor fails to fulfill or abide by any of the terms or conditions specified in the Contract documents; (2) Contractor fails to perform in the manner called for in the Contract documents; or (3) Contractor does not provide services in accordance with the requirements of the specifications in the Contract documents. In its sole discretion, PSTA may allow Contractor an appropriately short period of time in which to cure a defect in performance or non-performance. In such case, PSTA's written notice of termination to Contractor shall state the time period in which cure is permitted and other appropriate conditions, if applicable. Contractor may terminate this Agreement for cause if PSTA fails to fulfill or abide by any duties or conditions specified in the Contract documents, provided that Contractor must first provide notice of the alleged breach to PSTA and give PSTA thirty (30) days written notice to cure the alleged breach. If PSTA cures the alleged breach or is making a good faith effort to cure said breach during the thirty (30) day cure period, Contractor may not terminate this Agreement.

6.10.3 Re-procurement. Should this Agreement be terminated by PSTA for cause under this Section, Contractor shall be liable for all expenses incurred by PSTA in re-procuring elsewhere the same or similar items or services offered by Contractor.

6.10.4 Force Majeure. If it is later determined by PSTA that Contractor's failure to perform was a result of a Force Majeure, PSTA may allow Contractor to continue performance under a new time for performance or treat the termination as if terminated without cause under Section 6.10.1 of this Agreement.

6.10.5 Appropriation. In the event PSTA, in its sole discretion, determines that sufficient budgeted funds are not available to appropriate for payments due to Contractor under this Agreement, PSTA shall notify Contractor of such occurrence and this Agreement shall terminate on the last day of the current fiscal period without any penalty or expense to PSTA.

6.10.6 Waiver of Remedies for any Breach. In the event that PSTA elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Agreement, such waiver by PSTA shall only be valid if set forth in writing and shall not limit PSTA's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Agreement.

6.11 DISPUTES, BREACHES, DEFAULTS, OR OTHER LITIGATION

6.11.1 Disputes. Disputes arising in the performance of this Agreement, which are not resolved by amicably by the Parties, shall be decided in writing by PSTA's authorized representative. This decision shall be final and conclusive unless within ten (10) days from the date of receipt of its copy, Contractor mails or otherwise furnishes a written appeal to PSTA's Chief Executive Officer. In connection with any such appeal, Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of PSTA's Chief Executive Officer shall be binding upon Contractor and Contractor shall abide by the decision.

6.11.2 Performance During Dispute. Unless otherwise directed by PSTA, Contractor shall continue performance under this Agreement while matters in dispute are being resolved.

6.11.3 Claims for Damages: Should either party suffer injury or damage to person or property because of any act or omission of the party or of any of its employees, agents or others for whose acts it is legally liable, a claim for damages therefore shall be made in writing to such other party within a reasonable time after the first observance of such injury or damage.

6.11.4 Rights and Remedies: The duties and obligations imposed by the Contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by PSTA or Contractor shall constitute a waiver of any right or duty afforded any of them under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

6.11.5 Attorneys' Fees. In the event of legal action or other proceeding arising under this Agreement, PSTA shall be entitled to recover from Contractor all its reasonable attorneys' fees and cost incurred by PSTA in the prosecution or defense of such action, or in any post-judgment or collection proceedings and whether incurred before suit, at the trial level or at the appellate level. This shall include any bankruptcy proceedings filed by or against Contractor. PSTA also shall be entitled to recover any reasonable attorneys' fees and costs incurred in litigating the entitlement to attorneys' fees and costs, as well as in determining the amount of attorneys' fees and costs due to PSTA. The reasonable costs to which PSTA will be entitled include costs that are taxable under any applicable statute, rule, or guideline, as well as costs of investigation, copying costs, electronic discovery costs, mailing and delivery charges, costs of conducting legal research, consultant and expert witness fees, travel expenses, court reporter fees and mediator fees, regardless of whether such costs are taxable under any applicable statute, rule or guideline.

6.12 INDEMNIFICATION

6.12.1 Indemnification. The parties recognize that Contractor is an independent contractor. Contractor agrees to assume liability for and indemnify, hold harmless, and defend PSTA, its board members, officers, employees, agents and attorneys of, from, and against all liability and expense,

including reasonable attorneys' fees, in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, arising out of the execution, performance, nonperformance, or enforcement of this Agreement, whether or not due to or caused by the negligence of PSTA, its board members, officers, employees, agents, and/or attorneys excluding only the sole negligence of PSTA, its officers, employees, agents, and attorneys. This includes claims made by the employees of Contractor against PSTA, and Contractor hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. Contractor's liability hereunder shall include all attorneys' fees and costs incurred by PSTA in the enforcement of this indemnification provision. Notwithstanding anything contained herein to the contrary, this indemnification provision shall not be construed as a waiver of any immunity from or limitation of liability to which PSTA is entitled to pursuant to the doctrine of sovereign immunity or Section 768.28, Florida Statutes. The obligations contained in this provision shall survive termination of this Agreement, however terminated, and shall not be limited by the amount of any insurance required to be obtained or maintained under this Agreement.

6.12.2 Control of Defense. Subject to the limitations set forth in this provision, Contractor shall assume control of the defense of any claim asserted by a third party against PSTA arising from or in any way related to this Agreement and, in connection with such defenses, shall appoint lead counsel, in each case at Contractor's expense. Contractor shall have the right, at its option, to participate in the defense of any third party claim, without relieving Contractor of any of its obligations hereunder. If Contractor assumes control of the defense of any third party claim in accordance with this paragraph, Contractor shall obtain the prior written consent of PSTA before entering into any settlement of such claim. Notwithstanding anything to the contrary in this provision, Contractor shall not assume or maintain control of the defense of any third party claim, but shall pay the fees of counsel retained by PSTA and all expenses including experts' fees, if (i) an adverse determination with respect to the third party claim would, in the good faith judgment of PSTA, be detrimental in any material respect of PSTA's reputation; (ii) the third party claim seeks an injunction or equitable relief against PSTA; or (iii) Contractor has failed or is failing to prosecute or defend vigorously the third party claim. Each party shall cooperate, and cause its agents to cooperate, in the defense or prosecution of any third party claim and shall furnish or cause to be furnished such records and information, and attend such conferences, discovery proceedings, hearings, trials, or appeals, as may be reasonably requested in connection therewith.

6.13 INSURANCE

6.13.1 Insurance. Before beginning work (including pre-staging personnel and material), the Contractor shall obtain insurance at his expense. Delays in commencement due to failure to provide satisfactory evidence shall not extend deadlines. Any penalties and failure to perform assessments shall be imposed as if the work commenced as scheduled. In the event the Contractor has Subcontractors perform any portion of the work in this contract, either the Contractor shall name those Subcontractors as "additional insurers" or each Subcontractors shall be required to have the same insurance requirements as the Contractor. Insurance must be maintained throughout the entire term. Failure to do so may result in suspension of all work until insurance has been reinstated or replaced. Delays in completing work resulting from failure of the Contractor to maintain insurance shall not extend deadlines. Any penalties and failure to perform assessments shall be imposed as if the work had not been suspended. Coverage shall be provided by a company (ies) authorized to do business in the State of Florida. The company (ies) must maintain a minimum rating

of A- as assigned by AM Best. If the Contractor has been approved by the State Department of Labor, as an authorized self-insurer for Workers' Compensation, PSTA shall recognize and honor such status. The Contractor may be required to submit a Letter of Authorization issued by the Department of Labor and a Certificate of Insurance, providing details on the contractor's Excess Insurance Program. If the Contractor participates in a self-insurance fund, updated financial statements may be required upon request. The Contractor shall provide to PSTA's Purchasing Division satisfactory evidence of the required insurance, either:

- A Certificate of Insurance with an insurance endorsement or (if over 25,000 formal proposals)
- A Certified copy of the actual insurance policy.

PSTA, at its sole option, has the right to request a certified copy of policies required by this contract. Certificate of Insurance and policies must specify they are not subject to cancel, non-renewal, material change, or reduce coverage unless at least 30 days' notice is given to PSTA. The acceptance and approval of the Contractor's Insurance shall not be construed as relieving the Contractor from liability or obligation assumed under this contract or imposed by law. PSTA, its employees and officers, will be included as "Additional Insured" on all policies, except Workers' Compensation.

6.13.2 Project Specific Requirements. The following policies and minimum coverage's shall be maintained throughout the entire term of this Agreement:

Commercial General Liability with, at minimum:

- Premises Operations
- Products and Completed Operations
- Blanket Contractual Liability
- Personal Injury Liability
- Expanded Definition of Property Damage

The minimum limits shall be \$1,000,000 Combined Single Limit (CSL)

An Occurrence Form policy is preferred. If coverage is a Claims Made policy, provisions should include coverage for claims filed on or after the effective date of this contract. In addition, the period for which claims may be reported should extend for a minimum of twelve (12) months following the expiration of the contract.

Vehicle Liability – Recognizing that the work governed by this contract requires the use of vehicles, the Contractor, prior to the commencement of work, shall obtain Vehicle Liability Insurance. Coverage shall be maintained throughout the life of the contract and include, as a minimum, liability coverage for:

- Owned, Non-owned, and Hired Vehicles with minimum limits at \$1,000,000 Combined Single Limit (CSL)

Workers' Compensation – Prior to beginning work, Contractor shall obtain Workers' Compensation Insurance with limits sufficient to meet Florida Statute 440. Contractor shall maintain throughout, Employers' Liability Insurance with limits no less than:

- \$500,000 Bodily Injury by Accident
- \$500,000 Bodily Injury by Disease, policy limits

- \$500,000 Bodily Injury by Disease, each employee

6.15 FEDERAL PROVISIONS

As required by the Federal Transit Administration (FTA), the attached Exhibit A to this Agreement is hereby incorporated by reference as it set forth fully herein and contains required contractual provisions that apply to all work performed or products/equipment delivered under this Agreement which is funded by a grant from the United States of America. As used in this Section, “the Government” shall mean and refer to the Federal government of the United States of America.

6.16 MISCELLANEOUS PROVISIONS

6.16.1 Venue and Jurisdiction. The Contract documents shall be governed by, construed and interpreted in accordance with the laws of the State of Florida. Contractor and PSTA consent to jurisdiction over them and agree that venue for any state action shall lie solely in the Sixth Judicial Circuit in and for Pinellas County, Florida, and for any federal actions shall lie solely in the U.S. District Court, Middle District of Florida Tampa Division.

6.16.2 Entire Agreement. The Contract documents, including all exhibits, constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all previous written or oral negotiations, agreements, proposals and/or understandings. There are no representations or warranties unless set forth in the Contract documents.

6.16.3 Public Records Requirements. Pursuant to Section 119.0701, Florida Statutes, for any tasks performed by Contractor as an agent of the City, Contractor shall: (a) keep and maintain all public records, as that term is defined in Chapter 119, Florida Statutes (“Public Records”), that ordinarily and necessarily would be required by the City in order to perform the work contemplated by this Contract; (b) provide the public with access to Public Records, on the same terms and conditions that the City would provide the records and at a cost that does not exceed the costs provided in Chapter 119, Florida Statutes, or as otherwise provided by law; (c) ensure that Public Records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; (d) meet all requirements for retaining Public Records and transfer, at no cost, to the City all public records in possession of the Contractor within thirty (30) days after termination of this Contract, however terminated, and destroy any duplicate Public Records that are exempt or confidential and exempt from public records disclosure requirements and provide the City with a letter confirming that this has been done within thirty (30) days of the termination of this Contract. All Public Records stored electronically must be provided to the City in a format that is compatible with the information technology of the City. If Contractor does not comply with a public records request, the City may pursue any and all remedies available in law or equity, including but not limited to specific performance. The provisions of this section only apply to those tasks in which Contractor is acting as an agent of the City.

6.16. 4 Interest of Members of or Delegates to Congress. No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to receive any benefit there from.

6.16.5 Notices. All notices required or made pursuant to this Agreement shall be made in writing and sent by certified U.S. mail, return receipt requested, addressed to the following:

To PSTA:

Pinellas Suncoast Transit Authority
Attn: Director of Procurement
3201 Scherer Drive
St. Petersburg, FL 33716

To Contractor:

Certus Builders
Attn: Sharon A. Sumner
304 S. Westland Avenue
Tampa, Florida 33606

With required copy to:

Pinellas Suncoast Transit Authority
Attn: Sangita Land
3201 Scherer Drive
St. Petersburg, FL 33716

Either party may change its above noted address by giving written notice to the other party in accordance with the requirements of this Section.

6.16.6 Severability. If any one or more of the provisions of the Contract documents shall be held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby and the Contract documents shall be treated as though that portion had never been a part thereof.

6.17.6 Modification. The Contract documents may not be amended or altered without prior written approval by PSTA. Contractor shall be liable for all costs resulting from and/or for satisfactorily correcting any specification change not properly ordered by written modification to the Contract documents and signed by PSTA.

6.16.8 Headings and Section References. The headings and section references in this Agreement are inserted only for the purpose of convenience and shall not be construed to expand or limit the provisions contained in such sections.

6.16.9 Authorization. Both parties to this Agreement represent and warrant that they are authorized to enter into this Agreement without the consent and joinder of any other party and that the parties executing this Agreement have full power and authority to bind their respective parties to the terms hereof.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be duly executed on the date first above written.

CONTRACTOR:

PSTA:

By: _____
Duly Authorized Designee

By: _____
Brad Miller, CEO

WITNESS:

Approved as to form:

By: _____

By: _____

**Proposal Tabulation for
RFP #15-037P
Bus Shelters Installation and Related Services**

Part 1	Shelter Installation Years 1 -3	Qty	Certus Unit Cost	Extended	Trias Unit Cost	Extended Cost
1.1	Bus Shelter : "A" (4' x 8')	9	\$1,250.44	\$11,253.96	\$1,800.00	\$16,200.00
1.2	Bus Shelter : "B" (4' x 12')	10	\$1,579.50	\$15,795.00	\$2,300.00	\$23,000.00
1.3	Bus Shelter : "C" (3' x 12')	1	\$1,382.06	\$1,382.06	\$2,300.00	\$2,300.00
1.4	Bus Shelter : "D" (8' x 12')	16	\$1,908.56	\$30,536.96	\$3,800.00	\$60,800.00
Part 2	Concrete Pad Construction Years 1 -3	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost
2.1	Bus Shelter : "A" (4' x 8')	9	\$1,508.52	\$13,576.68	\$2,380.00	\$21,420.00
2.2	Bus Shelter : "B" (4' x 12')	10	\$1,744.24	\$17,442.40	\$2,870.00	\$28,700.00
2.3	Bus Shelter : "C" (3' x 12')	1	\$1,605.83	\$1,605.83	\$2,870.00	\$2,870.00
2.4	Bus Shelter : "D" (8' x 12')	16	\$2,244.53	\$35,912.48	\$3,835.00	\$61,360.00
Part 3	Miscellaneous Unit Costs					
3A.1	Bus Shelter Pads	UM	Unit Cost		Unit Cost	
3A.1	Demolition/Removal of Existing Pads	SF	\$8.78		\$7.00	
3A.2	FDOT 310 (6" Inch) Sidewalk/ADA Landing Pad	UM	Unit Cost		Unit Cost	
	Demolition of Existing Pads	SF	\$4.88		\$7.00	
	Installation of New	SF	\$9.75		\$10.00	
3A.3	FDOT Index #300 "E" Curb	LF	\$29.25		\$50.00	
3A.4	FDOT Index #300 "F" Curb	LF	\$30.23		\$50.00	
3A.5	FDOT Index #300 "Drop Curb"	LF	\$34.13		\$50.00	
3A.6	FDOT Index #300 "D" Curb	LF	\$29.25		\$55.00	
3A.7	FDOT Index #870 Aluminum Guide Rail	LF	\$43.88		\$60.00	
3A.8	FDOT Index #880 Galvanized Steel Guide Rail	LF	\$40.95		\$85.00	
3A.9	FDOT Index #282 Concrete Retaining Wall	LF	\$243.75		\$225.00	
3A.10	Detectable Warning Pads	SF	\$195.00		\$40.00	
3A.11	Pull and Split Box	EA	\$341.25			
3A.12	Replacement Sod	SF	\$0.98		\$0.50	
3A.13	Underground Conduit Wiring	LF	\$34.13			

**Proposal Tabulation for
RFP #15-037P
Bus Shelters Installation and Related Services**

3A.14	Electrical Final Connection	EA	\$828.75		\$250.00	
3B	Installation and/or Removal (Add/Deduct)	UM	Unit Cost		Unit Cost	
3B.1	Trash Can w/t Lock and Chain	EA	\$48.75		\$150.00	
3B.2	Bike Loop	EA	\$48.75		\$150.00	
3B.3	Photovoltaic Lighting System	EA	\$341.25		\$300.00	
3B.4	Electrical Lighting System	EA	\$341.25		\$700.00	
3B.5	2 Person Shelter Bench	EA	\$48.75		\$150.00	
3B.6	4 Person Shelter Bench	EA	\$63.38		\$200.00	
3B.7	6 Person Shelter Bench	EA	\$78.00		\$200.00	
3B.8	Replacement Side Glass Panel	EA	\$121.88		\$200.00	
3B.9	Replacement Perforated Side Panel	EA	\$97.50		\$200.00	
3B.10	Bus Shelter Signage and Pole	EA	\$24.38		\$300.00	
3B.11	Map Frame	EA	\$63.35		\$200.00	
3B.12	Install Route Map and Schedule Holder	EA	\$24.38		\$150.00	
3C	Dismantle Shelters, Return/Unload PSTA	UM	Unit Cost		Unit Cost	
3C.1	Shelter "A" (4' x 8')	EA	\$341.25		\$1,200.00	
3C.2	Shelter "B" (8' x 12')	EA	\$390.00		\$1,800.00	
3C.3	Shelter "C" (12' x 12')	EA	\$463.13		\$2,400.00	
	Maintenance of Traffic	UM	Unit Cost		Unit Cost	
1	Certified Flagger	Hour	\$24.38			
2	Type I Barricade	Day	\$0.49			
3	Type II Barricade	Day	\$0.49			
4	Type III Barricade	Day	\$0.73			
5	Plastic Drum	Day	\$0.49			
6	Cone	Day	\$0.39			
7	Road Work Ahead (W20-1F)	Day	\$0.59			
8	Speeding Fines Double When Present	Day	\$0.59			
9	Workers Symbol (W2101)	Day	\$0.59			
10	End of Work (G20-2)	Day	\$0.59			
11	Be Prepared to Stop (W3-4)	Day	\$0.59			
12	Flagger Ahead (W20-7)	Day	\$0.59			
13	Sidewalk Closed (R9-9)	Day	\$0.73			
14	Sidewalk Closed Ahead Cross Here (R9-11)	Day	\$0.59			

**Proposal Tabulation for
RFP #15-037P
Bus Shelters Installation and Related Services**

15	Road Work 500 Feet (W20-1A)	Day	\$0.59			
16	Right Lane Closed (W20-5R)	Day	\$0.73			
17	All Inclusive Cost	Day			\$1,800.00	
	Hourly Rates for Repair Costs		Loaded Rate		Loaded Rate	
Title	Laborer		\$24.39		\$45.00	
Title	Foreman		\$34.13		\$65.00	
Title	Installer (Shelter)				\$55.00	
Title	Project Manager				\$95.00	



300 Crossways Park Drive
 Woodbury, NY 11797
 Phone: (516) 433-6100
 Fax: (516) 433-5088

CONFIDENTIAL QUOTATION

ATTN:	Debra Woodward	DATE:	October 1, 2015
COMPANY:	Pinellas Suncoast Transit Authority (PSTA)	FAX:	
EMAIL:	dwoodward@psta.net	CD QUOTE #	014ZZ018
ADDRESS:	3201 Scherer Dr St. Petersburg, FL 33716	RE:	Year 4 software Warranty, Database Support and Onsite Systems Support
PHONE:	727-540-1814		

Clever Devices is pleased to submit the following quotation, subject to the terms and conditions listed below.

Item	Qty	Description	Unit Price	Extended Price
1	1	Year 4 Software Warranty Dec 21st 2015 - Dec 20th 2016	\$195,594.00	\$195,594.00
2	1	Year 4 Database Support and QA Dec 21st 2015 - Dec 20th 2016	\$26,711.00	\$26,711.00
3	1	Year 4 On-Site Systems Engineer (2 Trips: 1 Week per Trip)	\$23,212.00	\$23,212.00

Pricing Note:

Item 3: On-site Systems Engineer was reduced from 4 visits to 2 visits due to scheduling constraints as 2 out of the 4 quarterly visits in the 2015 contract have been provided, and that Clever Devices will continue to honor those Systems Engineer visits on a mutually agreed schedule with PSTA.

CLEVER DEVICES' STANDARD TERMS AND CONDITIONS OF SALE

1.1 Software License

REQUIREMENT FOR END-USER LICENSE AGREEMENT

- Any entity procuring Clever Devices Ltd (“Clever Devices”) licensed products which is not the end-user of the licensed product ("Non End-User"), such as but not limited to an Original Equipment Manufacturer to which Clever Devices is a supplier, is obligated to provide Clever Devices with the End-User License Agreement (covering the software licenses associated with the contents of this quotation/proposal) signed by an authorized official of the End-User. Failure by a Non End-User to provide such a properly executed Clever Devices End-User License Agreement to Clever Devices shall make the Non End-User liable for any misappropriation or misuse of Clever Devices’ products.

OBLIGATIONS OF NON END-USER PROCURING ENTITIES

PROPRIETARY: This document contains information which is proprietary to Clever Devices Ltd. Use or disclosure of any material contained herein without the written consent of Clever Devices Ltd. is strictly prohibited

- Non End-Users are granted the right to install the licensed products and to test their functionality in the End-User designated space or equipment. Non End-Users do not have licenses to otherwise use or operate Clever Devices' products and no other licenses or rights to use are provided or implied by this Agreement

1.2 General

- All Purchase Orders must be sent to the following email address:
customerPO@cleverdevices.com
- Prices are quoted in US\$ unless otherwise specified
- Prices do not include shipping, sales tax or duties, which will be added if applicable
- Unit Prices are good only for the total number of units quoted. Lesser quantities may command a higher per unit cost because of certain fixed costs contained in the quote
- Prices quoted herein are valid for ninety (90) days from the date of quotation or proposal, and are applicable to the quantities covered by this quotation; any change in quantity, delivery or elimination of one or more items may require a revision to the prices quoted
- Orders for one bus set (i.e. pilot bus) must be part of a complete quantity order or must be accompanied by a Letter of Intent to order the entire quoted quantity
- Three percent (3%) Annual Escalation will apply for shipments and services beyond 2015
- Clever Devices shall be paid for the items quoted above as follows:
 - Payment terms are Net 30 days, subject to prior approval of our Credit Department
 - Unless otherwise specified, Clever Devices shall be paid for all deliverable items, terms Net 30 days from the date of shipment from Clever Devices, or when services rendered by Clever Devices are completed
 - No customer account shall be credited for parts returned without prior written authorization from Clever Devices and receipt of such goods
 - Clever Devices' General Terms and Limits of Liability apply
- Unless specifically advised in the quote, lead time for Hardware and Services will be as advised by Clever Devices upon receipt of order. Standard lead time for hardware is sixteen (16) weeks from receipt of order, but Clever Devices stocks standard parts and if available will be shipped earlier. Delivery is F.O.B. Clever Devices Ltd., 300 Crossways Park Drive, Woodbury, NY 11797
- Clever Devices reserves the right, without advance notice, to make engineering or production changes, to include substitution of part numbers and/or vendor sources for components that may affect the design or specifications of its products, provided said modifications will not materially affect the performance of the product
- Unless negotiated and agreed to otherwise in writing, in no event is Clever Devices liable for consequential damage from late or non-delivery, malfunction or failure of its products, nor is Clever Devices liable for damage resulting from faulty installation. If Clever Devices performs repairs resulting from damage caused by installation, it will invoice the original installer for the cost of such repair

1.3 CLEVER DEVICES' WARRANTY POLICY

Clever Devices' warranty obligations are limited to the terms set forth below:

1) NEW MANUFACTURED PRODUCTS LIMITED WARRANTY

- a) Clever Devices guarantees for a period of one (1) year from original factory shipment that each product is free from defects in material and workmanship.

PROPRIETARY: This document contains information which is proprietary to Clever Devices Ltd. Use or disclosure of any material contained herein without the written consent of Clever Devices Ltd. is strictly prohibited

- b) If the product fails to operate as specified and has not been tampered with or abused during this warranty period, Clever Devices or its authorized service agents shall either repair or replace any defective part or the product free of charge. Clever Devices will supply new replacement products for items found to be defective during the original warranty period.
- c) Bench fees will apply to any product received by Clever Devices with no-trouble-found. Products returned with failures caused by improper use or installation will be repaired and the appropriate charges will apply. Such services by Clever Devices shall be the original purchaser's sole and exclusive remedy. Clever Devices shall not be responsible for the cost of removal or installation of warranted products unless a prior written agreement has been reached at the time of the original purchase contract. Clever Devices' labor rate table will apply for all product replacement time.
- d) Clever Devices will repair or replace, at Clever Devices' option, any defective product under warranty. Clever Devices will not honor credit requests on any defective used product. Product repair or replacement will be the only option available to the original Purchaser. At the discretion of Clever Devices, limited quantities of restockable, unused product may be returned for credit. The product must be unused and in the original unopened containers. A 30% restocking fee will be charged and a credit will be issued only after the product has been received and inspected.
- e) This warranty does not apply: (a) to damage caused by accident, abuse, misuse, misapplication or improper installation (b) to damage caused by conditions outside Clever Devices specifications including but not limited to vandalism, fire, water, temperature, humidity, dust or other perils (c) to damage caused by service (including upgrades) performed by anyone who is not a Clever Devices Authorized Technician (d) to a product or a part that has been modified without the written permission of Clever Devices or (e) if any of Clever Devices' serial number has been removed or defaced, or (f) expendable or consumable parts, such as batteries and flashcards.
- f) Clever Devices shall not be liable for any special, incidental or consequential damages for loss, damage directly or indirectly arising from customer's use or inability to use the equipment either separately or in combination with other equipment, or for personal injury or loss or destruction of other property, or from any other cause.

2) WARRANTY REPAIR POLICY

- a) A replacement or repaired product assumes the remaining warranty of the original product or 90 days, whichever provides longer coverage for the original purchaser. When a product is exchanged, any replacement product becomes the original purchaser's property and the replaced product becomes Clever Devices' property.

3) OBTAINING WARRANTY SERVICE

- a) The original purchaser is responsible for returning any defective products to Clever Devices after obtaining a Returned Merchandise Authorization (RMA) number from Clever Devices' Customer Service Department at 888-478-3359. No products will be accepted without an RMA number. When requesting an RMA number, be sure to have the serial number of the equipment available.
- b) The original purchaser must package the product properly for return shipment. Clever Devices is not responsible for any damage to the product caused during transit or for any package lost by the shipping company.
- c) The original purchaser assumes all cost in shipping the defective product to Clever Devices and Clever Devices will assume the cost in shipping back to the customer. All replacement/repaired products are shipped UPS Ground unless a rush is requested. The



cost of shipping using any mode other than UPS Ground is to be paid by the original purchaser.

Ship to:

Clever Devices Ltd.
Attn: Service Department RMA # _____
300 Crossways Park Drive
Woodbury, NY 11797

1.4 CLEVER DEVICES RETURN AND EXCHANGE POLICY

RETURNS

Clever Devices does not accept returns without a Returned Material Authorization. Custom-built equipment or merchandise specifically ordered for you is not returnable. Where return of unused merchandise is at the request or convenience of the customer, a 25% restocking fee will be charged. No unused merchandise will be accepted for return later than thirty (30) days after shipment. All returned merchandise shall be sent freight prepaid and properly insured by the customer. Clever Devices reserves the right to select the method of shipment. Should you receive merchandise damaged in shipment, it is your responsibility to file a damage claim immediately with the delivery carrier.

1.5 CLEVER DEVICES NON-WARRANTY SERVICE POLICY

1) NON-WARRANTY REPAIR POLICY

a) Non-warranty repairs made by Clever Devices carry a limited repair warranty of 90 days on services and replacement parts only. Defects in our repair work or any parts replaced will be corrected at no charge if the defect occurs within 90 days from shipment from our facility.

2) FIELD SERVICE

a) Field service calls will be made to customer’s facility upon request. Time, expenses, and materials will be charged, as outlined below, unless other arrangements are made in advance. Field Service is treated as any repair. All travel must be pre-approved and is based upon actual prevailing airfare, hotel/motel rooms and Per Diem rates. Contact Clever Devices for current Per Diem rates.

GENERAL FIELD SERVICE RATES:	
Transportation	Actual cost* using commercial coach or business class air, first class rail, bus, rental car, and cab facilities as applicable, including transportation to and from the airport.
Mileage Allowance	IRS allowable rates + Clever Devices’ allowable burdens.
Personal Expenses	Per Diem rates
Basic Rates	150.00** per hour for actual time in customer’s plant, plus a flat rate for round-trip travel time.
Miscellaneous	Actual charges for other necessary items such as tolls, parking and freight charges*.
* Charges may be subject to a 12% administrative fee.	

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** Rates may vary because of weekend/holiday rates, the type of service required, a previously negotiated rate and/or personnel involved.

3) NON-CLEVER DEVICES PRODUCT RECEIVED FOR REPAIR

Product received for repair that were not manufactured or supplied by Clever Devices will be logged in and Clever Devices will require that the customer supply us with their shipper number in order to return the product. Such product will be held for a period of up to 90 days and will then be subject to discard, unless alternative arrangements have been agreed to in advance.

Walter Weichselbaumer
Strategic Accounts Manager
Transit Matters Here
516-967-3498

am



300 Crossways Park Drive
 Woodbury, NY 11797
 Phone: (516) 433-6100
 Fax: (516) 433-5088

1.1.1 CONFIDENTIAL QUOTATION

ATTN:	Walt Lenz	DATE:	August 24, 2015
COMPANY:	PSTA	FAX:	
EMAIL:	wlenz@psta.net	CD QUOTE #	014ZZ011 RevF
ADDRESS:	3201 Scherer Dr. St Petersburg FL	RE:	PSTA- AVM3 upgrade Y1 Optimization as part of base
PHONE:	(727) 540-1878		

Clever Devices is pleased to submit the following quotation, subject to the terms and conditions listed below.

Item	Qty	Description	Unit Price	Extended Price
1	1	AVM3 Upgrade Includes: - AVM Configuration - Program Management - IT Deployment - AVM Training - Data Dictionary Deployment & Testing - Travel Expenses	\$149,973.00	\$149,973.00
2	1	AVM On Demand Includes: - AVM On Demand License - Deployment & Configuration	\$42,437.00	\$42,437.00
3	1	Operating System Upgrade (For IVN3 System Already install in order to support AVM on Demand) Includes: - Project Management - System Engineering - Service Technician - Travel Expenses	\$31,089.00	\$31,089.00
4	1	AVM Optimization Year 1	\$33,734.00	\$33,734.00
			Sub-Total	\$257,233.00
			50% Management Discount on AVM Optimization Year 1	(\$16,870.00)
			Total	\$240,363.00
Option Items				
5	1	AVM Optimization Year 2	\$34,649.00	\$34,649.00
6	1	AVM Optimization Year 3	\$35,591.00	\$35,591.00
7	1	AVM Optimization Year 4	\$36,562.00	\$36,562.00
8	1	AVM Optimization Year 5	\$37,562.00	\$37,562.00

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Payment Milestones:

- 25% Upon Installation of AVM3 Software
- 25% Upon Release of AVM3 Dictionary
- 25% Upon Mini Fleet Completion
- 25% Upon Acceptance

CLEVER DEVICES' STANDARD TERMS AND CONDITIONS OF SALE**1.2 Software License****REQUIREMENT FOR END-USER LICENSE AGREEMENT**

- Any entity procuring Clever Devices Ltd (“Clever Devices”) licensed products which is not the end-user of the licensed product (“Non End-User”), such as but not limited to an Original Equipment Manufacturer to which Clever Devices is a supplier, is obligated to provide Clever Devices with the End-User License Agreement (covering the software licenses associated with the contents of this quotation/proposal) signed by an authorized official of the End-User. Failure by a Non End-User to provide such a properly executed Clever Devices End-User License Agreement to Clever Devices shall make the Non End-User liable for any misappropriation or misuse of Clever Devices’ products.

OBLIGATIONS OF NON END-USER PROCURING ENTITIES

- Non End-Users are granted the right to install the licensed products and to test their functionality in the End-User designated space or equipment. Non End-Users do not have licenses to otherwise use or operate Clever Devices’ products and no other licenses or rights to use are provided or implied by this Agreement.

1.3 General

- Prices are quoted in US\$ unless otherwise specified.
- Prices do not include shipping, sales tax or duties, which will be added if applicable.
- Unit Prices are good only for the total number of units quoted. Lesser quantities may command a higher per unit cost because of certain fixed costs contained in the quote.
- Prices quoted herein are valid for ninety (90) days from the date of quotation or proposal, and are applicable to the quantities covered by this quotation; any change in quantity, delivery or elimination of one or more items may require a revision to the prices quoted.
- Orders for one bus set (i.e. pilot bus) must be part of a complete quantity order or must be accompanied by a Letter of Intent to order the entire quoted quantity.
- Three percent (3%) Annual Escalation will apply for shipments and services beyond 2015.
- Clever Devices shall be paid for the items quoted above as follows:
 - Payment terms are Net 30 days, subject to prior approval of our Credit Department.
 - Unless otherwise specified, Clever Devices shall be paid for all deliverable items, terms Net 30 days from the date of shipment from Clever Devices, or when services rendered by Clever Devices are completed.
 - No customer account shall be credited for parts returned without prior written authorization from Clever Devices and receipt of such goods.
 - Clever Devices’ General Terms and Limits of Liability apply.
- Unless specifically advised in the quote, lead time for Hardware and Services will be as advised by Clever Devices upon receipt of order. Standard lead time for hardware is

sixteen (16) weeks from receipt of order, but Clever Devices stocks standard parts and if available will be shipped earlier. Delivery is F.O.B. Clever Devices Ltd., 300 Crossways Park Drive, Woodbury, NY 11797

- Clever Devices reserves the right, without advance notice, to make engineering or production changes, to include substitution of part numbers and/or vendor sources for components that may affect the design or specifications of its products, provided said modifications will not materially affect the performance of the product.
- Unless negotiated and agreed to otherwise in writing, in no event is Clever Devices liable for consequential damage from late or non-delivery, malfunction or failure of its products, nor is Clever Devices liable for damage resulting from faulty installation. If Clever Devices performs repairs resulting from damage caused by installation, it will invoice the original installer for the cost of such repair.

1.4 CLEVER DEVICES' WARRANTY POLICY

Clever Devices' warranty obligations are limited to the terms set forth below:

1) NEW MANUFACTURED PRODUCTS LIMITED WARRANTY

- a) Clever Devices guarantees for a period of one (1) year from original factory shipment that each product is free from defects in material and workmanship.
- b) If the product fails to operate as specified and has not been tampered with or abused during this warranty period, Clever Devices or its authorized service agents shall either repair or replace any defective part or the product free of charge. Clever Devices will supply new replacement products for items found to be defective during the original warranty period.
- c) Bench fees will apply to any product received by Clever Devices with no-trouble-found. Products returned with failures caused by improper use or installation will be repaired and the appropriate charges will apply. Such services by Clever Devices shall be the original purchaser's sole and exclusive remedy. Clever Devices shall not be responsible for the cost of removal or installation of warranted products unless a prior written agreement has been reached at the time of the original purchase contract. Clever Devices' labor rate table will apply for all product replacement time.
- d) Clever Devices will repair or replace, at Clever Devices' option, any defective product under warranty. Clever Devices will not honor credit requests on any defective used product. Product repair or replacement will be the only option available to the original Purchaser. At the discretion of Clever Devices, limited quantities of restockable, unused product may be returned for credit. The product must be unused and in the original unopened containers. A 30% restocking fee will be charged and a credit will be issued only after the product has been received and inspected.
- e) This warranty does not apply: (a) to damage caused by accident, abuse, misuse, misapplication or improper installation (b) to damage caused by conditions outside Clever Devices specifications including but not limited to vandalism, fire, water, temperature, humidity, dust or other perils (c) to damage caused by service (including upgrades) performed by anyone who is not a Clever Devices Authorized Technician (d) to a product or a part that has been modified without the written permission of Clever Devices or (e) if any of Clever Devices' serial number has been removed or defaced.
- f) Clever Devices shall not be liable for any special, incidental or consequential damages for loss, damage directly or indirectly arising from customer's use or inability to use the equipment either separately or in combination with other equipment, or for personal injury or loss or destruction of other property, or from any other cause.

2) WARRANTY REPAIR POLICY

PROPRIETARY: This document contains information which is proprietary to Clever Devices Ltd. Use or disclosure of any material contained herein without the written consent of Clever Devices Ltd. is strictly prohibited



- a) A replacement or repaired product assumes the remaining warranty of the original product or 90 days, whichever provides longer coverage for the original purchaser. When a product is exchanged, any replacement product becomes the original purchaser's property and the replaced product becomes Clever Devices' property.
- 3) **OBTAINING WARRANTY SERVICE**
 - a) The original purchaser is responsible for returning any defective products to Clever Devices after obtaining a Returned Merchandise Authorization (RMA) number from Clever Devices' Customer Service Department at 888-478-3359. No products will be accepted without an RMA number. When requesting an RMA number, be sure to have the serial number of the equipment available.
 - b) The original purchaser must package the product properly for return shipment. Clever Devices is not responsible for any damage to the product caused during transit or for any package lost by the shipping company.
 - c) The original purchaser assumes all cost in shipping the defective product to Clever Devices and Clever Devices will assume the cost in shipping back to the customer. All replacement/repaired products are shipped UPS Ground unless a rush is requested. The cost of shipping using any mode other than UPS Ground is to be paid by the original purchaser.

Ship to:

Clever Devices Ltd.
Attn: Service Department RMA # _____
300 Crossways Park Drive
Woodbury, NY 11797

1.4 CLEVER DEVICES RETURN AND EXCHANGE POLICY

RETURNS

Clever Devices does not accept returns without a Returned Material Authorization. Custom-built equipment or merchandise specifically ordered for you is not returnable. Where return of unused merchandise is at the request or convenience of the customer, a 25% restocking fee will be charged. No unused merchandise will be accepted for return later than thirty (30) days after shipment. All returned merchandise shall be sent freight prepaid and properly insured by the customer. Clever Devices reserves the right to select the method of shipment. Should you receive merchandise damaged in shipment, it is your responsibility to file a damage claim immediately with the delivery carrier.

1.5 CLEVER DEVICES NON-WARRANTY SERVICE POLICY

1) NON-WARRANTY REPAIR POLICY

- a) Non-warranty repairs made by Clever Devices carry a limited repair warranty of 90 days on services and replacement parts only. Defects in our repair work or any parts replaced will be corrected at no charge if the defect occurs within 90 days from shipment from our facility.

2) FIELD SERVICE

- a) Field service calls will be made to customer's facility upon request. Time, expenses, and materials will be charged, as outlined below, unless other arrangements are made in advance. Field Service is treated as any repair. All travel must be pre-approved and is based upon actual prevailing airfare, hotel/motel rooms and Per Diem rates. Contact Clever Devices for current Per Diem rates.

GENERAL FIELD SERVICE RATES:

Transportation	Actual cost* using commercial coach or business class air, first class rail, bus, rental car, and cab facilities as applicable, including transportation to and from the airport.
Mileage Allowance	IRS allowable rates + Clever Devices' allowable burdens.
Personal Expenses	Per Diem rates
Basic Rates	150.00** per hour for actual time in customer's plant, plus a flat rate for round-trip travel time.
Miscellaneous	Actual charges for other necessary items such as tolls, parking and freight charges*.

* Charges may be subject to a 12% administrative fee.

** Rates may vary because of weekend/holiday rates, the type of service required, a previously negotiated rate and/or personnel involved.

3) NON-CLEVER DEVICES PRODUCT RECEIVED FOR REPAIR

Product received for repair that were not manufactured or supplied by Clever Devices will be logged in and Clever Devices will require that the customer supply us with their shipper number in order to return the product. Such product will be held for a period of up to 90 days and will then be subject to discard, unless alternative arrangements have been agreed to in advance.

Thank you,

Walter Weichselbaumer
Strategic Accounts Manager
Transit Matters Here
516-967-3498

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Pinellas Suncoast Transit Authority - Peak Agenda Management and Votecast with iLegislate

PRESENTED BY: Jack Melnicoff, Granicus

PRESENTED TO: Pinellas Suncoast Transit Authority

DELIVERED ON: September 30, 2015

Managed Services

Granicus provides a comprehensive Managed Services package with every solution to ensure long-lasting success with our technologies while maximizing your solution's performance. Our fully managed and hosted infrastructure offers unlimited bandwidth, storage and the highest security standards of your data through a cloud-based platform. Our remote, proactive systems monitoring guarantees faster response time, predicts problems before they arise, and helps reduce the cost of IT support and maintenance.

The Granicus team works around-the-clock to ensure your applications are protected and operating smoothly. You also receive continual access to advanced learning tools and the hands-on support, knowledge, and expertise of our skilled Support Engineers and Customer Advocacy professionals.

Pricing Breakdown for your Solution

Hardware			
Name	Qty	Unit (Upfront)	Total (Upfront)
Granicus Encoding Appliance Hardware - (GT)	1.0 Unit(s)	\$2,500.00	\$2,500.00
VoteCast Display CPU - (ME)	1.0 Unit(s)	\$980.00	\$980.00
Shipping - Large Item	1.0	\$125.00	\$125.00
Shipping - Medium Item	1.0	\$60.00	\$60.00
Total Hardware Upfront:			\$3,665.00

Software as a Service			
Name	Qty	Unit (Monthly)	Total (Monthly)
Open Platform	1.0 Suite	\$0.00	\$0.00
Meeting Efficiency Suite	1.0 Suite	\$300.00	\$300.00
VoteCast Standard Package (Tablet) - (ME)	1.0 Package	\$200.00	\$200.00
Peak Agenda Management Software	1.0 Package	\$400.00	\$400.00
Granicus Encoding Appliance Software - (GT)	1.0 Package	\$100.00	\$100.00
Total Software Monthly Cost:			\$1,000.00

Training			
Name	Qty	Unit (Upfront)	Total (Upfront)
Training and Workflow Analysis - (ME) (Online)	1.0 Template(s)	\$1,300.00	\$1,300.00
Total Training Upfront:			\$1,300.00

Professional Services			
Name	Qty	Unit (Upfront)	Total (Upfront)
Server Configuration - (ME)	1.0 Service(s)	\$500.00	\$500.00
Templates Configuration - (ME)	1.0 Template(s)	\$700.00	\$700.00
VoteCast Display Configuration - (ME)	1.0 Service(s)	\$1,650.00	\$1,650.00
Encoding Appliance Hardware Configuration - (GT)	1.0 Service(s)	\$875.00	\$875.00
Total Services Upfront:			\$3,725.00

Total Upfront Cost:	\$8,690.00
Total Monthly Cost:	\$1,000.00

Scope of Work

Pinellas Suncoast Transit Authority

Administration Building

3201 Scherer Dr.

St Petersburg FL. 33716

Collaboration Solutions Inc.

8787 Perimeter Park Blvd.

Jacksonville, FL 32216

904-250-0763

Presented by: David Middleton

CSI Company Profile

Our track record tells the story. Since 2009, Collaboration Solutions, Inc. has expanded from a single sales representative into one of the world's largest dealers of presentation technology. With offices across the nation, CSI has emerged as the preferred supplier of visual display systems to the corporate and educational markets.

With CSI, you can expect a presentation system that's tailored to your unique application and requirements. We will take the time for a detailed analysis that will match equipment and systems to real world situations. CSI is committed to providing solutions that meet your specifications.

The dynamic partnerships we enjoy within the A/V equipment industry allow us to support today's finest equipment in every imaginable environment. CSI designs, programs, builds, installs, and services each system - from the simplest solution to the most sophisticated multimedia and video conferencing integration.

Quality and Service Your Business Can Count On

Successful companies understand the importance of a good presentation, and CSI leads the way in conveying a dynamic image. Boardroom installations, instructions, message communication, business-to-business marketing, distance learning— Collaboration Solutions, Inc. has a cost-effective solution for every business need.

Our wide array of services and solutions include:

- **Integration** – Our expertise lies in planning, designing and integrating facilities such as board rooms, conference rooms, training centers, educational facilities, marketing centers, command/control centers and more. Our staff interfaces throughout every project with architects, consultants, facilities managers, IT staff, and corporate management.
- **Customized Systems** – With CSI, you can expect a presentation system that's tailored to your unique application. We design, program, build, install, and service each system – from the simplest solution to the most sophisticated multimedia and video conferencing integration.
- **Turnkey Installation Services** – Our technicians can install your equipment in the most demanding of environments from projectors and screens to Crestron control systems and more.
- **Authorized Service** – We have a dedicated service center for rapid turn-around on repairs along with factory-trained and certified technicians.
- **Maintenance Agreements** – Whenever possible, we negotiate extended warranties and scheduled maintenance agreements for new products. Our service programs include loaners for all “in warranty” projectors, although rentals are also available for out-of-warranty equipment.
- **Video Conferencing & Distance Learning** – Having become a necessary part of the presentation and communication capabilities of any efficient organization, corporate or educational, CSI has worked with leading providers to help raise the bar.

It starts with the people and the way we serve our customers, and then it's the finest A/V equipment available at competitive pricing.

Take advantage of the buying power of one of the world's largest dealers as you plan your system's strategy. CSI can serve as your consultant in suggesting and reviewing products for the ultimate balance of price and performance.

When you purchase presentation technology from CSI you're also making an investment in your peace of mind.



Scope of Work

Purpose of this document

The primary reason for the development of this project scope is to ensure that Collaboration Solutions, Inc. (CSI) is proposing the level of functionality Suncoast Transit Authority (PSTA) requires for the installation of audio visual equipment administration facility

1st Floor Board Room

Audio Microphones and Voting

- 1 Listen Technologies Digital Conferencing Central Unit
- 1 Televic Software Suite w/ Discussion, Signage - installed on OFE PC
- 1 Digital Conferencing Wired Chairman & Microphone
- 17 Digital Conferencing Wired Delegate Unit & Microphone
- 1 TesiraFORTÉ DSP fixed I/O server with AEC

Displays

- 3 55" LED LCD Public Display Monitor 1920x1080 (FHD)
- 1 New NEC 23" Multi-touch LED-Backlit Desktop Monitor w/ IPS Panel,
- 1 Press Wall Plate

Video Inputs

- 1 Blu-Ray Player

Camera and Controls

- 1 TeleTouch 22" HD Touch Screen LCD Monitor with Base (camera control)
- 1 Production VIEW HD-SDI MV
- 1 RoboSHOT 30 QCCU Camera System facing podium
- 2 RoboSHOT 30 QCCU Camera System facing Board Members
- 1 Wide SHOT QUSB System (camera in rear of room)
- 1 Ceiling VIEW HD-18 DocCAM

Capture and Streaming

- 1 H.264 Streaming Media Processor - with 3G SDI – 80 GB SSD
- 1 DVD Recorder

Switching Equipment

- 1 8x8 DigitalMedia™ Switcher - with Redundant Power Supply
- 1 DigitalMedia 4K 8G+ Input Card
- 2 4K HDMI Input Card
- 1 2 Channel 4K HDMI Scaling Output Card
- 2 2 Channel 4K DigitalMedia 8G+ Output Card
- 1 DigitalMedia 8G+ Transmitter 201
- 1 DigitalMedia 8G+ Receiver & Room Controller w/Scaler
- 3 4K DigitalMedia 8G+™ Receiver & Room Controller 100
- 1 4K Scaling Presentation Switcher w/HDBaseT Output
- 1 HDMI to Composite Video Scaler
- 2 HDMI to 3G-SDI Scaler

Touch Panels

- 2 V-Panel™ Integrated 15" HD Touch Screen
- 1 3-Series Compact Control System w/ Isolated Control Subnet
- 1 16-Port Managed PoE Switch
- CSI will Programming to existing Amplifier and Speakers.
- CSI will pull all equipment and replace with updated equipment
- CSI will pull old wiring and replace
- CSI will provide all cabling and Configurations

- CSI will Program and Test System
- CSI will provide Training on equipment

OFE Equipment

- Rack Hardware
- Audio Amplifier
- Speakers
- Wireless Mic Receiver
- Laptop Computer
- Desktop Computer

1st Floor Executive Board Room

- 1 Sharp LC-70UC30U 70" Class AQUOS Ultra HD LED Smart TV
- 1 Large Tilt Wall Display Mount - 37" - 63" Displays
- 1 Large In-Wall Equipment Box with Flange
- 1 Wireless Collaboration Gateway - with WAP
- 1 3-Series 4K DigitalMedia Presentation System 150
- 1 DigitalMedia 8G+ Transmitter 201
- 1 Media Presentation Button Panel
- CSI will provide Programming to existing Amplifier
- CSI will install Cabling and Programming

OFE Equipment

- Amplifier
- Computer

2nd Floor Auditorium

Microphones

- 1 Thin Profile Wall Mount Bracket for Model Z330
- 6 Audio Technica UniLine® Condenser Hanging Microphone
- 6 Audio Technica Cardioid Microphone Element - 120° Pickup Pattern
- 1 Biamp NEXIA 10 mic/line inputs and 6 mic/line outputs

Video Inputs

- 1 5000-lumen Professional Installation Projector
- 1 Wireless Collaboration Gateway - with WAP

Capture and Streaming

- 1 H.264 Streaming Media Processor - Standard Version – 80 GB SSD
- 1 DVD Recorder

Camera

- 3X Zoom DVI 1920 x 1080p 90 degree FOV Sony Lens-GRAY
- HCM-2 Large Camera Wall Mount

Switching Equipment

- 1 4K Scaling Presentation Switcher w/HDBaseT Output
- 1 HDMI to Composite Video Scaler
- 1 16-Port Managed PoE Switch
- CSI will provide and programming and testing of all equipment
- CSI will provide connections to Podium

OFE Equipment

- Equipment Rack
- DVD Player
- Computer
- 5" Touch Panel - Choose from Black or White

- 3-Series Compact Control System w/ Isolated Control Subnet
- NEXIA 10 mic/line inputs and 6 mic/line outputs
- Desktop Computer
- Projector Mount

2nd Floor Finance Board Room

- 1 Sharp LC-70UC30U 70" Class AQUOS Ultra HD LED Smart TV
- 1 Large Tilt Wall Display Mount - 37" - 63" Displays
- 1 Large In-Wall Equipment Box with Flange
- 1 Wireless Collaboration Gateway - with WAP
- CSI will provide installation, programming, testing

Maintenance Agreement

- Two Preventive Maintenance visits per year
- 24 hour Emergency Response Service Calls (max two per year)
- Unlimited Phone Support during normal business hours

Owner Furnished Equipment

With respect to Owner Furnished Equipment <OFE>, Collaboration Solutions, Inc. <CSI> does not warrant either directly or indirectly the functionality or serviceability of any equipment not sold directly through CSI. Any estimates made that reference OFE are made with the client's assurance that the equipment is functional and meets the standards as required by the entire system that is being implemented. The client further warrants that any OFE will be available at the time of the implementation and understands that any delays in the availability of said equipment may result in significant delays in project completion and/or additional billable costs due to trip charges, schedule changes or any other costs incurred by CSI resulting from the equipment not being available at the time of implementation.

Except as directly stated within the Scope of Work, CSI will not perform any work in the setup, maintenance or integration of OFE. CSI is not responsible for issues arising from the integration of CSI equipment with information systems such as security, software integration, data access or any other issue involving such integration unless specifically listed in the Scope of Effort.

The client warrants that any items listed in the Scope of Work that are to be provided by the client prior to the start of the project will be complete. Items such as electrical outlets, phone lines, data lines, building structure or any other items to be provided by the client are to be in place prior to work beginning on the project. Delays in the completion of these items may result in significant delays in project completion and/or additional billable costs due to trip charges, schedule changes or any other costs incurred by CSI resulting from the equipment not being available at the time of implementation.

Client Signature

Date

CSI - Statement of Performance

This statement of performance is intended to provide you with our working standards and expectations while planning and installing your audio-visual system. Please feel free to request references from other projects to validate the performance standards we have set forth in this statement.

Customer Responsibilities: The following items are required by the Customer:

- Customer to coordinate with building maintenance to provide uninterrupted access to the installation site and suitable secure space for the storage of equipment before installation. CSI cannot assume responsibility for the condition or adequacy of the facility in which the system is to be stored, installed or operated.
- Customer to provide all "core" holes to specified locations and installation of floor penetrations.
- Customer to provide a 110 VAC circuit to all specified equipment locations. These circuits cannot be "shared" with other items, such as lighting, phone systems, etc.
- Customer to provide all computer equipment and peripheral cables (mouse and keyboard cables).
- CSI strongly recommends that all electrical circuits supplying power to the system originate from the same power panel and phase. CSI will take all possible precautions to prevent hum or distortions created by ground differential, electromagnetic or electrostatic fields and to supply adequate ventilation to all equipment as specified by the manufacturer. CSI will notify you of any hum or distortions beyond CSIs' control caused by interference with the building structure, electrical or existing equipment and advise you of the alternatives to alleviate the problem. CSI will advise you of any unsatisfactory operating condition due to temperature, humidity, ventilation, mechanical structure or other safety concern.
- CSI assumes no responsibility for, and will not perform any work related to, electrical wiring.
- Customer to provide all equipment cabinets or racks with proper ventilation and power.
- Customer to provide proper structural bracing behind plasma screen.
- Customer responsible for all shipping charges. Please note actual shipping charges only will apply. There will be no handling charges.
- Any additional work not listed in the original scope of work will require a Change Order. Each Change Order will be subject to a \$125.00 fee plus time and materials.

CSI Responsibilities: Collaboration Solutions, Inc. will complete the following:

- CSI will install all equipment in accordance with the manufacturers' specifications, national and local regulation ordinances and codes, including all OSHA guidelines. Unless specifically stated, all work will be performed during the normal working hours of Monday through Friday, between 8:00AM and 5:00PM, except for recognized holidays.
- CSI staff and contractors will conduct themselves in a professional, courteous manner, maintaining a clean-cut appearance and acceptable dress. All CSI staff is expected to check in and out with you or an assigned contact at the beginning and end of the workday.
- CSI staff will maintain a clean and safe work environment. All unused materials, containers, tools and equipment will be removed whenever possible. CSI will take precautions to protect all floors, walls, windows and other surfaces from stains, marring or other damage.
- CSI cannot be responsible for the operation, performance or warranty of equipment outside this contract. CSI does not warrant that equipment supplied by others can be connected or will function properly except as specified by the project documentation.
- CSI will provide the customer with complete and detailed documentation for the project. This includes: as-built drawings, control code and cable pull drawings.
- CSI will provide a binder with all operation manuals and warranty documents.
- CSI will provide a basic training manual in the documentation binder.
- CSI will acquire, assemble, deliver and test all specified equipment and components to provide you with a fully functional system.

CSI - Statement of Acceptance

This statement of acceptance is intended to secure proof that the customer is familiar with the CSI terms and conditions of this proposal, as contained herein.

Installation Contacts	Company	Phone
David Middleton	Collaboration Solutions, Inc.	813-732-7558

Project Total

CSI quotes

Sub Total	1 st floor Board Room	<u>\$102,254.71</u>
Sub Total	2 nd floor Auditorium	\$20,671.23
Sub Total	1 st floor Executive Board Room	\$8,383.70
Sub Total	2 nd floor Finance	\$3,355.13
Sub Total	1 year Maintenance Agreement	\$2,240.00
Taxes		\$0.00
Project Total		<u><u>\$136,904.77</u></u>

Customer Signature / Date

CSI Signature / Date

Customer Printed Name

David Middleton
CSI Printed Name



PSTA Major Capital/Planning Projects
Monthly Status Update
September 2015

Project	Capital Project Name	Budget	Invoices Paid (as of 6/30/15)	% Complete (Based on Invoices Paid)	Project Stage	% of Project Complete	Project Manager	Current Status
1	ADA Landing Pad Project	\$1,331,424	\$268,873	20%	In Progress	20%	Mark Knight	On Schedule
2	Shelter Project	\$1,282,650	\$46,446	4%	In Progress	15%	Mark Knight	On Schedule
3	Service Lane Infrastructure	\$245,000	\$6,000	2%	Development	15%	Mark Knight	On Schedule
4	A/C Chillers Replacement	\$500,000	\$0	0%	Development	0%	Mark Knight	On Schedule
5	Reg Rev Coll & Inter-Jurisdictional Mobility Proj.	\$1,143,636	\$161,430	14%	RFP Issued	10%	Walt Lenz	-
6	Clever Works	\$292,431	\$0	0%	PO Issued	10%	Walt Lenz	On Schedule
7	FDOT Park & Ride Lot	\$200,000	\$0	0%	Development	5%	Chris Cochran	-
8	Purchase Replacement Revenue Vehicles	\$20,367,360	\$19,700,177	97%	PO Issued	100%	Henry Lukasik	On Schedule
9	Purchase Support Vehicles	\$772,867	\$667,203	86%	PO Issued	85%	Henry Lukasik	On Schedule
10	Tire Lease	\$865,000	\$452,422	52%	Continuous	52%	Henry Lukasik	On Schedule
11	Rehab/Renovate Maintenance Forklifts	\$25,000	\$0	0%	Development	100%	Henry Lukasik	On Schedule
12	Mobile Column Lifts	\$150,000	\$0	0%	PO Issued	10%	Henry Lukasik	On Schedule
13	FleetNet Software Updates	\$110,075	\$103,575	94%	Final	100%	Debbie Woodward	On Schedule
14	Campus WiFi	\$120,779	\$0	0%	PO Issued	0%	Andy Guertin	-
15	PSTA Campus 10-GIG Ethernet Fiber Upgrade	\$60,000	\$0	0%	Development	0%	Debbie Woodward	-
16	Miscellaneous Projects	\$5,064,490	\$646,635	13%	Continuous	13%	Pam Reitz	-
Capital Project Total		\$27,406,222	\$21,406,126	78%				
Project	Planning Project Name	Budget	Invoices Paid (as of 9/15/14)	% Complete (Based on Invoices Paid)	Project Stage	% of Project Complete	Project Manager	Current Status
1	Long Range Planning-Consultants (2014)	\$200,000	\$0	0%	Development	0%	Cassandra Borchers	On Schedule
2	Short Range Planning - Consultant	\$1,340,620	\$1,024,974	76%	In Progress	76%	Cassandra Borchers	On Schedule
3	AA/Howard Frankland Bridge Study	\$2,191,740	\$1,945,198	89%	In Progress	89%	Heather Sobush	On Schedule
4	Clearwater Downtown Intermodal Terminal	\$1,250,000	\$11,213	1%	Development	15%	Chris Cochran	On Schedule
Planning Project Total		\$4,982,360	\$2,981,384	60%				
Grand Total - Open Projects		\$32,388,582	\$24,387,510	75%				



PSTA Major Capital/Planning Projects
Monthly Status Update
September 2015

Project	Future Projects	Budget	Invoices Paid (as of 11/30/14)	% Complete (Based on Invoices Paid)	Project Stage	% of Project Complete	Project Manager	Current Status
1	Audio Equipment (Board Room)	\$309,010	\$0	0%	-	0%	Debbie Woodward	-
2	Server Room UPS Upgrades	\$65,000	\$0	0%	-	0%	Debbie Woodward	-
3	Virtual Desktop Server Hardware	\$46,281	\$0	0%	-	0%	Debbie Woodward	-
4	Largo Commons Transfer Center	\$89,069	\$25,290	28%	Development	10%	Mark Knight	-
Future Projects Total		\$99,851,453	\$0	0%				

Project Stage

Development - Project details are currently being reviewed in order to develop the scope of work and purchasing documents.

Out For Bid - Purchasing documents have been release and currently waiting to receive bids and award contract.

PO Issued - Purchase Order/contract has been issued for the project.

In Progress - Project work has started and is moving forward.

Final - All work on the project has been completed.

Continuous - Funding is received each year to continue project.

Current Status

On Schedule - Project is in progress and has met milestone dates.

Behind Schedule - Project is in progress, but has not met milestone dates.

Hold - Work on the project was started, however due to outside issues work on the project has been stopped.

Complete - All work on the project has been completed.

Canceled - Project canceled



ADA Landing Pad Project

Project Start Date	Continuous	Est. Completion	Continuous	Percent Complete (total invoices paid)	20%
Project Manager	Mark Knight	Department	Maintenance	Project Location	PSTA Service Area



Project Total	\$1,331,424
Invoices Paid to Date	\$268,873
Open Purchase Orders	\$862,551
Remaining Balance	\$200,000

Project Description:

- Construct and upgrade pedestrian access/walkways to comply with current ADA regulations, which includes the construction of bridge culverts in several sites and the installation of concrete pedestrian access/walkways at bus stop locations.

Project Useful	20 Years
DBE Participation Design:	0%
DBE Participation Construction:	0%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 96-X004	\$1,000,000	\$1,000,000	\$0	\$0
FL 90-X689	\$462,127	\$462,127	\$0	\$0
FL 90-X723	\$631,424	\$268,873	\$362,551	\$0
FL 90-X758	\$500,000	\$0	\$500,000	\$0
FL 90-X841	\$200,000	\$0	\$0	\$200,000
Total	\$1,331,424	\$268,873	\$862,551	\$200,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Development/Environmental	1/1/13		1/1/13
RFP Out for Bid	10/24/2013		10/24/2013
PSTA Board Review/Approval	1/22/14		1/22/14

Project Milestones (Continued)

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Award Execution	1/31/14		1/31/14
30 % Complete	12/31/14	6/30/15	
60% Complete	12/31/15		
90 % Complete	12/31/16		
Final Approval	1/31/17		
Project Complete	2/28/17		

Project Status:**October 30, 2015**

- During the past week American Construction has installed (13) ADA Landing Pads in the City of Dunedin. Next week will start work on (9) ADA Pads in the City of Largo.

August 19, 2015

- Work put on hold.

July 13, 2015

- Ongoing work to complete ADA landing pads.

March 2015 - June 2015

- PSTA staff is working with Pinellas County regarding permits.

February 2015

- Moving forward with pads
- Waiting on 60% of permits

January 2015

- No changes

December 2014

- St. Pete has 15 out of 18 completed, Largo has 7 of the 10 in progress, Dunedin has 13 of the 13 in progress.
- Safety Harbor working on permit packet drawings being revised for permit pack. 6 pads waiting.
- Resubmitted permit to Pinellas County for ADA landing pads and is under review 41 pads.
- Working on culvert permits to submit to Pinellas County 9 in total.

November 2014

- Emergency pad on Starkey and Park being poured.
- Working in St. Pete 25 stops currently completed.
- Permits submitted to Dunedin waiting for approval.
- Meeting with Pinellas County to request blanket permit.
- Working on permit for Safety Harbor will be submitted by week of November 17th.

October 2014

- Completed 12 priority ADA landing pad stops to date
- Installed 9 ADA landing stops in the City of St Petersburg ten (10) more in progress.
- Seven (7) ADA Pads permitted in City of Largo
- Work to start on thirty-two (32) ADA Pads for Pinellas County after the City of Largo work is complete.

September 2014

- PSTA and American have audited an additional (40) ADA landing pads for permitting.
- Future Projects Total

August 2014

- American Construction has completed (8) eight ADA landing pads and is currently working on additional (10).
- We are currently waiting on the final approval from Pinellas County for 35 additional ADA pads

June 2014

- During the past month we have submitted 30 ADA landing pads for permits, once approved the construction process will start.

May 2014

- American Construction has started the ADA Landing Pads Project.
- PSTA has eight priority stops throughout Pinellas County and five sites are currently under construction.

Impact on Operating Budget:

-

Comments:

- Financials updated through September 30, 2015

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Shelter Project

Project Start Date	Continuous	Est. Completion	Continuous	Percent Complete (total invoices paid)	4%
Project Manager	Mark Knight	Department	Maintenance	Project Location	PSTA Service Area



Project Total	\$1,282,650
Invoices Paid to Date	\$46,446
Open Purchase Orders	\$301,550
Remaining Balance	\$934,654

Project Description:

- Design and purchase new passenger bus shelters

Project Useful 10 Years

DBE Participation Design: 0%

DBE Participation Construction: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X648	\$136,069	\$136,069	\$0	\$0
FL 90-X689	\$682,650	\$46,446	\$301,550	\$334,654
FL 90-X783	\$200,000	\$0	\$0	\$200,000
FL 90-X811	\$200,000	\$0	\$0	\$200,000
FL 90-X841	\$200,000	\$0	\$0	\$200,000
Total	\$1,282,650	\$46,446	\$301,550	\$934,654

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Development/Environmental	1/1/14		1/1/14
RFP Out for Bid	6/1/2014	12/14/14	12/14/14
PSTA Board Review/Approval	12/10/14	2/25/15	3/25/15
Award Execution	12/15/14	4/27/15	4/27/15
Project Complete	10/30/15	5/1/18	

Project Status:

October 30, 2015

- We are set to receive the first shipment of bus shelter during the last week of October. Included in that shipment will (4) 8'x12', (6) 4'x8'. The last shipment, for our first order is due in the middle of December. That includes (3) 4'x8', (10) 4'x12)8'x12 and (1) 3'x12'.

August 19, 2015

- Awaiting new shelter delivery, estimate mid September delivery date.

July 13, 2015

- Purchase Order issued for \$301,550.
- PSTA has requested one pilot shelter so that it can be reviewed/approved before other shelters are delivered.

June 2015

- Waiting on Planning committee approval of the bus shelter placement plan.

May 2015

- Purchase Requisitions have been issued and are waiting on approval.

April 2015

- Signed agreement from Legal on 4/10/15.
- Purchase Order will be issued for first order.

March 2015

- Contract award was reviewed/approved by the March PSTA Finance committee.
- Will be presented at the March PSTA Board meeting for approval of award.

February 2015

- Staff is recommending to awarded contract to Basco.
- Will take 8 weeks for shelters to arrive once ordered

January 2015

- Questions on RFP due back on 1/13/15
- Proposals/Amended questions 1/16/15
- Proposals due back on 1/27/15

December 2014

- Bid packet put together
- Available online 12/15/14

November 2014

- RFP is being finalized

October 2014

- No Change

September 2014

- New specifications for the shelter RFP have been completed and submitted to the Purchasing Department.

August 2014

- Developing new specifications for the Shelter RFP

June 2014

- New specifications for the design have been completed for the RFP.

May 2014

- Final specifications for the design were completed.
- RFP was issued on February 14, 2014, and the pre-bid meeting is scheduled for February 25, 2014.
- RFP was extend to April 15, 2014..
- Three bids were received and are currently under review.

Comments:

- Estimate purchase of 36 bus shelters through this fiscal year which ends September 30 2015 .
- Shelters will be installed to replace older shelters that are beyond their useful life and at new locations, as needed.
- The Bacon Group assisted with the new design and specifications.
- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015

Updated 10/29/2015

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Service Lane Infrastructure

Project Start Date	January 2016	Est. Completion	June 2016	Percent Complete (total invoices paid)	2%
Project Manager	Mark Knight	Department	Fleet Maintenance	Project Location	n/a



Project Total	\$245,000
Invoices Paid to Date	\$6,000
Open Purchase Orders	\$0
Remaining Balance	\$239,000

Project Description:

- This funding will be used for the rehabilitation of the PSTA Service/Fuel. Improvements to include replacement of all fuel dispensers, installation of new diesel emission dispenser, rework tank farm fuel piping, upgrade Vendor-Root fuel monitoring system, replace all fluid dispensers, replace posi-lock fuel nozzles, upgrade lighting, replace all line tramways, rehabilitate service lane office and facilities, etc..

Project Useful TBD

DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X723	\$130,000	\$0	\$0	\$130,000
FL 90-X841	\$115,000	\$6,000	\$0	\$109,000
Total	\$245,000	\$6,000	\$0	\$239,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Scope sent to Purchasing	-	4/3/15	4/15/15
RFP Out for Bid	2/1/15	11/11/15	
PSTA Board Review/Approval	4/1/14	2/24/16	12/9/15
Award Execution	5/1/15	3/1/16	
Project Complete	11/1/15	6/30/16	

Project Status:**October 30, 2015**

- Procurement is continuing to work on RFP for refurbishing the Fuel Services Lanes.

August 19, 2015

- RFP will go to the Board December 2015

May 2015 - June 2015

- Scope of work has been sent to Purchasing for the Development of RFP.

April 2015

- RFP is complete and ready for review.
- All information be sent to Procurement for processing by 4/15/15.

March 2015

- Currently working on specifications for project.
- All information be sent to Procurement for processing by 4/3/15.

December 2014 - February 2015

- Developing scope of service

November 2014

- Developing scope of service
- Project will commence 2015

October 2014

- Developing Scope for the project.

September 2014

- Additional funding added to project for rehab of the existing fuel lane facility.

June 2014

- Plans still in development

May 2014

- PSTA staff is developing the preliminary bid specifications for needed equipment.
- Procurement of equipment is estimated for October 2014.

Impact on Operating Budget:

- None

Comments:

- Financials updated through September 30, 2015.



A/C Chiller Replacement

Project Start Date	March 2016	Est. Completion	June 2016	Percent Complete (total invoices paid)	0%
Project Manager	Mark Knight	Department	Maintenance	Project Location	n/a



Project Total	\$500,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$500,000

Project Description:

- The chiller replacement procurement will include the removal, and replacement of our existing units with (2) two of the most energy efficient air cooled packaged water chillers, as well as; an engineering analysis of our existing control system and associated devices.

Project Useful 5 Years

DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X689	\$500,000	\$0	\$0	\$500,000
Total	\$500,000	\$0	\$0	\$500,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP/IFB Out for Bid		12/3/15	
PSTA Board Approval	12/9/15	2/24/16	
Award Execution		3/1/16	
Project Start Date		3/2/16	
Project Complete		6/30/16	

Project Status:**October 30, 2015**

- To prevent any cost over runs, we have decided to contract with a MEP engineering firm to provide a detailed of our existing chillers and control system. Included in the assesment will be a recommendation for the most energy efficient and cost effective replacement chillers and a detailed operation verification of our existing control system with recommended remediation.

August 19, 2015

- RFP going to the Board December 2015

July 13, 2015

- New Project - scope is being developed.

Impact on Operating Budget:

-

Comments:

- Financials updated through September 30, 2015



Regional Revenue Collection & Inter-Jurisdictional Mobility Project

Project Start Date	July 2013	Est. Completion	June 2014	Percent Complete (total invoices paid)	14%
Project Manager	Walt Lenz	Department	Information Technology	Project Location	n/a



Project Total	\$1,143,636
Invoices Paid to Date	\$161,430
Open Purchase Orders	\$27,326
Remaining Balance	\$954,880

Project Description:

- At the May 2013 meeting, the PSTA Board approved the Regional Fare Collection Working Group MOU with HART, PCPT and PSTA that would allow staff to pursue state funding for a phased regional smart card implementation program. Phase 1A will include an upgrade to all fareboxes in the PSTA fleet.
- Implementation of smart card technology will greatly benefit existing and future riders of PSTA as well as streamline internal operations and programs.

Project Useful Life: 5-7 Years

DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FDOT Intermodal Funds	\$954,880	\$0	\$0	\$954,880
FL 90-X689 (TO 1)	\$28,149	\$28,149	\$0	\$0
FL 90-X758 (50% of TO 10 & 16)	\$74,710	\$74,709	\$0	\$0
HART (50% of TO 10 & 16)	\$74,710	\$58,571	\$16,138	\$0
PSTA Operating (Paid by HART-TO 2)	\$11,188	\$0	\$11,188	\$0
Total	\$1,143,636	\$161,430	\$27,326	\$954,880

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP Out for Bid	9/1/14	3/20/15	3/24/15
PSTA Board Review/Approval	10/1/14	7/22/15	12/9/15

Project Milestones (continued)

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Award Execution	1/1/15	7/25/15	
Project Complete	7/1/15	1/1/16	

Project Status:

October 30, 2015

June 2015 - July 13, 2015

- The project is in the first stages of the evaluation.
- Offers have been submitted by four companies
- Evaluation Team scores are due back to HART on July 7, 2015.

May 2015

- RFP was issued on March 24, 2015.
- Offers are due June 12, 2015.

March 2015 - April 2015

- Date change to March 20, 2015 for the Request for Proposal(RFP) to be released.
- Award scheduled for July 25, 2015.

February 2015

- Request for Information (RFI) completed.
- Request for Proposal(RFP) scheduled to be released on March 9, 2015.
- Award scheduled for July 25, 2015.

January 2015

- Had first of two conference calls with consultant on RFI, Second is scheduled for January 20th
- RFP Scheduled for the week of 1/26/15
- Looking into different options of getting another router and antenna

December 2014

- RFI is out responses by 12/17/14
- RFP Scheduled for the week of 1/26/15
- Equipment is estimated to be install in summer 2015

November 2014

- Met with consultant to come up with an RFI November 2014
- RFP 2015

October 15, 2014

- Working with consultant to finalize Concepts of Operation and Fare Policy.

September 15, 2014

- PSTA has undertaken a Focus Group Study of passengers to determine their interest in the use of mobile technologies including Smart Card media.
- Upon completion of the Concept of Operations, the group will complete the technical specifications for the Fare card readers and mobile technology specifications for a future bid to occur in November 2014.
- LTK Engineering has been issued a new task order in the amount of \$97,000 to undertake a variety of tasks related to the upcoming bid effort and will participate in a vendor conference on behalf of the group at the upcoming ATPA meeting in Houston.

June 2014

- PSTA has undertaken a preliminary bid for the Regional Farebox Project which included consulting assistance from TransSystems. The bid led to only one bid and in March 2014, PSTA commissioned LTK Engineering to assess the bid specifications shortfall in an attempt to reengage the private vendors to bid on a future package.
- Prior to the development of the bid specifications, LTK has developed a draft Concept of Operations Plan to guide the entire Regional Farebox effort that will assist all participating counties in the FDOT funded project
- PSTA is in the process of revising a Fare Policy to establish the type of products that will be included in the technical specifications of the RFP.

May 2014

- To secure currently available FDOT funding of \$1.4M, the Working Group agreed to allow HART to act as the recipient of the FDOT funds. HART will be responsible for distribution and reporting as required by the Joint Participation Agreement (JPA) with FDOT. Pending final approval from FDOT, the Working Group will convene to begin a group procurement process.
- PSTA has approached TBARTA to help fund the use of a consultant through the PSTA General Services Consultant contract to assist with RFP development.
- PSTA is taking the lead on submitting a Transportation Investment Generating Economic Recovery (TIGER) Grant Funding ask of \$10,448,756 for the farebox Project. This will allow additional purchases and upgrades to the transit agencies within the Regional Working Group.
- Purchase Order for Task Order 1 (\$40,014) was completed under budget and was completed for \$28,149.
- Task Order 1 will cover; survey questionnaires sent to six regional transit properties which were identified and follow up conference calls were completed to cover one on one discussions with the properties that participated in the survey.
- TranSystems, subcontractor for TO&A has completed The SOW as defined in their Task Order one PO. HART has requested to further use their services for procurement assistance, Task Order Two. HART will fund this second task
- SPX/Genfare (GFI) was the only proposal submitted for the Farebox Working Group Evaluation Committee. The proposal was rejected and the Farebox Working Group will start the process of re-drafting another RFP.
- A PO for Task Order Two was issued to TranSystems, Technical Consultant for Regional Farebox Working Group. Task Order Two Work Scope covered The RFP Pre-Proposal Meetings, RFP technical Support, Vendor Interview Short List and the Final Selection of a Vendor.
- Purchase Order for Task Order 2 (\$31,996) was completed under budget and was completed for \$11,187.80.
- Working with LTK Consulting on a Concept Operating plan for the Regional Farebox Collection Program.
- A Farebox RFP will be issued later this summer for new fareboxes and related technology.
- Working on Fare Policy for PSTA that will include elements of a regional fare for all other adjoining counties.

- Will be undertaking a Focus Group Study with Passengers to assist in the development of PSTA Fare Policy.

Impact on Operating Budget:

- Will require fare policy revisions and purchase of smart cards that will have minimal effect on the operating budget.

Comments:

- Financials updated through September 30, 2015

Updated 09/16/2015



Clever Works

Project Start Date	November 2015	Est. Completion	September 2017	Percent Complete (total invoices paid)	0%
Project Manager	Walt Lenz	Department	Information Technology	Project Location	n/a



Project Total	\$292,431
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$292,431

Project Description:

●Clever Works is Clever Devices (PSTA's Real-Time Product Provider) next generation of data management software with many new features which will allow PSTA and easy and intuitive way to maintain, manipulate, and collect data for all the various Real-Time products.

Project Useful 5 Years
DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X689	\$292,431	\$0	\$0	\$292,431
Total	\$292,431	\$0	\$0	\$292,431

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Sole Source			1/30/15
PSTA Board Review/Approval			1/26/15
Award Contract/PO Issued	4/1/15		
Project 25% Complete	10/1/15		11/30/15
Project 50% Complete	4/1/16		5/1/16
Project 75% Complete	10/1/16		10/1/16
Project Complete	3/31/17		9/30/17

Project Status:**October 2015**

- Project set up in FleetNet

September 2015

- Kick Off Meeting held

May 2015 - July 13, 2015

- Milestones have been determined for project.
- Contract has been sent to PSTA legal for review.

February 2015 - April 2015

- Development of Milestones before PO is issued.

January 2015

- Project was approved at the January 26, 2015 PSTA Board meeting..

Impact on Operating Budget:

- Annual software maintenance and agreements.

Comments:

- Financials updated through September 30, 2015.



FDOT Park & Ride Lot

Project Start Date	Pending	Est. Completion	Pending	Percent Complete (total invoices paid)	0%
Project Manager	Chris Cochran	Department	Planning	Project Location	PSTA Service Area



Project Total	\$200,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$200,000

Project Description:

- Develop a new Park & Ride Lot in St. Petersburg

Project Useful N/A

DBE Participation: N/A

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FDOT Funding	\$200,000	\$0	\$0	\$200,000
Total	\$200,000	\$0	\$0	\$200,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
FDOT Funding Application Submitted			2/21/12
PSTA Board Review/Approval - FDOT Funding Contract			5/23/12
FDOT Contract Executed			6/15/12
PSTA Board Review/Approval - Project	7/1/14		
Execute Contract	7/1/14		
Project Complete	6/30/15	6/30/16	

Project Status:

October 30,2015

- Meeting with FDOT. FDOT will discuss alternate uses of funding after receipt of write up of historical information of the grant. Estimated time of submission to FDOT is November 6, 2015

August 2015

- Work with FDOT to determine alternate uses of funding

December 2014 - July 13, 2015

- Under Legal Review

November 2014

- Under Legal Review
- 727 Route is on hold

October 2014

- Working on presenting the contract to the PSTA Board at the December 10, 2014 meeting.

September 2014

- Contract negotiations with the City of St. Petersburg are currently delayed.

May 2014

- PSTA has completed a contract with the City of St. Petersburg to lease 27 spaces near Tropicana field.
- These spaces can be used by current transit riders, carpools, and future express service passengers to Tampa.

Impact on Operating Budget:

- No funding spent to date.

Comments:

- The awarded grant funds may be used without a local match if the Park & Ride Lot to be improved is on an FDOT owned property. Otherwise they must be matched 50%/50% with local or in kind contributions.
- Financials updated through September 30, 2015.



Purchase Replacement Revenue Vehicles

Project Start Date	Continuous	Est. Completion	September 2015	Percent Complete (total invoices paid)	97%
Project Manager	Henry Lukasik	Department	Fleet Maintenance	Project Location	n/a



Project Total	\$20,367,360
Invoices Paid to Date	\$19,700,177
Open Purchase Orders	\$51,820
Remaining Balance	\$615,363

Project Description:

- Procurement of revenue vehicles to replace current vehicles that are out of useful life.

Project Useful 12 Years/500,000 miles

DBE Participation: Gillig participation on file with FTA

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X648	\$1,625,877	\$1,625,877	\$0	\$0
FL 90-X648	\$3,952,854	\$3,952,854	\$0	\$0
FL 04-0142	\$5,000,000	\$5,000,000	\$0	\$0
PSTA Restricted Funds	\$36,355	\$36,355	\$0	\$0
FL 04-0162	\$2,598,630	\$2,598,630	\$0	\$0
FL 90-X811	\$5,542,937	\$5,501,582	\$41,355	\$0
FL 90-X783	\$3,951,272	\$3,949,662	\$1,610	\$0
FL 34-0003	\$2,813,818	\$2,781,118	\$3,220	\$29,480
FL 90-X841	\$5,460,703	\$4,869,185	\$5,635	\$585,883
Total	\$20,367,360	\$19,700,177	\$51,820	\$615,363

Project Milestones (2014 Vehicle Order)

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Consortium Contract Award			12/10/13
Consortium Contract Close			12/11/18
PSTA Board Review/Approval			8/27/14
Award Execution			9/5/14
First Bus Delivered	10/1/15	7/1/15	6/19/15
Last Bus Delivered	12/1/15	9/1/15	7/20/15
Project Complete	2/1/16	11/1/15	

Project Status:

October 30, 2015

- All invoices are paid:

September 9, 2015

- All vehicles on the road

August 19, 2015

- All vehicles received, to be put on the road once final approval.

July 13, 2015

- First vehicle arrived on June 19, 2015, and all vehicle should arrive by the end of July.
- All vendors are due to be on site at the end of July to install equipment.
- All vehicles are scheduled to be in service by the end of August 2015.

June 2015

- Inspection of first of first vehicle complete and should arrive June 18, 2015, estimated arrival of all vehicles is mid July.

February 2015 - May 2015

- Will be going to Gillig to inspect the pilot buses on June 10th, 2015.

January 2015

- Will be going to Gillig to see pilot buses in June
- Inspection will be completed in June

December 2014

- All buses have been received. Expected to be in service 12/15/14.
- 2015 Buses have been order.
- Pre product meeting 12/19/14 conference call. Expected by September 2015.

November 2014

- 6 vehicles have been delivered arrival of fist one November 7, 2014, final vehicle expected by November 17, 2014.
- Final vehicles are expected by November 17, 2014
- Vehicles will be in service by Mid December 2014

October 2014

- 8 new 40' Gillig buses will be delivered to PSTA in November 2014.

September 2014

- The PSTA Board approved the purchase of 13 Buses at the August 2014 meeting.
- Order was placed Gillig on 9/5/14 and the first vehicle is expected to arrive 10/1/2015.
- Working with FTA to utilize the remaining funds in grant FL 04-0162.

June 2014

- Eight Buses to be delivered in October 2014.
- Thirteen buses to be ordered, pending Board approval at the August 2014 Board meeting.

May 2014

- All 2013 buses were put into service as of November 22, 2013.
- Purchase Order was issued in November 2013 for the eight 2014 - 40' Hybrid Electric buses.

Impact on Operating Budget:

- None

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015

Updated 10/28/2015

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Purchase Support Vehicles

Project Start Date	Continuous	Est. Completion	Continuous	Percent Complete (total invoices paid)	86%
Project Manager	Henry Lukasik	Department	Fleet Maintenance	Project Location	n/a



Project Total	\$772,867
Invoices Paid to Date	\$667,203
Open Purchase Orders	\$90,611
Remaining Balance	\$15,053

Project Description:

- This projects is for the replacement of support vehicles that are out of useful life.

Project Useful 5 Years/150,000 Miles

DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X758	\$225,452	\$225,452	\$0	\$0
FL 90-X689	\$301,926	\$301,926	\$0	\$0
FL 90-X783	\$365,277	\$365,277	\$0	\$0
FL 90-X811	\$50,825	\$0	\$50,825	\$0
FL 90-X841	\$41,819	\$0	\$26,766	\$15,053
PSTA Restricted Funds	\$13,020	\$0	\$13,020	\$0
	\$772,867	\$667,203	\$90,611	\$15,053

Project Milestones (2014 Vehicle Order)

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
State Contract Quotes	12/1/14	4/13/15	4/29/15
Award Execution	2/1/15	5/14/15	6/9/15
First Vehicle Delivered	6/1/15	11/7/15	
Last Vehicle Delivered	6/1/15	11/7/15	
Project Complete	8/1/15	12/1/15	

Project Status:**October 30, 2015**

- Vehicles estimated to be delivered the week of November 2, 2015

May 2015 - July 13, 2015

- Three Transit Connect vans and support equipment have been ordered through the State contract.
- 90-102 days lead time for delivery of vehicles.

March 2015 - April 2015

- Specifications are complete and sent to State vendor for Quotes.

January 2015 - February 2015

- No change

December 2014

- 40% Completed.
- State contract is being reviewed.
- 2 Facility vans and 1 accident response vehicle to cover additional employees.

November 2014

- Will review State contract for current funding.
- Will set up meeting to discuss future needs.

October 2014

- Waiting on new State contracts to be issued.

September 2014

- Reviewing the current need for support vehicles before placing order.

June 2014

- Additional support vehicles will be ordered with 2015 grant funding.

May 2014

- All vehicles have been received and were put into service on 4/1/2014.
- Windows have been tinted, graphics/decals and strobe lights installed.
- Additional support vehicles will be ordered with 2015 grant funding.

Impact on Operating Budget:

- None

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015.



Tire Lease

Project Start Date	Continuous	Est. Completion	Continuous	Percent Complete (total invoices paid)	52%
Project Manager	Henry Lukasik	Department	Fleet Maintenance	Project Location	n/a



Project Total	\$865,000
Invoices Paid to Date	\$452,422
Open Purchase Orders	\$405,996
Remaining Balance	\$6,582

Project Description:

- This project is for PSTA tire lease program.

Project Useful 50,000 Miles

DBE Participation: 0%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X648	\$109,158	\$109,158	\$0	\$0
FL 90-X689	\$874,419	\$874,419	\$0	\$0
FL 90-X723	\$345,084	\$345,084	\$0	\$0
FL 90-X758	\$414,556	\$414,556	\$0	\$0
FL 90-X783	\$409,801	\$409,801	\$0	\$0
FL 90-X811	\$425,000	\$418,418	\$0	\$6,582
FL 90-X841	\$440,000	\$34,004	\$405,996	\$0
Total	\$865,000	\$452,422	\$405,996	\$6,582

Project Milestones Michelin FY 2015/2016

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
PSTA Board Review/Approval			5/27/15
Award Execution			6/24/15
Project Complete	5/31/16		

Project Milestones Good Year run-out FY 2015/2016

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
PSTA Board Review/Approval			5/27/15
Award Execution	8/1/15		6/24/15
Project Complete	5/31/16		

Project Status:

August 19, 2015

- Purchase orders have been issued for both Michelin North America and Goodyear.

May 2015 - July 13, 2015

- Tire lease contract was approved at the May 27, 2015 PSTA Board meeting.
- Contract will be awarded to Michelin North America.
- Currently in the 36 month tire run out with Goodyear.

April 2015

- Tire lease information will be submitted to the PSTA Board in May for review and approval.

March 2015

- RFP was released and due back by May 2015
- Working on completing the required 30 day Run Out Clause Letter

February 2015

- Finalized the RFP
- Going out for Bid soon

Impact on Operating Budget:

- None

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015.



Rehab/Renovate Maintenance Forklifts

Project Start Date	December 2014	Est. Completion	October 2015	Percent Complete (total invoices paid)	0%
Project Manager	Henry Lukasik	Department	Maintenance	Project Location	n/a



Project Total	\$25,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$19,055
Remaining Balance	\$5,945

Project Description:

- Refurbishment/overhaul of two existing PSTA forklifts so as to extend life expectancy.
- Overhaul to include engine/driveline, tires, belts, hoses, hydraulics, etc.

Project Useful 5 Years
DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X841	\$25,000	\$0	\$19,055	\$5,945
Total	\$25,000	\$0	\$19,055	\$5,945

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Quotes Received	12/1/14	2/28/15	3/23/15
2nd Request for Quotes	-	7/17/15	7/17/15
Award Execution	2/5/15	8/17/15	8/17/15
Project Complete	4/30/15	10/17/15	

Project Status:

August 2015

- Project set up to go forward for rehab; Purchase order issued

July 13, 2015

- Quotes are on the street and expected back by 7/17/15 for review.

June 2015

- Working with Purchasing on scope of work for formal quotes.

April 2015 - May 2015

- Quotes were received, contract should be awarded by May.

March 2015

- Quotes are in process.

December 2014 - February 2015

- Working on estimates for work.

November 2014

- No Change.

October 2014

- Request for quotes will be completed in December 2014.

September 2014

- PSTA staff are currently gathering information and quotes for the rehab of the two maintenance forklifts.

Impact on Operating Budget:

-

Comments:

- Financials updated through September 30, 2015



Mobile Column Lifts

Project Start Date	December 2015	Est. Completion	January 2016	Percent Complete (total invoices paid)	0%
Project Manager	Henry Lukasik	Department	Maintenance	Project Location	n/a



Project Total	\$150,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$150,000

Project Description:

- The purpose of this project is to project additional lifting technologies for maintenance repair bays currently not equipped with in-ground floor lifts or with the ability to lift commuter coach buses with tag axle drive trains..
- Purchase of up to ten (10) electro-hydraulic mobile lifting columns sustaining at least 108,000 lbs capacity (18,000 lbs per mobile column).
- Mobile columns may be added, removed, or changed out. All mobile columns shall operate synchronously from any one of the lifting units by means of a control interface. The mobile columns shall be wireless, cordless and battery operated with a DC charging system built into each column for easy recharge and communication.

Project Useful 5 Years

DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X811	\$150,000	\$0	\$0	\$150,000
Total	\$150,000	\$0	\$0	\$150,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Scope sent to Purchasing	7/17/15		
IFB Issued	9/1/15		
PSTA Board Review/Approval	9/23/15		
Award Execution	10/1/15		

Project Milestones

Project Complete	12/1/15		
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Project Status:

July 13, 2015

- Specifications completed and forwarded to purchasing..

Impact on Operating Budget:

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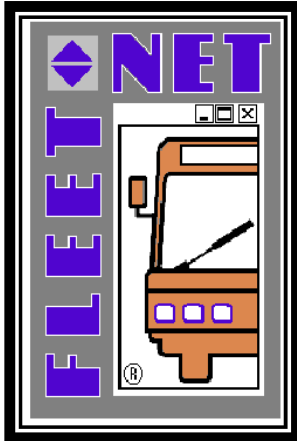
Comments:

- Financials updated through September 30, 2015



FleetNet Computer Software Update

Project Start Date	January 2014	Est. Completion	May 2015	Percent Complete (total invoices paid)	94%
Project Manager	Debbie Woodward	Department	Information Technology	Project Location	n/a



Project Total	\$110,075
Invoices Paid to Date	\$103,575
Open Purchase Orders	\$6,500
Remaining Balance	\$0

Project Description:

- This project is for the purchase and installation of new Fleet-Net modules for PSTA's current system which is comprised of accounting, procurement, maintenance, work force management and other peripheral modules. The new modules being purchased are: bid management, contract management, grants, management, leave scheduling, requisition forms, asset management, NTD reporting, and work order/vehicle maintenance which will interface with PSTA's current system.

Project Useful 5 Years

DBE Participation: 0%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X689	\$110,075	\$103,575	\$6,500	\$0
Total	\$110,075	\$103,575	\$6,500	\$0

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Sole Source			1/8/14
Initial Purchase Order Issued			1/9/14
Work Order/Vehicle Maintenance Modules Complete			7/31/14
Financial Modules Complete	2/1/15	12/31/15	
Final Acceptance	3/1/15	2/28/16	
Project Complete	5/1/15	6/30/16	

Project Status:**October 2015**

- Customer Service and Procurement Training was held on the week of September 28, 2015

September 2015

- Change order approved to fund additional \$800 for Procurement training; \$3,900 for Customer Service Training

August 2015

- Remainder to cover update for electronic signature, determine if still needed or to be used for other projects.

May 2015 - July 13, 2015

- Requisition training for completed in April.
- Reviewing needs for future training and/or modules.

February 2015 - April 2015

- Scheduling requisition training for April

January 2015

- Working on getting everything ready for site visit in February

December 2014

- Started bi-weekly conference calls with Fleetnet to discuss open projects(bids, grants, and contracts)
- Continued training in the maintenance department

November 2014

- PO issued for continues maintenance module
- Grants and Bids modules still need to have training
- Biweekly meetings will be set up to review Fleetnet training and mod
- List of open projects, new projects, waiting project and upgrades

October 2014

- Currently working with FleetNet on the implementation of additional Finance modules.

September 2014

- Work order and vehicle maintenance modules have been installed and all training has been completed.
- Financial modules have been installed, waiting on training and system test to be completed.

Impact on Operating Budget:

-

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015.



Campus WiFi

Project Start Date	Pending	Est. Completion	Pending	Percent Complete (total invoices paid)	0%
Project Manager	Andy Guertin	Department	Information Technology	Project Location	n/a



Project Total	\$120,779
Invoices Paid to Date	\$0
Open Purchase Orders	\$99,995
Remaining Balance	\$20,784

Project Description:

- This project is to provide ubiquitous, reliable and higher capacity Wi-Fi service for the PSTA campus which consists of the Administration and Transportation buildings for staff members and guests/visitors.
- In addition it provides a reliable, robust network for multiple uploads and downloads to the PSTA networks for such applications as CleverCad, SEON, APC, & the future of Regional Fare Collection.

Project Useful N/A
DBE Participation: N/A

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X723	\$120,779	\$0	\$99,995	\$20,784
Total	\$120,779	\$0	\$99,995	\$20,784

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP Out for Bid	6/15/15		6/15/15
Proposals Due from Vendors	7/30/15		
Vendor Presentations	8/17/15		
PSTA Board Review/Approval	9/23/15		9/23/15
Award Execution	9/28/15		
Project Complete	12/31/15		

Project Status:

October 30, 2015

- Approval for additional \$25,000 in grant funding

September 2, 2015

- Approval for additional \$25,000 in grant funding

July 13, 2015

- RFP has been issued and proposals are due July 30, 2015.

Impact on Operating Budget:

-

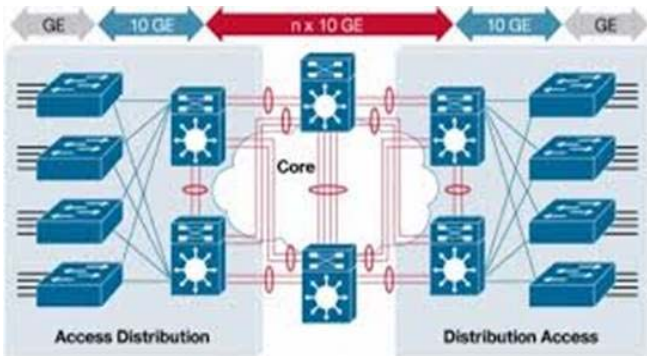
Comments

- Financials updated through September 30, 2015.



PSTA Campus 10-GIG Ethernet Fiber Upgrade

Project Start Date	Pending	Est. Completion	Pending	Percent Complete (total invoices paid)	0%
Project Manager	Debbie Woodward	Department	Information Technology	Project Location	n/a



Project Total	\$60,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$60,000

Project Description:

- This project is for the purchase and installation of new fiber networking hardware for PSTA's current backbone links to entire floor or between multiple buildings. As Gigabit-to-the-desktop deployments continue to grow, the need for 10 Gigabit uplinks from a wiring closet switch to handle the performance demands of power users will emerge. Naturally, with this upsurge in bandwidth demand, 10 Gigabit Ethernet will be used as a high-speed interconnection between multiple buildings.

Project Useful 5 Years

DBE Participation: 0%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X723	\$60,000	\$0	\$0	\$60,000
Total	\$60,000	\$0	\$0	\$60,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP/IFP Issued			
Award Execution			
Installation/Implementation Begins			
Testing/Post Implementation			
Final Acceptance			

Project Milestones (Continued)

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Project Complete	7/1/15	3/1/16	

Project Status:

September 2014 - July 13, 2015

- Project is currently under review, in order to include all needed requirements.

Impact on Operating Budget:

- Annual maintenance expense

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015



		BUDGET	INVOICES PAID	OPEN PO's	BALANCE	STATUS
Vehicles						
Replacement Support Facilities Trailers	FL 90-X811	10,000	9,591	0	409	Final
Total Vehicle Expenses		10,000	9,591	0	409	
Facilities						
Furniture (Tables, chairs, appliances)	689 & 841	195,777	95,777	2,680	97,320	To be used as needed
Scherer Drive Rehab	FL 90-X841	80,000	0	312	79,688	To be used as needed
Total Facilities Expenses		275,777	95,777	2,992	177,008	
Technology						
Computer Hardware						
Laptops	689 & 783	32,639	16,945	0	15,694	Future Projects
Misc. Computer Hardware	FL 90-X689	72,279	71,767	512	0	
Printers	689 & 758	85,249	16,648	0	68,601	Future Projects
Replacement Work Stations	689 & 758	120,856	114,940	0	5,916	Future Projects
Misc. Server Equipment	FL 90-X723	200,000	0	0	200,000	Future Projects
UPS Upgrades	FL 90-X783	18,000	1,457	0	16,543	Future Projects
Computer Software						
ArcView Software	FL 90-X811	6,000	0	0	6,000	Future Projects
Application Tracking Software	FL 90-X723	12,000	8,000	4,000	0	Ongoing
Document Image Software	FL 90-X758	30,000	0	0	30,000	
Misc. Computer Software	689, 723 & 758	93,818	31,279	0	62,539	Future Projects
Microsoft Office Professional VL 20XX	FL 90-X783	38,100	0	0	38,100	Future Projects
Phone System Software	FL 90-X723	21,000	0	0	21,000	Future Projects
Total Computer Hardware & Software Expenses		729,941	261,036	4,512	464,393	
Employee Training & 3rd Party Contracts						
Employee Education	811 & 841	40,000	8,987	0	31,013	To be used as needed
Total Employee Training & 3rd Party Contracts Expenses		40,000	8,987	0	31,013	
Miscellaneous						
Baler	FL 90-X689	13,000	0	12,620	380	Final
Contingency	FTA	3,164,319	0	0	3,164,319	Used to cover additional expenses for projec
Exhaust Hose-Maintenance	FL 90-X783	14,000	6,581	0	7,419	
Fare Media Project	FL 90-X723	39,000	0	0	39,000	
In-Person Assesments & Travel Training	FL 90-X841	21,328	8,285	13,043	0	
Lease mailing equipment	FL 90-X841	4,000	0	0	4,000	Funding for new lease
Lease Copiers	FL 90-X841	16,363	0	0	16,363	Monthly equipment lease
Lift Station Pump	723 & 811	11,256	3,730	25	7,501	
Miscellaneous Support Equipment	689, 723	315,506	63,342	-83	252,247	Future Projects
Revenue Room Equipment	723, & 841	60,000	16,790	0	43,210	
Short Range Planning - Planners	811 & 841	350,000	172,516	0	177,484	
Total Miscellaneous Expenses		4,008,772	271,244	25,605	3,711,923	
Future Projects Total		5,064,490	646,635	33,109	4,384,746	

Updated September 30, 2015

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Long Range Planning - Consultant (2014)

Project Start Date	December 2015	Est. Completion	September 2016	Percent Complete (total invoices paid)	0%
Project Manager	Cassandra Borchers	Department	Planning	Project Location	n/a



Project Total	\$200,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$200,000

Project Description:

- This project is for long range planning consultant for further development premium transit services. This may include, but is not limited to, sub-areas studies, corridor studies, travel demand modeling, pre-NEPA analyses, drafting new/small starts applications, etc.

Project Useful N/A
DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X841 (FY 2014)	\$200,000	\$0	\$0	\$200,000
Total	\$200,000	\$0	\$0	\$200,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Consultant Selection from GSC			6/23/13
First Task Work Order/PO	3/15/15	12/1/15	
Project Complete	9/30/16		

Project Status:

July 13, 2015

- Funding will be used for Premium Planning Study for the Central Avenue BRT Route.

February 2015 - June 2015

- PSTA staff is reviewing possible projects.

Impact on Operating Budget:

- N/A

Comments:

- Financials updated through September 30, 2015



Short Range Planning - Consultant

Project Start Date	Continuous	Est. Completion	Continuous	Percent Complete (total invoices paid)	76%
Project Manager	Cassandra Borchers	Department	Planning	Project Location	n/a



Project Total	\$1,340,620
Invoices Paid to Date	\$1,024,974
Open Purchase Orders	\$49,761
Remaining Balance	\$265,885

Project Description:

- PSTA will need specialized expertise from a General Planning Consultant for assistance on various PSTA projects, including but not limited to, the Transit Development Plan (TDP), NEPA environmental reviews, rider surveys, and system/route analysis.

Project Useful N/A
DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X689 (FY 2009)	\$443,162	\$443,162	\$0	\$0
FL 90-X758 (FY2011)	\$307,451	\$295,469	\$3,294	\$8,688
FL 90-X783 (FY 2012)	\$100,007	\$61,871	\$0	\$38,136
FL 90-X811(FY 2013)	\$200,000	\$152,348	\$0	\$47,651
FL 90-X841 (FY 2014)	\$290,000	\$72,123	\$46,467	\$171,410
Total	\$1,340,620	\$1,024,974	\$49,761	\$265,885

HNTB	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X811 - Task Order #5	\$26,473	\$26,473	\$0	\$0
Total	\$26,473	\$26,473	\$0	\$0

Project Funding (Continued):

Tindale-Oliver & Associates	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X689 - Task Order #3	\$15,000	\$15,000	\$0	\$0
FL 90-X811 - Task Order #6	\$20,851	\$20,851	\$0	\$0
FL 90-X783 -Task Order #8	\$10,749	\$10,749	\$0	\$0
FL 90-X758 - Task Order #9	\$24,000	\$20,706	\$3,294	\$0
FL 90-X841 - Task Order #17	\$34,868	\$3,004	\$31,864	\$0
FL 90-X841 - Task Order #19	\$83,722	\$69,119	\$14,603	\$0
FL 90-X783 - Task Order #21	\$4,500	\$4,500	\$0	\$0
Total	\$193,690	\$143,928	\$49,761	\$0

Project Status:

March 2015 - July 13, 2015

- PSTA staff developed a work plan for route redesign.
- PSTA staff issued a work order to TOA for TDP support including development on initial route redesign alternatives.
- H.W. Lochner began review of Gandy Blvd roadway design plans for future transit accommodations.
- PSTA and the City of St. Petersburg staff will meet with PB and finalize the scope regarding study to evaluate options for relocating William Park and downtown circulation..

September 2014 - February 2015

- PSTA's Transit Development Plan (TDP) has been finalized.
- Staff developed a scope of work and schedule for the Transit Development Plan (TDP) major update due September 2015. and identified components to be done by Tindale, Oliver, & Associates (TOA).
- Staff issued a work order to Tindale-Oliver & Associates (H.W. Lochner) for support in reviewing FDOT roadway
- PSTA finalized the Greenlight website redesign.
- Bacon Group Architecture conducted site visits and developed a final punch list for the Pinellas Park Transit Center.
- PSTA procured a 3rd GSC, Parous Brinkerhoff (PB).

May 2014 - August 2014

- PSTA has issued a General Services Consultant contracts with Tindale-Oliver & Associated (TOA) and HNTB.
- Staff has developed a scope for the annual update of the Transit Development Plan (TDP) and has identified components to be done by Tindale, Oliver & Associates (TOA).
- Tindale, Oliver & Associated (TOA) began work on the Transit Development Plan (TDP).
- HNTB began Greenlight Pinellas Plan analysis support.

Impact on Operating Budget:

- N/A

Comments:

- Financials updated through September 30, 2015



AA/Howard Frankland Bridge Study PD&E and Transit Corridor Evaluation

Project Start Date	July 2010	Est. Completion	June 2016	Percent Complete (total invoices paid)	89%
Project Manager	Heather Sobush	Department	Planning	Project Location	Howard Frankland



Project Total	\$2,191,740
Invoices Paid to Date	\$1,945,198
Open Purchase Orders	\$246,542
Remaining Balance	\$0

Project Description:

- Northbound Bridge Replacement PD&E Study and Regional Transit Corridor Evaluation.
- Includes an examination of engineering constraints and feasible alternatives to accommodate transit in the design of the replacement bridge, or determine if a new structure would be required

Project Useful N/A
DBE Participation: 12.4%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 17-X001	\$191,740	\$191,740	\$0	\$0
Pinellas County MPO	\$500,000	\$500,000	\$0	\$0
FL 17-X001	\$1,000,205	\$1,000,205	\$0	\$0
PSTA Reserves	\$499,795	\$253,253	\$246,542	\$0
Total	\$2,191,740	\$1,945,198	\$246,542	\$0

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP/IFB Out for Bid	January 2010		January 2010
Award Execution	March 2010		March 2010
Project Complete/Final Report	December 2013	April 2016	
Final Invoice	March 2015	June 2016	

Project Status:**October 30, 2015**

- All invoices for FY 2015 have been received

August 2015

- Awaiting FDOT invoice for quarter ending 06/30/2015

October 2014 - July 13, 2015

- On going coordination with FDOT.

September 2014

- Categorical Exclusion, Wetland Evaluation, Cultural Resources Evaluation, and draft Preliminary Engineering reports have been submitted and are available on the project website at http://hfbs.fdotd7studies.com/project_documents.html. The project is being coordinated with the Express Lanes study of the I-275 corridor.

May 2014

- Two public meetings were held (one on each side of the bay) in Fall 2013 to get input on the recommended bridge replacement alternative.
- Transit corridor evaluation is currently being coordinated with FDOT's Express Lane study.
- FDOT committed to designing a bridge to accommodate future public transit including light rail technology.

Impact on Operating Budget:

- Minimal staff time to review project reports.

Comments:

- Financials updated through September 30, 2015.



Clearwater Downtown Intermodal Terminal

Project Start Date	Pending	Est. Completion	Pending	Percent Complete (total invoices paid)	1%
Project Manager	Chris Cochran	Department	Planning	Project Location	Downtown Clearwater



PSTA Board Project Authorization	\$1,250,000
Invoices Paid To Date	\$11,213
Open Purchase Orders	\$0
Remaining Balance	\$1,238,787

Project Description:

- Preliminary Engineering, NEPA documents, Financial Plan, and Final Design for an Intermodal Terminal in downtown Clearwater to replace PSTA's Park Street Terminal.

Project Useful N/A
DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 04-0135	\$1,250,000	\$11,213	\$0	\$1,238,787
Total	\$1,250,000	\$11,213	\$0	\$1,238,787

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Environmental Clearance (NEPA, Final Site Selection)	8/1/15		
RFP Out for Bid (Design/Prelim. Engineering Elements)	1/15/16		
PSTA Board Review/Approval	5/15/16		
Final Design Begins	6/15/16		
Preliminary Engineering Begins	3/15/17		
Project Complete	12/31/18		

Project Status:
 October 30, 2015

- No new developments

May 2014

- Developed Scope for the Force Account to allow PSTA to conduct the selection process with consultant assistance as needed, and to oversee the NEPA process, financial plan, and project design.
- Staff met with the City of Clearwater to review initial site selection criteria and locations.
- In the process of project development schedule and public engagement plan.

September 2014

- No Change

October 2014

- Additional work will begin after November 4, 2014 Referendum.

November 2014 - August, 2015

- Discussions with the City of Clearwater about the Clearwater location and possible partnership.
- Site selections process continues.

Impact on Operating Budget:

- No impact on budget other than normal operating expenses.

Comments:

- Financials updated through September 30, 2015



Replacement Audio Equipment (Board Room)

Project Start Date	Pending	Est. Completion	Pending	Percent Complete (total invoices paid)	0%
Project Manager	Debbie Woodward	Department	Information Technology	Project Location	n/a



Project Total	\$309,010
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$309,010

Project Description:

- This project is to redesign and replace the current audio video and recording system. Which would replace the outdated equipment and offer more functions for the recording of meetings. Additional feature will include live video/audio streaming for the boardroom.

Project Useful 5 Year

DBE Participation: TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X723	\$309,010	\$0	\$0	\$309,010
Total	\$309,010	\$0	\$0	\$309,010

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
IFB Scope Development			
IFP Out for Bid			
PSTA Board Review/Approval			
Award Execution			
Install Start Date			
Project Complete			

Project Status:

September 2014 - October 31, 2015

- No Change

May 2014

- Reviewing new technologies related to AV and recording systems.

Impact on Operating Budget:

-

Comments:

- Financials updated through September 30, 2015.



Server Room UPS Upgrades

Project Start Date	September 2015	Est. Completion	December 2015	Percent Complete (total invoices paid)	0%
Project Manager	Debbie Woodward	Department	Information Technology	Project Location	n/a



Project Total	\$65,000
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$65,000

Project Description:

• This project is for the purchase and installation of new Uninterruptible Power Supply(UPS) hardware to safeguard the critical systems for the IT Server Room. The new UPS solution provides our IT Server Room that the servers, networks and connected equipment are properly protected.

Project Useful 5 Years
DBE Participation: 0%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X783	\$65,000	\$0	\$0	\$65,000
Total	\$65,000	\$0	\$0	\$65,000

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP/IFP Issued	9/1/15		
Award Execution	11/1/15		
Installation/Implementation Begins	11/5/15		
Testing/Post Implementation	11/30/15		
Final Acceptance	12/31/15		
Project Complete	1/1/16		

Project Status:

September 2014 - July 13, 2015

- Project is currently under review, in order to include all needed requirements.

Impact on Operating Budget:

- Annual maintenance expense

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015.



Virtual Desktop Server Hardware

Project Start Date	Pending	Est. Completion	Pending	Percent Complete (total invoices paid)	0%
Project Manager	Debbie Woodward	Department	Information Technology	Project Location	n/a



Project Total	\$46,281
Invoices Paid to Date	\$0
Open Purchase Orders	\$0
Remaining Balance	\$46,281

Project Description:

With an increasingly mobile workforce, people want the ability to access their apps and desktops on a growing number of devices. This demand has made it more complex and costly for IT to manage and provide secure access to apps and desktops on any device. Desktop virtualization will allow our users to access content and files from any browser or device. Share and store files easily and securely in the cloud. This project is for the purchase and installation of VDI technology to empower employees the freedom to work from anywhere.

Project Useful 5 Years

DBE Participation: 0%

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X783	\$46,281	\$0	\$0	\$46,281
Total	\$46,281	\$0	\$0	\$46,281

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
RFP/IFP Issued			
Award Execution			
Installation/Implementation Begins			
Testing/Post Implementation			
Final Acceptance			
Project Complete			

Project Status:

September 2014 - July 13, 2015

- Project is currently under review, in order to include all needed requirements.

Impact on Operating Budget:

- Annual maintenance expense

Comments:

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through September 30, 2015.



Largo Commons Transfer Center

Project Start Date	February 2016	Est. Completion	March 2016	Percent Complete (total invoices paid)	28%
Project Manager	Mark Knight	Department	Maintenance	Project Location	SW corner of East Bay Dr & US 19N



Project Total	\$89,069
Invoices Paid	\$25,290
Open Purchase Orders	\$6,210
Remaining Balance	\$57,569

Project Description:

- Design and construct a transfer facility at the new Largo Commons shopping center which is being constructed at the former Bay Area Outlet Mall location on the southwest corner of East Bay Dr and US 19.

Project Useful	10 Years
DBE Participation Design:	0%
DBE Participation Construction:	TBD

Project Funding:

Funding Source	Budget	Invoices Paid	Open Purchase Orders	Remaining Balance
FL 90-X689	\$89,069	\$25,290	\$6,210	\$57,569
Total	\$89,069	\$25,290	\$6,210	\$57,569

Project Milestones

Milestones	Original Schedule	Recovery Schedule	Actual Schedule
Contract Approval	6/1/15	1/1/16	
Shelter Installation	6/29/15	2/29/16	
Project Complete	7/3/15	3/14/16	

Project Status:

October 30, 2015

- Contract negotiations are ongoing

August 2015

- Awaiting follow-up from meeting with Wal-Mart representatives. Remaining budget of \$57K is appropriate.

December 2014 - July 13, 2015

- Under Legal review

November 2014

- Under Legal review
- Waiting on response from Developers Legal in order to adjust percentage(%) of Liability for future damage.

October 2014

- PO issued to Atkins for review of Maintenance of Roadways Apportionment Agreement

August 2014 - September 2014

- PSTA Board approved entering into an agreement with the developer and Wal-Mart for a Public Overlay Agreement (POA) easement to allow PSTA buses to access the property and will result in a cost sharing arrangement for maintenance of the POA in an unspecified amount, but will be based on usage and wear and tear of the roadway.
- PSTA staff are in the process of developing a Design for the 4 bus bay transfer center which will include shelters, refuse receptacles and Real Time Bus Arrival information display boards with a budget not to exceed \$250,000.
- The Wal-Mart project is under construction and staff will be working closely with the contractors to secure the appropriate amenities (including electrical) for the site.

May 2014 - June 2014

- PSTA Board approved entering into an agreement with the developer and Wal-Mart for a Public Overlay Agreement (POA) easement to allow PSTA buses to access the property and will result in a cost sharing arrangement for maintenance of the POA in an unspecified amount, but will be based on usage and wear and tear of the roadway.
- PSTA staff are in the process of developing a Design for the 4 bus bay transfer center which will include shelters, refuse receptacles and Real Time Bus Arrival information display boards with a budget not to exceed \$250,000.
- The Wal-Mart project is under construction and staff will be working closely with the contractors to secure the appropriate amenities (including electrical) for the site.

Impact on Operating Budget:

-

Comments:

- Development is subject to the terms and conditions of a Development Order for the Bay Area Outlet Mall (DRI No. 2012-12), which includes a mitigation option, for the developer to assist in the construction of a mid-county transit transfer facility center.
- Financials updated through September 30, 2015.