

# PSTA Major Capital/Planning Projects Quarterly Status Update

May 2015

| Project   | Capital Project Name                               | Budget       | Invoices Paid (as of 5/8/15)     | % Complete<br>(Based on<br>Invoices Paid) | Project Stage | % of<br>Project<br>Complete | Project Manager    | Current Status |
|-----------|--|--------------|----------------------------------|---|---------------|-----------------------------|--------------------|----------------|
| 1         | Pinellas Park Transit Center                       | \$518,000    | \$439,282                        | 85%                                       | In Process    | 95%                         | Mark Knight        | On Schedule    |
| 2         | ADA Landing Pad Project                            | \$1,331,424  | \$268,873                        | 20%                                       | In Progress   | 20%                         | Mark Knight        | On Schedule    |
| 3         | Shelter Project                                    | \$1,282,650  | \$46,446                         | 4%  | In Progress   | 15%                         | Mark Knight        | On Schedule    |
| 4         | Service Lane Infrastructure                        | \$245,000    | \$6,000                          | 2%  | Development   | 15%                         | Mark Knight        | On Schedule    |
| 5         | Grand Central Station Repainting                   | \$35,000     | \$0                              | 0%  | Complete      | 90%                         | Mark Knight        | On Schedule    |
| 6         | Reg Rev Coll & Inter-Jurisdictional Mobility Proj. | \$1,143,636  | \$161,430                        | 14%                                       | Development   | 10%                         | Walt Lenz          | -              |
| 7         | Safety & Security Equipment                        | \$231,539    | \$231,539                        | 100%                                      | Complete      | 100%                        | Walt Lenz          | Complete       |
| 8         | Bus Wi-Fi Project                                  | \$232,682    | \$212,877                        | 91%                                       | Complete      | 100%                        | Walt Lenz          | Complete       |
| 9         | Clever Works                                       | \$292,431    | \$0                              | 0%  | Development   | 10%                         | Walt Lenz          | On Schedule    |
| 10        | FDOT Park & Ride Lot                               | \$200,000    | \$0                              | 0%  | Development   | 85%                         | Chris Cochran      | -              |
| 11        | Purchase Replacement Revenue Vehicles              | \$20,368,495 | \$10,695,091                     | 53%                                       | PO Issued     | 85%                         | Henry Lukasik      | On Schedule    |
| 12        | Purchase Support Vehicles                          | \$772,867    | \$667,203                        | 86%                                       | PO Issued     | 85%                         | Henry Lukasik      | On Schedule    |
| 13        | Tire Lease   | \$865,000    | \$350,330                        | 41%                                       | Continuous    | 41%                         | Henry Lukasik      | -              |
| 14        | Rehab/Renovate Maintenance Forklifts               | \$25,000     | \$0                              | 0%  | Development   | 25%                         | Henry Lukasik      | -              |
| 15        | FleetNet Software Updates                          | \$106,375    | \$103,575                        | 97%                                       | In Progress   | 97%                         | Debbie Woodward    | On Schedule    |
| 16        | Route Match Software                               | \$130,390    | \$80,191                         | 62%                                       | In Progress   | 62%                         | Walt Lenz          | On Schedule    |
| 17        | In - Person Assessment - Travel Training           | \$21,328     | \$7,219                          | 34%                                       | Continuous    | 34%                         | Ross Silvers       | -              |
| 18        | Miscellaneous Projects                             | \$5,270,526  | \$547,312                        | 10%                                       | Continuous    | 10%                         | Pam Reitz          | -              |
| Capital P | roject Total                                       | \$27,801,817 | \$13,270,055                     | 48%                                       |               |                             |                    |                |
| Project   | Planning Project Name                              | Budget       | Invoices Paid<br>(as of 9/15/14) | % Complete<br>(Based on<br>Invoices Paid) | Project Stage | % of<br>Project<br>Complete | Project Manager    | Current Status |
| 1         | Long Range Planning-Consultants (2014)             | \$200,000    | \$0                              | 0%  | Development   | 0%                          | Cassandra Borchers | On Schedule    |
| 2         | Short Range Planning - Consultant                  | \$1,237,761  | \$835,642                        | 68%                                       | In Progress   | 68%                         | Cassandra Borchers | On Schedule    |
| 3         | AA/Howard Frankland Bridge Study                   | \$2,191,740  | \$1,850,350                      | 84%                                       | In Progress   | 90%                         | Heather Sobush     | On Schedule    |
| 4         | Clearwater Downtown Intermodal Terminal            | \$1,250,000  | \$10,554                         | 1%  | Development   | 15%                         | Chris Cochran      | On Schedule    |
| Planning  | Project Total                                      | \$4,879,501  | \$2,696,546                      | 55%                                       |               |                             |                    |                |
| Grand To  | tal - Open Projects                                | \$32,681,318 | \$15,966,601                     | 49%                                       |               |                             |                    |                |



# PSTA Major Capital/Planning Projects Quarterly Status Update

### May 2015

| Project               | Future Projects                           | Budget        | Invoices Paid<br>(as of 11/30/14) | % Complete<br>(Based on<br>Invoices Paid) | Project Stage | % of<br>Project<br>Complete | Project Manager | Current Status |
|-----------------------|---|---------------|-----------------------------------|---|---------------|-----------------------------|-----------------|----------------|
| 1                     | Audio Equipment (Board Room)              | \$309,010     | \$0                               | 0%  | =             | 0%                          | Debbie Woodward | =              |
| 2                     | Purchase Servers                          | \$200,000     | \$0                               | 0%  | -             | 0%                          | Debbie Woodward | -              |
| 3                     | Server Room UPS Upgrades                  | \$65,000      | \$0                               | 0%  | -             | 0%                          | Debbie Woodward | -              |
| 4                     | Virtual Desktop Server Hardware           | \$46,281      | \$0                               | 0%  | -             | 0%                          | Debbie Woodward | -              |
| 5                     | PSTA Campus 10-GIG Ethernet Fiber Upgrade | \$60,000      | \$0                               | 0%  | -             | 0%                          | Debbie Woodward | -              |
| 6                     | Largo Commons Transfer Center             | \$89,069      | \$25,290                          | 28%                                       | Development   | 10%                         | Mark Knight     | -              |
| Future Projects Total |   | \$100,617,698 | \$0                               | 0%  |               |                             |                 |                |

#### **Project Stage**

Development - Project details are currently being reviewed in order to develop the scope of work and purchasing documents.

Out For Bid - Purchasing documents have been release and currently waiting to receive bids and award contract.

PO Issued - Purchase Order/contract has been issued for the project.

In Progress - Project work has started and is moving forward.

Final - All work on the project has been completed.

Continuous - Funding is received each year to continue project.

#### **Current Status**

On Schedule - Project is in progress and has met milestone dates.

Behind Schedule - Project is in progress, but has not met milestone dates.

Hold - Work on the project was started, however due to outside issues work on the project has been stopped.

 $\label{lem:complete} \textbf{Complete} \ \textbf{-} \ \textbf{All work on the project has been completed}.$ 

Canceled - Project canceled



| Project Start Date | January 2014 | Est. Completion | November 2014 | Percent Complete (total invoices paid) | 85%                                      |
|--------------------|--------------|-----------------|---------------|--|--|
| Project Manager    | Mark Knight  | Department      | Maintenance   | Project Location                       | Shoppes at Park<br>Place - Pinellas Park |



| Project Total         | \$518,000 |
|-----------------------|-----------|
| Invoices Paid To Date | \$439,282 |
| Open Purchase Orders  | \$40,558  |
| Remaining Balance     | \$38,160  |

# **Project Description:**

• Design and construct a Customer Service Center which includes employee and public restrooms

Project Useful30 YearsDBE Participation Design:0%DBE Participation Construction:1%

**Project Funding:** 

| Funding Source        | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|-----------------------|-----------|---------------|-------------------------|----------------------|
| PSTA Reserves         | \$300,000 | \$259,072     | \$40,164                | \$764                |
| FL 90-X689            | \$118,000 | \$80,210      | \$394                   | \$37,396             |
| City of Pinellas Park | \$100,000 | \$100,000     | \$0                     | \$0                  |
| Total                 | \$518,000 | \$439,282     | \$40,558                | \$38,160             |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| RFP Out for Bid            | 8/27/2013         |                      | 8/27/2013       |
| PSTA Board Review/Approval | 10/23/13          |                      | 10/23/13        |
| Award Execution            | 11/12/13          |                      | 11/12/13        |
| Project Ground Breaking    | 12/2/13           |                      | 12/2/13         |
| Bus Drive Through          | 11/14/14          | 3/26/14              | 5/8/14          |
| Building Structures        | 3/18/14           | 1/7/15               | 6/17/14         |
| Interior Finished          | 5/9/14            | 12/22/14             | 1/7/15          |
| Substantial Completion     | 5/10/14           | 12/29/14             | 1/7/15          |

#### **Project Milestones (Continued)**

| Milestones       | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------|-------------------|----------------------|-----------------|
| Project Complete | 5/10/14           | 5/4/15               |                 |

#### **Project Status:**

#### May 2014

- CHRTS mobilized on site December 2, 2013
- The demolition of the concrete and trench drain is complete
- CHRTS has installed the inlet structure and has placed the crushed concrete
- The underground rough-in for the building slab is complete

#### **June 2014**

• Chartier Development, LLC started the following work during the past month: Installing the rigid insulation and Rough-in for the HVAC system.

#### August 2014

- Exterior canopy frame has been installed
- Electrical and security rough-in has started
- Interior rigid insulation has been completed and metal stud framing started
- The contractor started the installation of the exterior windows and doors
- The roofer completed the metal coping, scuppers and flashing

#### September 2014

- Exterior canopy metal pans installed. Gutters are being fabricated
- Electrical, security, and mechanical rough-in have been completed
- Metal stud framing completed and drywall installation started.

#### October 2014

- Front concrete installed with underground drainage
- Exterior monument frame ready for concrete

### November 2014

- Electrical contract is being worked on
- Working on completing the interior of building in order to have the CSR's in building by December 1, 2014
- Handrails are on order
- Waiting on contractors to work on IT Room

#### December 2014

- Focusing on the interior of building(painting, ceiling tiles, trim work, and electrical) in order to move in by 1/7/15
- Countertops will be installed by 12/12/14, Safe has been installed as well as ATM machine
- ISOFT is currently installing security equipment completion est. 12/22/14 or 12/23/14
- Convergent Hastus system is currently on line and Exterior of building has punch list items to be completed
- Address changed to 3801 70th Ave North, Pinellas Park, FL 33781
- Soft opening 1/7/15, Final ribbon cutting 1/13/15

#### January 2015

- Project is 99% complete working on punch list
- Stripping forms on monument
- Awaiting final invoice

### February 2015

- Project is 100% complete
- Items left on punch list Tie-in-Survey which will include the elevation survey.

#### March 2015

- Chartier Development, LLC must complete the following items:
- The Pinellas Park Building Department has noted issues in regards to the canopy which must be corrected before they will issue a Certificate of Occupancy.
- The punch list must be complete and verified.
- Closeout documents must be submitted to the Architect for review.
- Final billing for retainage.

#### April 2015

- Certificate of Occupancy on April 2, 2015.
- Waiting on Final Change Orders for the contractor.

#### May 2015

• Waiting on Final Invoices from Contractor.

### Impact on Operating Budget:

•

#### **Comments:**

- Duke Energy has informed us that the primary feed which runs below our building will have to be relocated.
- Financials updated through April 30, 2015.

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| Project Start Date | Continuous  | Est. Completion | Continuous  | Percent Complete (total invoices paid) | 20%               |
|--------------------|-------------|-----------------|-------------|--|-------------------|
| Project Manager    | Mark Knight | Department      | Maintenance | Project Location                       | PSTA Service Area |



| Project Total         | \$1,331,424 |
|-----------------------|-------------|
| Invoices Paid to Date | \$268,873   |
| Open Purchase Orders  | \$862,551   |
| Remaining Balance     | \$200,000   |

### **Project Description:**

• Construct and upgrade pedestrian access/walkways to comply with current ADA regulations, which includes the construction of bridge culverts in several sites and the installation of concrete pedestrian access/walkways at bus stop locations.

Project Useful20 YearsDBE Participation Design:0%DBE Participation Construction:0%

### **Project Funding:**

| Funding Source | Budget      | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-------------|---------------|-------------------------|----------------------|
| FL 96-X004     | \$1,000,000 | \$1,000,000   | \$0                     | \$0                  |
| FL 90-X689     | \$462,127   | \$462,127     | \$0                     | \$0                  |
| FL 90-X723     | \$631,424   | \$268,873     | \$362,551               | \$0                  |
| FL 90-X758     | \$500,000   | \$0           | \$500,000               | \$0                  |
| FL 90-X841     | \$200,000   | \$0           | \$0                     | \$200,000            |
| Total          | \$1,331,424 | \$268,873     | \$862,551               | \$200,000            |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| Development/Environmental  | 1/1/13            |                      | 1/1/13          |
| RFP Out for Bid            | 10/24/2013        |                      | 10/24/2013      |
| PSTA Board Review/Approval | 1/22/14           |                      | 1/22/14         |

#### **Project Milestones (Continued)**

| Milestones       | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------|-------------------|----------------------|-----------------|
| Award Execution  | 1/31/14           |                      | 1/31/14         |
| 30 % Complete    | 12/31/14          | 6/30/15              |                 |
| 60% Complete     | 12/31/15          |                      |                 |
| 90 % Complete    | 12/31/16          |                      |                 |
| Final Approval   | 1/31/17           |                      |                 |
| Project Complete | 2/28/17           |                      |                 |

#### **Project Status:**

#### May 2014

- American Construction has started the ADA Landing Pads Project.
- PSTA has eight priority stops throughout Pinellas County and five sites are currently under construction.

#### June 2014

• During the past month we have submitted 30 ADA landing pads for permits, once approved the construction process will start.

#### August 2014

- American Construction has completed (8) eight ADA landing pads and is currently working on additional (10).
- We are currently waiting on the final approval from Pinellas County for 35 additional ADA pads

### September 2014

• PSTA and American have audited an additional (40) ADA landing pads for permitting. Future Projects Total

#### October 2014

- Completed 12 priority ADA landing pad stops to date
- Installed 9 ADA landing stops in the City of St Petersburg ten (10) more in progress.
- Seven (7) ADA Pads permitted in City of Largo
- Work to start on thirty-two (32) ADA Pads for Pinellas County after the City of Largo work is complete.

#### November 2014

- Emergency pad on Starkey and Park being poured.
- Working in St. Pete 25 stops currently completed.
- Permits submitted to Dunedin waiting for approval.
- Meeting with Pinellas County to request blanket permit.
- Working on permit for Safety Harbor will be submitted by week of November 17th.

#### December 2014

- St. Pete has 15 out of 18 completed, Largo has 7 of the 10 in progress, Dunedin has 13 of the 13 in progress.
- Safety Harbor working on permit packet drawings being revised for permit pack. 6 pads waiting.
- Resubmitted permit to Pinellas County for ADA landing pads and is under review 41 pads.
- Working on culvert permits to submit to Pinellas County 9 in total.

# January 2015

• No changes

# February 2015

- Moving forward with pads
- Waiting on 60% of permits

### March 2015 - May 2015

• PSTA staff is working with Pinellas County regarding permits.

### Impact on Operating Budget:

•

### **Comments:**

• Financials updated through May 8, 2015.

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| Project Start Date | Continuous  | Est. Completion | Continuous  | Percent Complete (total invoices paid) | 4%                |
|--------------------|-------------|-----------------|-------------|--|-------------------|
| Project Manager    | Mark Knight | Department      | Maintenance | Project Location                       | PSTA Service Area |



| Project Total         | \$1,282,650 |
|-----------------------|-------------|
| Invoices Paid to Date | \$46,446    |
| Open Purchase Orders  | \$0         |
| Remaining Balance     | \$1,236,204 |

# **Project Description:**

• Design and purchase new passenger bus shelters

Project Useful10 YearsDBE Participation Design:0%DBE Participation Construction:TBD

### **Project Funding:**

| Funding Source | Budget      | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-------------|---------------|-------------------------|----------------------|
| FL 90-X648     | \$136,069   | \$136,069     | \$0                     | \$0                  |
| FL 90-X689     | \$682,650   | \$46,446      | \$0                     | \$636,204            |
| FL 90-X783     | \$200,000   | \$0           | \$0                     | \$200,000            |
| FL 90-X811     | \$200,000   | \$0           | \$0                     | \$200,000            |
| FL 90-X841     | \$200,000   | \$0           | \$0                     | \$200,000            |
| Total          | \$1,282,650 | \$46,446      | \$0                     | \$1,236,204          |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| Development/Environmental  | 1/1/14            |                      | 1/1/14          |
| RFP Out for Bid            | 6/1/2014          | 12/14/14             | 12/14/14        |
| PSTA Board Review/Approval | 12/10/14          | 2/25/15              | 3/25/15         |
| Award Execution            | 12/15/14          | 4/27/15              | 4/27/15         |
| Project Complete           | 10/30/15          | 5/1/18               |                 |

#### **Project Status:**

### May 2014

- Final specifications for the design were completed.
- RFP was issued on February 14, 2014, and the pre-bid meeting is scheduled for February 25, 2014.
- RFP was extend to April 15, 2014..
- Three bids were received and are currently under review.

#### June 2014

• New specifications for the design have been completed for the RFP.

#### August 2014

• Developing new specifications for the Shelter RFP

### September 2014

• New specifications for the shelter RFP have been completed and submitted to the Purchasing Department.

### October 2014

• No Change

#### November 2014

• RFP is being finalized

#### December 2014

- Bid packet put together
- Available online 12/15/14

#### January 2015

- Questions on RFP due back on 1/13/15
- Proposals/Amended questions 1/16/15
- Proposals due back on 1/27/15

#### February 2015

- Staff is recommending to awarded contract to Basco.
- Will take 8 weeks for shelters to arrive once ordered

#### March 2015

- Contract award was reviewed/approved by the March PSTA Finance committee.
- Will be presented at the March PSTA Board meeting for approval of award.

### April 2015

- Signed agreement from Legal on 4/10/15.
- Purchase Order will be issued for first order.

### May 2015

• Purchase Requisitions have been issued and are waiting on approval.

### **Impact on Operating Budget:**

•

#### **Comments:**

- Estimate purchase of 30 bus shelters per year through the next five years.
- Shelters will be installed to replace older shelters that are beyond their useful life and at new locations, as needed.
- The Bacon Group assisted with the new design and specifications.
- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.

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# Service Lane Infrastructure

| Project Start Date | June 2014   | Est. Completion | October 2015      | Percent Complete (total invoices paid) | 2%  |
|--------------------|-------------|-----------------|-------------------|--|-----|
| Project Manager    | Mark Knight | Department      | Fleet Maintenance | Project Location                       | n/a |





| Project Total         | \$245,000 |
|-----------------------|-----------|
| Invoices Paid to Date | \$6,000   |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$239,000 |

### **Project Description:**

• This funding will be used for the rehabilitation of the PSTA Service/Fuel. Improvements to include replacement of all fuel dispensers, installation of new diesel emission dispenser, rework tank farm fuel piping, upgrade Vendor-Root fuel monitoring system, replace all fluid dispensers, replace posi-lock fuel nozzles, upgrade lighting, replace all line tramways, rehabilitate service lane office and facilities, etc..

Project Useful20 YearsDBE Participation:TBD

### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X723     | \$130,000 | \$0           | \$0                     | \$130,000            |
| FL 90-X841     | \$115,000 | \$6,000       | \$0                     | \$109,000            |
| Total          | \$245,000 | \$6,000       | \$0                     | \$239,000            |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| RFP Out for Bid            | 2/1/15            | 4/24/15              |                 |
| PSTA Board Review/Approval | 4/1/14            | 7/22/15              |                 |
| Award Execution            | 5/1/15            | 8/7/15               |                 |
| Project Complete           | 11/1/15           | 12/1/15              |                 |

### **Project Status:**

### May 2014

- •PSTA staff is developing the preliminary bid specifications for needed equipment.
- Procurement of equipment is estimated for October 2014.

#### June 2014

• Plans still in development

### September 2014

• Additional funding added to project for rehab of the existing fuel lane facility.

#### October 2014

• Developing Scope for the project.

#### November 2014

- Developing scope of service
- Project will commence 2015

### December 2014 - February 2015

• Developing scope of service

#### March 2015

- Currently working on specifications for project.
- All information be sent to Procurement for processing by 4/3/15.

### April 2015

- RFP is complete and ready for review.
- All information be sent to Procurement for processing by 4/15/15.

### May 2015

• Scope of work has been sent to Purchasing for the Development of RFP.

#### **Impact on Operating Budget:**

• None

#### **Comments:**

• Financials updated through May 8, 2015.



# **Grand Central Station Repainting**

| Project Start Date | January 2015 | Est. Completion | June 2015   | Percent Complete (total invoices paid) | 0%  |
|--------------------|--------------|-----------------|-------------|--|-----|
| Project Manager    | Mark Knight  | Department      | Maintenance | Project Location                       | n/a |



| Project Total         | \$35,000 |
|-----------------------|----------|
| Invoices Paid to Date | \$0      |
| Open Purchase Orders  | \$0      |
| Remaining Balance     | \$35,000 |

# **Project Description:**

• Repaint all exterior and interior surfaces of the terminal station which includes booths, walls, overheard canopy structure, pavement markings, etc.

Project Useful5 YearsDBE Participation:TBD

# **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X811     | \$35,000 | \$0           | \$0                     | \$35,000             |
| Total          | \$35,000 | \$0           | \$0                     | \$35,000             |

| Milestones          | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|---------------------|-------------------|----------------------|-----------------|
| RFP/IFB Out for Bid | 2/1/15            | 3/18/15              |                 |
| PSTA Approval       | 3/25/15           | 4/1/15               |                 |
| Award Execution     | 4/30/15           | 4/24/15              |                 |
| Project Complete    | 6/30/15           | 7/1/15               |                 |

### **Project Status:**

### September 2014

• PSTA staff are currently gathering information and quotes for the re-painting of Grand Central Station.

### October 2014

• IFB is scheduled to be issued January 2015.

#### November 2014

• Pre limitary review for scope of work

### December 2014 - February 2015

• Will commence on February 2015

#### March 2015

• Currently working on requesting quotes for the project.

### April 2015

- Purchase Order approved, start date set for 4/20/15.
- Project will take approximately 4 weeks to complete.

### May 2015

• Painting is complete and contractor is working on finalizing punch list.

### Impact on Operating Budget:

•

#### **Comments:**

• Financials updated through May 8, 2015.



# Regional Revenue Collection & Inter-Jurisdictional Mobility Project

| <b>Project Start Date</b> | July 2013 | Est. Completion | June 2014                 | Percent Complete (total invoices paid) | 14% |
|---------------------------|-----------|-----------------|---------------------------|--|-----|
| Project Manager           | Walt Lenz | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$1,143,636 |
|-----------------------|-------------|
| Invoices Paid to Date | \$161,430   |
| Open Purchase Orders  | \$27,326    |
| Remaining Balance     | \$954,880   |

### **Project Description:**

- At the May 2013 meeting, the PSTA Board approved the Regional Fare Collection Working Group MOU with HART, PCPT and PSTA that would allow staff to pursue state funding for a phased regional smart card implementation program. Phase 1A will include an upgrade to all fareboxes in the PSTA fleet.
- Implementation of smart card technology will greatly benefit existing and future riders of PSTA as well as streamline internal operations and programs.

Project Useful Life:5-7 YearsDBE Participation:TBD

### **Project Funding:**

| Funding Source                      | Budget      | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|-------------------------------------|-------------|---------------|-------------------------|----------------------|
| FDOT Intermodal Funds               | \$954,880   | \$0           | \$0                     | \$954,880            |
| FL 90-X689 (TO 1)                   | \$28,149    | \$28,149      | \$0                     | \$0                  |
| FL 90-X758 (50% of TO 10 & 16)      | \$74,710    | \$74,709      | \$0                     | \$0                  |
| HART (50% of TO 10 & 16)            | \$74,710    | \$58,571      | \$16,138                | \$0                  |
| PSTA Operating (Reimb by HART-TO 2) | \$11,188    | \$0           | \$11,188                | \$0                  |
| Total                               | \$1,143,636 | \$161,430     | \$27,326                | \$954,880            |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| RFP Out for Bid            | 9/1/14            | 3/20/15              | 3/24/15         |
| PSTA Board Review/Approval | 10/1/14           | 7/22/15              |                 |

#### **Project Milestones (continued)**

| Milestones       | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------|-------------------|----------------------|-----------------|
| Award Execution  | 1/1/15            | 7/25/15              |                 |
| Project Complete | 7/1/15            | 1/1/16               |                 |

#### **Project Status:**

### May 2014

- To secure currently available FDOT funding of \$1.4M, the Working Group agreed to allow HART to act as the recipient of the FDOT funds. HART will re responsible for distribution and reporting as required by the Joint Participation Agreement (JPA) with FDOT. Pending final approval from FDOT, the Working Group will convene to begin a group procurement process.
- PSTA ha approached TBARTA to help fund the use of a consultant through the PSTA General Services Consultant contract to Assist with RFP development.
- PSTA is taking the lead on submitting a Transportation Investment Generating Economic Recovery (TIGER) Grant Funding ask of \$10,448.756 for the farebox Project. This will allow additional purchases and upgrades to the transit agencies within the Regional Working Group.
- Purchase Order for Task Order 1 (\$40,014) was completed under budget and was completed for \$28,149.
- Task Order 1 will cover; survey questioners sent to six regional transit properties which were identified and follow up conference calls were completed to cover one on one discussions with the properties that participated in the survey.
- TranSystems, subcontractor for TO&A has completed The SOW as defined in their Task Order one PO. HART has requested to further use their services for procurement assistance, Task Order Two. HART will fund this second task
- SPX/Genfare (GFI) was the only proposal submitted for the Farebox Working Group Evaluation Committee. The proposal was rejected and the Farebox Working Group will start the process of re-drafting another RFP.
- A PO for Task Order Two was issued to TranSystems, Technical Consultant for Regional Farebox Working Group. Task Order Two Work Scope covered The RFP Pre-Proposal Meetings, RFP technical Support, Vendor Interview Short List and the Final Selection of a Vendor.
- Purchase Order for Task Order 2 (\$31,996) was completed under budget and was completed for \$11,187.80.
- Working with LTK Consulting on a Concept Operating plan for the Regional Farebox Collection Program.
- A Farebox RFP will be issued later this summer for new fareboxes and related technology.
- Working on Fare Policy for PSTA that will include elements of a regional fare for all other adjoining countries.
- Will be undertaking a Focus Group Study with Passengers to assist in the development of PSTA Fare Policy.

### June 2014

- PSTA has undertaken a preliminary bid for the Regional Farebox Project which included consulting assistance from TransSystems. The bid led to only one bid and in March 2014, PSTA commissioned LTK Engineering to asses the bid specifications shortfall in an attempt to reengage the private vendors to bid on a future package.
- Prior to the development of the bid specifications, LTK has developed a draft Concept of Operations Plan to guide the entire Regional Farebox effort that will assist all participating counties in the FDOT funded project
- PSTA is in the process of revising a Fare Policy to establish the type of products that will be included in the technical specifications of the RFP.

#### September 15, 2014

- PSTA has undertaken a Focus Group Study of passengers to determine their interest in the use of mobile technologies including Smart Card media.
- Upon completion of the Concept of Operations, the group will complete the technical specifications for the Fare card readers and mobile technology specifications for a future bid to occur in November 2014.
- LTK Engineering has been issued a new task order in the amount of \$97,000 to undertake a variety of tasks related to the upcoming bid effort and will participate in a vendor conference on behalf of the group at the upcoming ATPA meeting in Houston.

#### October 15, 2014

• Working with consultant to finalize Concepts of Operation and Fare Policy.

#### November 2014

- Met with consultant to come up with an RFI November 2014
- RFP 2015

#### December 2014

- RFI is out responses by 12/17/14
- RFP Scheduled for the week of 1/26/15
- Equipment is estimated to be install in summer 2015

### January 2015

- Had first of two conference calls with consultant on RFI, Second is scheduled for January 20th
- RFP Scheduled for the week of 1/26/15
- Looking into different options of getting another router and antenna

#### February 2015

- Request for Information (RFI) completed.
- Request for Proposal(RFP) scheduled to be released on March 9, 2015.
- Award scheduled for July 25, 2015.

#### March 2015 - April 2015

- Date change to March 20, 2015 for the Request for Proposal (RFP) to be released.
- Award scheduled for July 25, 2015.

#### May 2015

- RPF was issued on March 24,m 2015.
- Offers are due June 12, 2015.

### **Impact on Operating Budget:**

• Will require fare policy revisions and purchase of smart cards that will have minimal effect on the operating budget.

#### **Comments:**

• Financials updated through May 8, 2015.

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| Project Start Date | February 2014 | Est. Completion | 1st Quarter of 2015       | Percent Complete (total invoices paid) | 100% |
|--------------------|---------------|-----------------|---------------------------|--|------|
| Project Manager    | Walt Lenz     | Department      | Information<br>Technology | Project Location                       | n/a  |



| Project Total         | \$231,539 |
|-----------------------|-----------|
| Invoices Paid to Date | \$231,539 |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$0       |

### **Project Description:**

• Purchase and installation of upgraded security cameras at the Park Street, Williams Park, and Grand Central

• Facility Security Access Equipment.

Project Useful 5 Years

DBE Participation: 0%

### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X758     | \$231,539 | \$231,539     | \$0                     | \$0                  |
| Total          | \$231,539 | \$231,539     | \$0                     | \$0                  |

### **Project Milestones**

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| RFP Out for Bid            | 11/5/14           |                      | 11/5/14         |
| PSTA Board Review/Approval | 5/28/14           |                      | 5/28/14         |
| Award Execution            | 5/28/14           |                      | 5/28/14         |
| Project Complete           | 1/31/15           |                      | 1/9/15          |

### **Project Status:**

### May 2014

- Integrated Systems of Florida (ISOF) was selected by the evaluation committee in response to RFP #14-001P.
- Contract and Notice to Proceed was awarded to ISOF, estimated start date August 20, 2014.

#### June 2014

• Project Schedule has been submitted. Work has started at the Pinellas Park Transit Center. Project scheduled for completion January 2015

#### September 2014

• Project is on schedule.

#### October 2014

- Work at Grand Central Station is 80% complete,
- Work at Park Street Terminal has started.
- On Schedule to be completed January, 31, 2015.

#### November 2014

- Grand Central Station is complete. Final walk thru November 14th.
- Park Street will be completed mid December 2014
- Williams Park will commence possibly start December 2014

#### December 2014

- Grand Central Station and Park Street are complete.
- Pinellas Park Transit Center in progress estimated completion date 2/15/15

#### January 2015

• Completed waiting on final invoice

#### February 2015

• project completed

#### March 2015 - April 2015

• Waiting on final invoices

### May 2015

• Project Complete

#### **Impact on Operating Budget:**

- IT budget for internet service.
- Cost unknown at this time.

#### **Comments:**

- This will include the ability to view (not in real-time) video and download remotely for storage.
- The current system is old, not reliable, and used outdated technology.
- Financials updated through May 8, 2015.



| Project Start Date | June 2014 | Est. Completion | December 2014             | Percent Complete (total invoices paid) | 91% |
|--------------------|-----------|-----------------|---------------------------|--|-----|
| Project Manager    | Walt Lenz | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$232,682 |
|-----------------------|-----------|
| Invoices Paid to Date | \$212,877 |
| Open Purchase Orders  | \$19,805  |
| Remaining Balance     | \$0       |

### **Project Description:**

•This project is a pilot program that will install Wi-Fi in all PSTA Revenue Vehicle.

**Project Useful** 5 Years **DBE Participation:** 39%

### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X783     | \$232,682 | \$212,877     | \$19,805                | \$0                  |
| Total          | \$232,682 | \$212,877     | \$19,805                | <b>\$0</b>           |

### **Project Milestones**

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| RFP Out for Bid            | 6/13/14           |                      | 6/13/14         |
| PSTA Board Review/Approval | 8/27/14           |                      | 8/27/14         |
| Award Execution            | 8/28/14           |                      | 8/28/14         |
| Project Complete           | 11/24/14          |                      | 11/24/14        |

### **Project Status:**

### May 2014

- AT&T was selected as the cellular provider based on the results from the pilot testing.
- IFB is complete and will be released on June 12, 2014.
- The contract award information will be presented at the August 2014 Finance and Board meetings for approval.

#### June 2014

• Wyless Inc. has been recommended for fleet installation contract award. They have received TRAC and Finance Performance Committee recommendations to move forward to the PSTA Board which meets on 08/27/14.

#### September 2014

• Contract was awarded to Wyless Inc. at the August 2014 PSTA Board meeting. Waiting on project schedule, and installs are scheduled to start the week of October 7, 2014.

#### October 2014

- Currently 181 buses are fully WiFi accessible.
- Install completed expected by November 2, 2014.
- Working on the WiFi install date for the 8 new Gillig buses.

#### November 2014

• Complete waiting on final invoice

#### December 2014

- Onsite training scheduled on 12/19/14
- Working on the WiFi install date for the 8 new Gillig buses.
- Small WiFi stickers have been received and are being installed.

### January 2015

- Warranty work is being completed on (7) bad modems.
- Project complete waiting on final invoice

### February 2015 - March 2015

■No Change

#### May 2015

• Waiting on Final invoices.

### **Comments:**

• Financials updated through May 8, 2015.



| Project Start Date | April 2015 | Est. Completion | March 2017                | Percent Complete (total invoices paid) | 0%  |
|--------------------|------------|-----------------|---------------------------|--|-----|
| Project Manager    | Walt Lenz  | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$292,431 |
|-----------------------|-----------|
| Invoices Paid to Date | \$0       |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$292,431 |

## **Project Description:**

•Clever Works is Clever Devices (PSTA's Real-Time Product Provider) next generation of data management software with many new features which will allow PSTA and easy and intuitive way to maintain, manipulate, and collect data for all the various Real-Time products.

Project Useful5 YearsDBE Participation:TBD

### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X689     | \$292,431 | \$0           | \$0                     | \$292,431            |
| Total          | \$292,431 | \$0           | \$0                     | \$292,431            |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| Sole Source                |                   |                      | 1/30/15         |
| PSTA Board Review/Approval |                   |                      | 1/26/15         |
| Project 25% Complete       | 10/1/15           |                      |                 |
| Project 50% Complete       | 4/1/16            |                      |                 |
| Project 75% Complete       | 10/1/16           |                      |                 |
| Award Contract/PO Issued   | 4/1/15            |                      |                 |
| Project Complete           | 3/31/17           |                      |                 |

### **Project Status:**

### January 2015

• Project was approved at the January 26, 2015 PSTA Board meeting...

## February 2015 - April 2015

• Development of Milestones before PO is issued.

### May 2015

- Milestones have been determined for project.
- Contract has been sent to Vendor for signatures.

### Impact on Operating Budget:

• Annual software maintenance and agreements.

#### **Comments:**

• Financials updated through May 8, 2015.



| Project Start Date | Pending       | Est. Completion | Pending  | Percent Complete (total invoices paid) | 0%                |
|--------------------|---------------|-----------------|----------|--|-------------------|
| Project Manager    | Chris Cochran | Department      | Planning | Project Location                       | PSTA Service Area |



| Project Total         | \$200,000 |
|-----------------------|-----------|
| Invoices Paid to Date | \$0       |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$200,000 |

# **Project Description:**

• Develop a new Park & Ride Lot in St. Petersburg

Project Useful N/A **DBE Participation:** N/A

# **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FDOT Funding   | \$200,000 | \$0           | \$0                     | \$200,000            |
| Total          | \$200,000 | \$0           | \$0                     | \$200,000            |

| Milestones   | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|--|-------------------|----------------------|-----------------|
| FDOT Funding Application Submitted                 |                   |                      | 2/21/12         |
| PSTA Board Review/Approval - FDOT Funding Contract |                   |                      | 5/23/12         |
| FDOT Contract Executed                             |                   |                      | 6/15/12         |
| PSTA Board Review/Approval - Project               | 7/1/14            | 6/24/15              |                 |
| Execute Contract with the City of St. Petersburg   | 7/1/14            | 7/1/15               |                 |
| Project Complete                                   | 6/30/15           | 6/30/16              |                 |

### **Project Status:**

#### May 2014

- PSTA has completed a contract with the City of St. Petersburg to lease 27 spaces near Tropicana field.
- These spaces can be used by current transit riders, carpools, and future express service passengers to Tampa.

### September 2014

• Contract negotiations with the City of St. Petersburg are currently delayed.

#### October 2014

• Working on presenting the contract to the PSTA Board at the December 10, 2014 meeting.

#### November 2014

- Under Legal Review
- 727 Route is on hold

#### December 2014 - April 2015

• Under Legal Review

### Impact on Operating Budget:

• No funding spent to date.

#### **Comments:**

- The awarded grant funds may be used without a local match if the Park & Ride Lot to be improved is on an FDOT owned property. Otherwise they must be matched 50%/50% with local or in kind contributions.
- Financials updated through May 8, 2015.



# **Purchase Replacement Revenue Vehicles**

| <b>Project Start Date</b> | Continuous    | Est. Completion | Continuous        | Percent Complete (total invoices paid) | 53% |
|---------------------------|---------------|-----------------|-------------------|--|-----|
| Project Manager           | Henry Lukasik | Department      | Fleet Maintenance | Project Location                       | n/a |



| Project Total         | \$20,368,495 |
|-----------------------|--------------|
| Invoices Paid to Date | \$10,695,091 |
| Open Purchase Orders  | \$9,049,741  |
| Remaining Balance     | \$623,663    |

# **Project Description:**

• Procurement of revenue vehicles to replace current vehicles that are out of useful life.

Project Useful 12 Years/500,000 miles

**DBE Participation:** Gillig participation on file with FTA

# **Project Funding:**

| Funding Source        | Budget       | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|-----------------------|--------------|---------------|-------------------------|----------------------|
| FL 90-X648            | \$1,625,877  | \$1,625,877   | \$0                     | \$0                  |
| FL 90-X648            | \$3,952,854  | \$3,952,854   | \$0                     | \$0                  |
| FL 04-0142            | \$5,000,000  | \$5,000,000   | \$0                     | \$0                  |
| PSTA Restricted Funds | \$36,355     | \$36,355      | \$0                     | \$0                  |
| FL 04-0162            | \$2,600,000  | \$2,598,630   | \$0                     | \$1,370              |
| FL 90-X811            | \$5,542,937  | \$5,528,937   | \$14,000                | \$0                  |
| FL 90-X783            | \$3,951,037  | \$2,560,923   | \$1,390,114             | \$0                  |
| FL 34-0003            | \$2,813,818  | \$2,000       | \$2,780,228             | \$31,590             |
| FL 90-X841            | \$5,460,703  | \$4,601       | \$4,865,399             | \$590,703            |
| Total                 | \$20,368,495 | \$10,695,091  | \$9,049,741             | \$623,663            |

#### **Project Milestones (2014 Vehicle Order)**

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| Consortium Contract Award  |                   |                      | 12/10/13        |
| Consortium Contract Close  |                   |                      | 12/11/18        |
| PSTA Board Review/Approval |                   |                      | 8/27/14         |
| Award Execution            |                   |                      | 9/5/14          |
| First Bus Delivered        | 10/1/15           | 7/1/15               |                 |
| Last Bus Delivered         | 12/1/15           | 9/1/15               |                 |
| Project Complete           | 2/1/16            | 11/1/15              |                 |

#### **Project Status:**

#### May 2014

- All 2013 buses were put into service as of November 22, 2013.
- Purchase Order was issued in November 2013 for the eight 2014 40' Hybrid Electric buses.

Future Projects Total

#### June 2014

- Eight Buses to be delivered in October 2014.
- Thirteen buses to be ordered, pending Board approval at the August 2014 Board meeting.

### September 2014

- The PSTA Board approved the purchase of 13 Buses at the August 2014 meeting.
- Order was place Gillig on 9/5/14 and the first vehicle is expected to arrive 10/1/2015.
- Working with FTA to utilize the remaining funds in grant FL 04-0162.

#### October 2014

• 8 new 40' Gillig buses will be deliver to PSTA in November 2014.

#### November 2014

- 6 vehicles have been delivered arrival of fist one November 7, 2014, final vehicle expected by November 17, 2014.
- Final vehicles are expected by November 17, 2014
- Vehicles will be in service by Mid December 2014

### December 2014

- All buses have been received. Expected to be in service 12/15/14.
- 2015 Buses have been order.
- Pre product meeting 12/19/14 conference call. Expected by September 2015.

#### January 2015

- Will be going to Gillig to see pilot buses in June
- Inspection will be completed in June

#### February 2015 - May 2015

• Will be going to Gillig to inspect the pilot buses on June 10th, 2015.

# **Impact on Operating Budget:**

• None

#### **Comments:**

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.

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# **Purchase Support Vehicles**

| <b>Project Start Date</b> | Continuous    | Est. Completion | Continuous        | Percent Complete (total invoices paid) | 86% |
|---------------------------|---------------|-----------------|-------------------|--|-----|
| Project Manager           | Henry Lukasik | Department      | Fleet Maintenance | Project Location                       | n/a |



| Project Total         | \$772,867 |
|-----------------------|-----------|
| Invoices Paid to Date | \$667,203 |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$105,664 |

# **Project Description:**

• This projects is for the replacement of support vehicles that are out of useful life.

**Project Useful** 5 Years/150,000 Miles

DBE Participation: TBD

## **Project Funding:**

| Funding Source        | Budget    | Invoices Paid | Open Purchase | Remaining |
|-----------------------|-----------|---------------|---------------|-----------|
|                       |           |               | Orders        | Balance   |
| FL 90-X758            | \$225,452 | \$225,452     | \$0           | \$0       |
| FL 90-X689            | \$301,926 | \$301,926     | \$0           | \$0       |
| FL 90-X783            | \$365,277 | \$365,277     | \$0           | \$0       |
| FL 90-X811            | \$50,825  | \$0           | \$0           | \$50,825  |
| FL 90-X841            | \$41,819  | \$0           | \$0           | \$41,814  |
| PSTA Restricted Funds | \$13,020  | \$0           | \$0           | \$13,020  |
|                       | \$772,867 | \$667,203     | \$0           | \$105,659 |

# **Project Milestones (2014 Vehicle Order)**

| Milestones              | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|-------------------------|-------------------|----------------------|-----------------|
| State Contract Quotes   | 12/1/14           | 4/13/15              |                 |
| Award Execution         | 2/1/15            | 5/14/15              |                 |
| First Vehicle Delivered | 6/1/15            | 10/20/15             |                 |
| Last Vehicle Delivered  | 6/1/15            | 11/1/15              |                 |
| Project Complete        | 8/1/15            | 12/1/15              |                 |

### **Project Status:**

#### May 2014

- All vehicles have been received and were put into service on 4/1/2014.
- Windows have been tinted, graphics/decals and strobe lights installed.
- Additional support vehicles will be ordered with 2015 grant funding.

#### June 2014

• Additional support vehicles will be ordered with 2015 grant funding.

#### September 2014

• Reviewing the current need for support vehicles before placing order.

#### October 2014

• Waiting on new State contracts to be issued.

#### November 2014

- Will review State contract for current funding.
- Will set up meeting to discuss future needs.

#### December 2014

- 40% Completed.
- State contract is being reviewed.
- 2 Facility vans and 1 accident response vehicle to cover additional employees.

### January 2015 - February 2015

• No change

### March 2015 - April 2015

• Specification are complete and sent to State vendor for Quotes.

#### May 2015

- Three Transit Connect vans and support equipment have been ordered through the State contract.
- 90-102 days lead time for delivery of vehicles.

### Impact on Operating Budget:

• None

#### **Comments:**

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



| <b>Project Start Date</b> | Continuous    | Est. Completion | Continuous        | Percent Complete (total invoices paid) | 41% |
|---------------------------|---------------|-----------------|-------------------|--|-----|
| Project Manager           | Henry Lukasik | Department      | Fleet Maintenance | Project Location                       | n/a |



| Project Total         | \$865,000 |
|-----------------------|-----------|
| Invoices Paid to Date | \$350,330 |
| Open Purchase Orders  | \$74,670  |
| Remaining Balance     | \$440,000 |

# **Project Description:**

• This project is for PSTA tire lease program.

Project Useful 50,000 Miles

**DBE Participation:** 0%

# **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X648     | \$109,158 | \$109,158     | \$0                     | \$0                  |
| FL 90-X689     | \$874,419 | \$874,419     | \$0                     | \$0                  |
| FL 90-X723     | \$345,084 | \$345,084     | \$0                     | \$0                  |
| FL 90-X758     | \$414,556 | \$414,556     | \$0                     | \$0                  |
| FL 90-X783     | \$409,801 | \$409,801     |                         | \$0                  |
| FL 90-X811     | \$425,000 | \$350,330     | \$74,670                | \$0                  |
| FL 90-X841     | \$440,000 | \$0           | \$0                     | \$440,000            |
| Total          | \$865,000 | \$350,330     | \$74,670                | \$440,000            |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| PSTA Board Review/Approval |                   |                      | 6/25/14         |
| Award Execution            |                   |                      | 7/1/14          |
| Project Complete           |                   |                      | 5/31/14         |

#### May 2014

- Annual ongoing lease.
- PSTA's current tire lease is with Goodyear Tire.
- The remaining and final renewal option will be presented a the June 2014 Board meeting for approval.

#### June 2014

• Contract renewal approved by the Board at the June 2014 meeting.

#### September 2014

• Reviewing needs for new RFP for FY 15/16 contract.

#### October 2014 - January 2015

• No Change

#### February 2015

- Finalized the RFP
- Going out for Bid soon

#### March 2015

- RFP was released and due back by May 2015
- Working on completing the required 30 day Run Out Clause Letter

#### **April 2015**

• Tire lease information will be submitted to the PSTA Board in May for review and approval.

#### May 2015

- Tire lease contract was approved at the May 27, 2015 PSTA Board meeting.
- Contract will be awarded to Michelin North America.

#### **Impact on Operating Budget:**

None

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



# Rehab/Renovate Maintenance Forklifts

| <b>Project Start Date</b> | December 2014 | Est. Completion | April 2015  | Percent Complete (total invoices paid) | 0%  |
|---------------------------|---------------|-----------------|-------------|--|-----|
| Project Manager           | Henry Lukasik | Department      | Maintenance | Project Location                       | n/a |



| Project Total         | \$25,000 |
|-----------------------|----------|
| Invoices Paid to Date | \$0      |
| Open Purchase Orders  | \$0      |
| Remaining Balance     | \$25,000 |

## **Project Description:**

• Refurbishment/overhaul of two existing PSTA forklifts so as to extend life expectancy.

• Overhaul to include engine/driveline, tires, belts, hoses, hydraulics, etc.

Project Useful5 YearsDBE Participation:TBD

#### **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X841     | \$25,000 | \$0           | \$0                     | \$25,000             |
| Total          | \$25,000 | \$0           | \$0                     | \$25,000             |

## **Project Milestones**

| Milestones             | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------------|-------------------|----------------------|-----------------|
| Quotes Received        | 12/1/14           | 2/28/15              | 3/23/15         |
| 2nd Request for Quotes | -                 | 4/13/15              |                 |
| Award Execution        | 2/5/15            | 6/1/15               |                 |
| Project Complete       | 4/30/15           | 8/1/15               |                 |

## **Project Status:**

#### September 2014

• PSTA staff are currently gathering information and quotes for the rehab of the two maintenance forklifts.

#### October 2014

• Request for quotes will be completed in December 2014.

#### November 2014

• No Change.

## December 2014 - February 2015

• Working on estimates for work.

## March 2015

• Quotes are in process.

#### April 2015 - May 2015

• Quotes were received, contract should be awarded by May.

## **Impact on Operating Budget:**

•

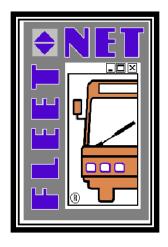
#### **Comments:**

• Financials updated through May 8, 2015.



# FleetNet Computer Software Update

| <b>Project Start Date</b> | January 2014    | Est. Completion | May 2015                  | Percent Complete (total invoices paid) | 97% |
|---------------------------|-----------------|-----------------|---------------------------|--|-----|
| Project Manager           | Debbie Woodward | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$106,375 |
|-----------------------|-----------|
| Invoices Paid to Date | \$103,575 |
| Open Purchase Orders  | \$1,800   |
| Remaining Balance     | \$1,000   |

#### **Project Description:**

• This project is for the purchase and installation of new Fleet-Net modules for PSTA's current system which is comprised of accounting, procurement, maintenance, work force management and other peripheral modules. The new modules being purchased are: bid management, contract management, grants, management, leave scheduling, requisition forms, asset management, NTD reporting, and work order/vehicle maintenance which will interface with PSTA's current system.

**Project Useful** 5 Years **DBE Participation:** 0%

#### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X689     | \$106,375 | \$103,575     | \$1,800                 | \$1,000              |
| Total          | \$106,375 | \$103,575     | \$1,800                 | \$1,000              |

| Milestones                                      | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|---|-------------------|----------------------|-----------------|
| Sole Source                                     |                   |                      | 1/8/14          |
| Initial Purchase Order Issued                   |                   |                      | 1/9/14          |
| Work Order/Vehicle Maintenance Modules Complete |                   |                      | 7/31/14         |
| Financial Modules Complete                      | 2/1/15            | 7/1/15               |                 |
| Final Acceptance                                | 3/1/15            | 9/30/15              |                 |
| Project Complete                                | 5/1/15            | 12/30/15             |                 |

#### September 2014

- Work order and vehicle maintenance modules have been installed and all training has been completed.
- Financial modules have been installed, waiting on training and system test to be completed.

#### October 2014

• Currently working with FleetNet on the implementation of additional Finance modules.

#### November 2014

- PO issued for continues maintenance module
- Grants and Bids modules still need to have training
- Biweekly meetings will be set up to review Fleetnet training and mod
- List of open projects, new projects, waiting project and upgrades

#### December 2014

- Started bi-weekly conference calls with Fleetnet to discuss open projects(bids, grants, and contracts)
- Continued training in the maintenance department

#### January 2015

• Working on getting everything ready for site visit in February

#### February 2015 - April 2015

• Scheduling requisition training for April

#### May 2015

- Requisition training for completed in April.
- Reviewing needs for future training and/or modules.

#### Impact on Operating Budget:

•

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



| Project Start Date | July 2012 | Est. Completion | December 2014             | Percent Complete (total invoices paid) | 62% |
|--------------------|-----------|-----------------|---------------------------|--|-----|
| Project Manager    | Walt Lenz | Department      | Information<br>Technology | <b>Project Location</b>                | n/a |



| Project Total         | \$130,390 |
|-----------------------|-----------|
| Invoices Paid to Date | \$80,191  |
| Open Purchase Orders  | \$50,199  |
| Remaining Balance     | (\$0)     |

#### **Project Description:**

• RouteMatch Software, will be used for PSTA's DART Paratransit Service. It is a GIS based route and scheduling system that will allow DART to manage data for customers, vehicles, and drivers. Some of the features are: Computer-assisted scheduling; verification; dispatching; contract management; billing; fixed route management and CAD/automated vehicle location; management console; and various types of local/state/federal reporting. In addition, it provides customer support and software maintenance, implementation, on-site training and consulting, and software upgrade services, as well as a range of professional services for planning, analysis, and technology development.

Project Useful 5 Years

DBE Participation: 0%

#### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X723     | \$7,500   | \$0           | \$7,500                 | \$0                  |
| FL 90-X758     | \$122,890 | \$80,191      | \$42,699                | \$0                  |
| Total          | \$130,390 | \$80,191      | \$50,199                | \$0                  |

| Milestones  | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|---|-------------------|----------------------|-----------------|
| Piggy Back Contract Information Received/Reviewed |                   |                      | 7/1/12          |
| PSTA Board Review/Approval                        |                   |                      | 9/26/12         |
| Award Execution                                   |                   |                      | 10/22/12        |
| Go Live Connector Testing/Training                |                   |                      | 4/30/14         |

#### **Project Milestones (Continued)**

| Milestones                           | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|--------------------------------------|-------------------|----------------------|-----------------|
| Go Live Paratransit Testing/Training |                   |                      | 9/9/14          |
| Final Acceptance (Cure Plan)         |                   | 5/31/15              |                 |
| Project Complete                     | 12/1/14           | 7/31/15              |                 |

#### **Project Status:**

#### September 2014

- Go Live and staff training was completer in September,
- Currently working out technical issues with the software.

#### October 2014

• Currently working out technical issues with the software.

#### November 2014

• Legal is reviewing the issues and will send a official notice letter to Routematch

#### December 2014

- Submitting a cure plan to Routematch.
- Working with staff to fix problems.
- Requested all documents related to project in order to review and move forward.
- Walt Lenz will be working in coordination with Ross Silvers regarding ongoing software issues.

#### January 2015

- Had first conference call with Routematch regarding a cure plan
- Working with staff to fix problems.

#### February 2015 - April 2015

• No Change

#### May 2015

• Working on completed the Cure Plan

#### Impact on Operating Budget:

•

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



# **In- Person Assessments - Travel Training**

| <b>Project Start Date</b> | Continuous   | Est. Completion | Continuous     | Percent Complete (total invoices paid) | 34% |
|---------------------------|--------------|-----------------|----------------|--|-----|
| Project Manager           | Ross Silvers | Department      | Transportation | Project Location                       | n/a |



| Project Total         | \$21,328 |
|-----------------------|----------|
| Invoices Paid to Date | \$7,219  |
| Open Purchase Orders  | \$14,109 |
| Remaining Balance     | \$0      |

## **Project Description:**

• PSTA staff provides travel training to eligible citizens who apply for the Demand Response (DART) program.

• This assessment/training is conducted to show the citizen how to use PSTA's fixed route system.

Project Useful N/A **DBE Participation:** N/A

## **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X648     | \$14,040 | \$14,040      | \$0                     | \$0                  |
| FL 90-X689     | \$31,902 | \$31,902      | \$0                     | \$0                  |
| FL 90-X758     | \$18,720 | \$18,720      | \$0                     | \$0                  |
| FL 90-X811     | \$20,124 | \$20,124      | \$0                     | \$0                  |
| FL 90-X841     | \$21,328 | \$7,219       | \$14,109                | \$0                  |
| Total          | \$21,328 | \$7,219       | \$14,109                | \$0                  |

| Milestones       | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------|-------------------|----------------------|-----------------|
| Sole Source      |                   |                      | 8/22/14         |
| Award Execution  |                   |                      | 9/8/14          |
| Project Start    |                   |                      | 10/1/14         |
| Project Complete | 9/30/15           |                      |                 |

#### May 2014

- PSTA has renew our contract with an Independent Contractor to provide travel training and in-person assessments.
- Currently over 30 travel training sessions are provided to citizens each month.

#### June 2014

• Developing new contract to be awarded in September 2014.

#### September 2014

• PSTA has renew our contract with an Independent Contractor to provide travel training and in-person assessments.

#### October 2014

• Currently over 30 travel training sessions are provided to citizens each month.

#### November 2014 - May 2015

• No Change

#### **Future Projects Total**

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



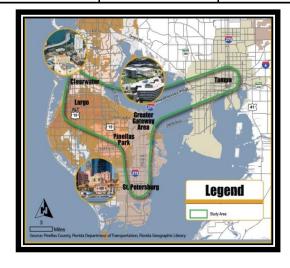
|  |                        | BUDGET                                  | INVOICES<br>PAID  | OPEN<br>PO's | BALANCE         | STATUS  |
|--|------------------------|---|-------------------|--------------|-----------------|---|
| Vehicles   |                        |   |                   |              |                 |   |
|  | FI 00 V044             | 40.000                                  | 1 0 1             | 0            | 10,000          | T   |
| Replacement Support Facilities Trailers              | FL 90-X811             | 10,000                                  | 0                 | 0            | 10,000          |   |
| Total Vehicle Expenses                               |                        | 10,000                                  | 0                 | 0            | 10,000          |   |
| , , , , , , , , , , , , , , , , , , ,                |                        | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |                   |              | -,              |   |
| Facilities   |                        |   |                   |              |                 |   |
| Furniture (Tables, chairs, appliances)               | 689 & 841              | 195,777                                 | 93,610            | 2,167        | 100,000         | To be used as needed                          |
| Scherer Drive Rehab                                  | FL 90-X841             | 80,000                                  | 0                 | 0            | 80,000          | To be used as needed                          |
|  |                        |   |                   |              |                 |   |
| Total Facilities Expenses                            |                        | 275,777                                 | 93,610            | 2,167        | 180,000         |   |
| Tochnology   |                        |   |                   |              |                 |   |
| Technology   |                        |   |                   |              |                 |   |
| Computer Hardware                                    |                        |   |                   |              |                 |   |
| Laptops  | 689& 783               | 32,639                                  | 16,945            | 5,456        | 10,238          | Future Projects                               |
| Misc. Computer Hardware                              | FL 90-X689             | 72,279                                  | 71,767            | 512          | 0               | Future Desirate                               |
| Printers Replacement Work Stations                   | 689 & 758<br>689 & 758 | 85,249<br>120,856                       | 16,648<br>113,234 | 0<br>1,705   | 68,601<br>5,917 | Future Projects Future Projects               |
| UPS Upgrades   | FL 90-X783             | 18,000                                  | 1,457             | 0            | 16,543          | Future Projects  Future Projects              |
| or 3 opgrades  | 1 L 30-X703            | 10,000                                  | 1,437             | 0            | 10,545          | Tuture i rojects                              |
| Computer Software                                    |                        |   |                   |              |                 |   |
| ArcView Software                                     | FL 90-X811             | 6,000                                   | 0                 | 0            | 6,000           | Future Projects                               |
| Application Tracking Software                        | FL 90-X689             | 12,000                                  | 0                 | 12,000       | 0               |   |
| Campus WiFi  | FL 90-X723             | 75,000                                  | 0                 | 0            | 75,000          |   |
| Document Image Sofware                               | FL 90-X758             | 30,000                                  | 0                 | 0            | 30,000          |   |
| Misc. Computer Software                              | 689, 723               | 105,818                                 | 31,279            | 0            | 74,539          | Future Projects                               |
| Microsoft Office Professional VL 20XX                | FL 90-X783             | 38,100                                  | 0                 | 0            | 38,100          | Future Projects                               |
| Phone System Software                                | FL 90-X723             | 21,000                                  | 0                 | 0            | 21,000          | Future Projects                               |
| Total Commission Handware 9 Coffware Evinance        |                        | 616,941                                 | 251,330           | 40.672       | 345,938         |   |
| Total Computer Hardware & Software Expenses          |                        | 616,941                                 | 251,330           | 19,673       | 345,936         |   |
| Employee Training & 3rd Party Contracts              |                        |   |                   |              |                 |   |
| Employee Education                                   | 811 & 841              | 40,000                                  | 6,991             | 0            | 33,009          | To be used as needed                          |
|  |                        |   |                   |              |                 |   |
| Total Employee Training & 3rd Party Contracts Expens | es                     | 40,000                                  | 6,991             | 0            | 33,009          |   |
| Miscellaneous  |                        |   |                   |              |                 |   |
| A/C Chiller  | FL 90-X689             | 500,000                                 | 0                 | 0            | 500,000         | T   |
| Baler  | FL 90-X689             | 13,000                                  | 0                 | 0            | 13.000          |   |
| Contingency  | FTA                    | 2,850,850                               | 0                 | 0            | 2,850,850       | Used to cover additional expenses for project |
| Exhaust Hose-Maintenance                             | FL 90-X783             | 14,000                                  | 6,581             | 0            | 7,419           | Osca to cover additional expenses for project |
| Fare Media Project                                   | FL 90-X723             | 39,000                                  | 0                 | 0            | 39,000          |   |
| Lease mailing equipment                              | FL 90-X841             | 4,000                                   | 0                 | 0            | 4,000           | Funding for new lease                         |
| Lease Copiers  | FL 90-X841             | 16,363                                  | 14,111            | 2,252        | 0               | Monthly equipment lease                       |
| Lift Station Pump                                    | 723 & 811              | 11,256                                  | 3,730             | 25           | 7,501           |   |
| Miscellaneous Support Equipment                      | 689, 723               | 315,506                                 | 63,342            | -83          | 252,247         | Future Projects                               |
| Portable Lift  | FL 90-X811             | 150,000                                 | 0                 | 0            | 150,000         |   |
| Revenue Room Equipment                               | 689, 723, & 841        | 63,833                                  | 20,623            | 0            | 43,210          |   |
| Short Range Planning - Planners                      | 811 & 841              | 350,000                                 | 86,994            | 0            | 263,006         |   |
| Total Miscellaneous Expenses                         |                        | 4,327,808                               | 195,381           | 2,194        | 4,130,233       |   |
|  |                        |   |                   |              |                 |   |
| Future Projects Total                                |                        | 5,270,526                               | 547,312           | 24,034       | 4,699,180       |   |

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# Long Range Planning - Consultant (2014)

| <b>Project Start Date</b> | March 2015         | Est. Completion | September 2016 | Percent Complete (total invoices paid) | 0%  |
|---------------------------|--------------------|-----------------|----------------|--|-----|
| Project Manager           | Cassandra Borchers | Department      | Planning       | Project Location                       | n/a |



| Project Total         | \$200,000 |
|-----------------------|-----------|
| Invoices Paid to Date | \$0       |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$200,000 |

## **Project Description:**

• This project is for long range planning consultant for further development premium transit services. This may include, but is not limited to, sub-areas studies, corridor studies, travel demand modeling, pre-NEPA analyses, drafting new/small starts applications, etc.

Project UsefulN/ADBE Participation:TBD

## **Project Funding:**

| Funding Source       | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X841 (FY 2014) | \$200,000 | \$0           | \$0                     | \$200,000            |
| Total                | \$200,000 | \$0           | \$0                     | \$200,000            |

| Milestones                    | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|-------------------------------|-------------------|----------------------|-----------------|
| Consultant Selection from GSC | 3/1/15            | 6/1/15               |                 |
| First Task Work Order/PO      | 3/15/15           | 6/15/15              |                 |
| Project Complete              | 9/30/16           |                      |                 |

# February 2015 - May 2015

• PSTA staff is reviewing possible projects.

# **Impact on Operating Budget:**

• N/A

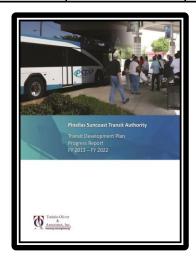
#### **Comments:**

• Financials updated through May 8, 2015.



# **Short Range Planning - Consultant**

| <b>Project Start Date</b> | Continuous         | Est. Completion | Continuous | Percent Complete (total invoices paid) | 68% |
|---------------------------|--------------------|-----------------|------------|--|-----|
| Project Manager           | Cassandra Borchers | Department      | Planning   | Project Location                       | n/a |



| Project Total         | \$1,237,761 |
|-----------------------|-------------|
| Invoices Paid to Date | \$835,642   |
| Open Purchase Orders  | \$111,286   |
| Remaining Balance     | \$290,834   |

## **Project Description:**

• PSTA will need specialized expertise from a General Planning Consultant for assistance on various PSTA projects, including but not limited to, the Transit Development Plan (TDP), NEPA environmental reviews, rider surveys, and system/route analysis.

Project UsefulN/ADBE Participation:TBD

## **Project Funding:**

| Funding Source       | Budget      | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------------|-------------|---------------|-------------------------|----------------------|
| FL 90-X689 (FY 2009) | \$415,013   | \$405,757     | \$9,256                 | \$0                  |
| FL 90-X758 (FY2011)  | \$232,741   | \$219,886     | \$12,856                | \$0                  |
| FL 90-X783 (FY 2012) | \$100,007   | \$57,371      | \$11,341                | \$31,295             |
| FL 90-X811(FY 2013)  | \$200,000   | \$151,306     | \$44,286                | \$4,408              |
| FL 90-X841 (FY 2014) | \$290,000   | \$1,322       | \$33,547                | \$255,131            |
| Total                | \$1,237,761 | \$835,642     | \$111,286               | \$290,834            |

| HNTB                       | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X758 - Task Order #2 | \$20,000  | \$11,312      | \$8,688                 | \$0                  |
| FL 90-X811 - Task Order #5 | \$69,716  | \$26,473      | \$43,243                | \$0                  |
| Total                      | \$136,339 | \$84,408      | \$51,931                | \$0                  |

#### **Project Funding (Continued):**

| Tindale-Oliver & Associates | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|-----------------------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X689 - Task Order #3  | \$15,000  | \$5,744       | \$9,256                 | \$0                  |
| FL 90-X758 - Task Order #9  | \$24,000  | \$19,833      | \$4,168                 | \$0                  |
| FL 90-X783 -Task Order #8   | \$22,090  | \$10,749      | \$11,341                | \$0                  |
| FL 90-X811 - Task Order #6  | \$20,851  | \$19,808      | \$1,043                 | \$0                  |
| FL 90-X841 - Task Order #17 | \$34,868  | \$1,322       | \$33,547                | \$0                  |
| Total                       | \$116,809 | \$57,455      | \$59,354                | \$0                  |

#### **Project Status:**

#### May 2014 - August 2014

- PSTA has issued a General Services Consultant contracts with Tindale-Oliver & Associated (TOA) and HNTB.
- Staff has developed a scope for the annual update of the Transit Development Plan (TDP) and has identified components to be done by Tindale, Oliver & Associates (TOA).
- Tindale, Oliver & Associated (TOA) began work on the Transit Development Plan (TDP).
- HNTB began Greenlight Pinellas Plan analysis support.

#### September 2014 - February 2015

- PSTA's Transit Development Plan (TDP) has been finalized.
- Staff developed a scope of work and schedule for the Transit Development Plan (TDP) major update due September 2015. and identified components to be done by Tindale, Oliver, & Associates (TOA).
- Staff issued a work order to Tindale-Oliver & Associates (H.W. Lochner) for support in reviewing FDOT roadway
- PSTA finalized the Greenlight website redesign.
- Bacon Group Architecture conducted site visits and developed a final punch list for the Pinellas Park Transit Center.
- PSTA procured a 3rd GSC, Parous Brinkerhoff (PB).

#### March 2015 - May 2015

- PSTA staff developed a work plan for route redesign.
- PSTA staff issued a work order to TOA for TDP support including development on initial route redesign alternatives.
- H.W. Lochner began review of Gandy Blvd roadway design plans for future transit accommodations.
- PSTA and the City of St. Petersburg staff will meet with PB and finalize the scope regarding study to evaluate options for relocating William Park and downtown circulation..

#### **Impact on Operating Budget:**

• N/A

#### Comments:

• Financials updated through May 8, 2015.



# AA/Howard Frankland Bridge Study PD&E and Transit Corridor Evaluation

| <b>Project Start Date</b> | July 2010      | Est. Completion |          | Percent Complete (total invoices paid) | 84%              |
|---------------------------|----------------|-----------------|----------|--|------------------|
| Project Manager           | Heather Sobush | Department      | Planning | Project Location                       | Howard Frankland |



| Project Total         | \$2,191,740 |
|-----------------------|-------------|
| Invoices Paid to Date | \$1,850,350 |
| Open Purchase Orders  | \$341,390   |
| Remaining Balance     | (\$0)       |

#### **Project Description:**

- Northbound Bridge Replacement PD&E Study and Regional Transit Corridor Evaluation.
- Includes an examination of engineering constraints and feasible alternatives to accommodate transit in the design of the replacement bridge, or determine if a new structure would be required

Project Useful N/A
DBE Participation: 12.4%

#### **Project Funding:**

| Funding Source      | Budget      | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|---------------------|-------------|---------------|-------------------------|----------------------|
| FL 17-X001          | \$191,740   | \$191,740     | \$0                     | \$0                  |
| Pinellas County MPO | \$500,000   | \$500,000     | \$0                     | \$0                  |
| FL 17-X001          | \$1,000,205 | \$1,000,205   | \$0                     | \$0                  |
| PSTA Reserves       | \$499,795   | \$158,405     | \$341,390               | \$0                  |
| Total               | \$2,191,740 | \$1,850,350   | \$341,390               | \$0                  |

| Milestones                    | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|-------------------------------|-------------------|----------------------|-----------------|
| RFP/IFB Out for Bid           | January 2010      |                      | January 2010    |
| Award Execution               | March 2010        |                      | March 2010      |
| Project Complete/Final Report | December 2013     | April 2015           |                 |
| Final Invoice                 | March 2015        | June 2015            |                 |

#### May 2014

- Two public meetings were held (one on each side of the bay) in Fall 2013 to get input on the recommended bridge replacement alternative.
- Transit corridor evaluation is currently being coordinated with FDOT's Express Lane study.
- FDOT committed to designing a bridge to accommodate future public transit including light rail technology.

#### September 2014

• Categorical Exclusion, Wetland Evaluation, Cultural Resources Evaluation, and draft Preliminary Engineering reports have been submitted and are available on the project website at http://hfbs.fdotd7studies.com/project\_documents.html. The project is being coordinated with the Express Lanes study of the I-275 corridor.

#### October 2014 - May 2015

• On going coordination with FDOT.

#### **Impact on Operating Budget:**

• Minimal staff time to review project reports.

#### **Comments:**

• Financials updated through May 8, 2015.



# **Clearwater Downtown Intermodal Terminal**

| Project Start Date | Pending       | Est. Completion | 2015     | Percent Complete (total invoices paid) | 1%         |
|--------------------|---------------|-----------------|----------|--|------------|
| Project Manager    | Chris Cochran | Department      | Planning | Project Location                       | Downtown   |
| , ,                |               | -               | O        | ,                                      | Clearwater |



| PSTA Board Project Authorization | \$1,250,000 |
|----------------------------------|-------------|
| Invoices Paid To Date            | \$10,554    |
| Open Purchase Orders             | \$0         |
| Remaining Balance                | \$1,239,446 |

# **Project Description:**

• Preliminary Engineering, NEPA documents, Financial Plan, and Final Design for an Intermodal Terminal in downtown Clearwater to replace PSTA's Park Street Terminal.

Project UsefulN/ADBE Participation:TBD

## **Project Funding:**

| Funding Source | Budget      | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-------------|---------------|-------------------------|----------------------|
| FL 04-0135     | \$1,250,000 | \$10,554      | \$0                     | \$1,239,446          |
| Total          | \$1,250,000 | \$10,554      | \$0                     | \$1,239,446          |

| Milestones  | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|---|-------------------|----------------------|-----------------|
| Environmental Clearance (NEPA, Final Site Selection)  | 8/1/15            |                      |                 |
| RFP Out for Bid (Design/Prelim. Engineering Elements) | 1/15/16           |                      |                 |
| PSTA Board Review/Approval                            | 5/15/16           |                      |                 |
| Final Design Begins                                   | 6/15/16           |                      |                 |
| Preliminary Engineering Begins                        | 3/15/17           |                      |                 |
| Project Complete                                      | 12/31/18          |                      |                 |

#### May 2014

- Developed Scope for the Force Account to allow PSTA to conduct the selection process with consultant assistance as needed, and to oversee the NEPA process, financial plan, and project design.
- Staff met with the City of Clearwater to review initial site selection criteria and locations.
- In the process of project development schedule and public engagement plan.

#### September 2014

• No Change

#### October 2014

• Additional work will begin after November 4, 2014 Referendum.

#### November 2014 - May 2015

- Discussions with the City of Clearwater about the Clearwater location and possible partnership.
- Site selections process continues.

#### **Impact on Operating Budget:**

• No impact on budget other than normal operating expenses.

#### **Comments:**

• Financials updated through May 8, 2015.



# Replacement Audio Equipment (Board Room)

| Project Start Date | March 2015      | Est. Completion | February 2014             | Percent Complete (total invoices paid) | 0%  |
|--------------------|-----------------|-----------------|---------------------------|--|-----|
| Project Manager    | Debbie Woodward | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$309,010 |
|-----------------------|-----------|
| Invoices Paid to Date | \$0       |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$309,010 |

## **Project Description:**

• This project is to redesign and replace the current audio video and recording system. Which would replace the outdated equipment and offer more functions for the recording of meetings. Additional feature will include live video/audio streaming for the boardroom.

**Project Useful** 5 Year **DBE Participation:** TBD

## **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X723     | \$309,010 | \$0           | \$0                     | \$309,010            |
| Total          | \$309,010 | \$0           | \$0                     | \$309,010            |

| Milestones                 | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------------|-------------------|----------------------|-----------------|
| IFB Scope Development      | 3/1/15            | 6/1/15               |                 |
| IFP Out for Bid            | 4/15/15           | 7/15/15              |                 |
| PSTA Board Review/Approval | 5/27/15           | 8/26/15              |                 |
| Award Execution            | 6/4/15            | 9/4/15               |                 |
| Install Start Date         | 10/1/15           | 12/1/15              |                 |
| Project Complete           | 2/1/16            | 4/1/15               |                 |

# May 2014

• Reviewing new technologies related to AV and recording systems.

# September 2014 - April 2015

• No Change

# **Impact on Operating Budget:**

•

#### **Comments:**

• Financials updated through May 8, 2015.



| <b>Project Start Date</b> | June 2015       | Est. Completion | December 2015             | Percent Complete (total invoices paid) | 0%  |
|---------------------------|-----------------|-----------------|---------------------------|--|-----|
| Project Manager           | Debbie Woodward | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$200,000 |
|-----------------------|-----------|
| Invoices Paid to Date | \$0       |
| Open Purchase Orders  | \$0       |
| Remaining Balance     | \$200,000 |

## **Project Description:**

This project is for the purchase and installation of new data storage hardware for PSTA's current data center. As the volume of information generated PSTA continues to grow, we need to find a way to store, manage and retrieve data in a way that keeps costs down and productivity up.

Project Useful 5 Years
DBE Participation: 0%

#### **Project Funding:**

| Funding Source | Budget    | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|-----------|---------------|-------------------------|----------------------|
| FL 90-X723     | \$200,000 | \$0           | \$0                     | \$200,000            |
| Total          | \$200,000 | \$0           | \$0                     | \$200,000            |

| Milestones                         | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------------------------|-------------------|----------------------|-----------------|
| RFP/IFP Issued                     | 6/1/15            |                      |                 |
| PSTA Board Review/Approval         | 8/26/15           |                      |                 |
| Award Execution                    | 9/1/15            |                      |                 |
| Installation/Implementation Begins | 10/1/15           |                      |                 |
| Testing/Post Implementation        | 11/30/15          |                      |                 |
| Final Acceptance                   | 12/31/15          |                      |                 |
| Project Complete                   | 1/1/16            |                      |                 |

## September 2014 - April 2015

• Project is currently under review, in order to include all needed requirements.

## **Impact on Operating Budget:**

• Annual maintenance expense

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



| Project Start Date | September 2015  | Est. Completion | December 2015             | Percent Complete (total invoices paid) | 0%  |
|--------------------|-----------------|-----------------|---------------------------|--|-----|
| Project Manager    | Debbie Woodward | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$65,000 |
|-----------------------|----------|
| Invoices Paid to Date | \$0      |
| Open Purchase Orders  | \$0      |
| Remaining Balance     | \$65,000 |

#### **Project Description:**

•This project is for the purchase and installation of new Uninterruptible Power Supply(UPS) hardware to safeguard the critical systems for the IT Server Room. The new UPS solution provides our IT Server Room that the servers, networks and connected equipment are properly protected.

**Project Useful** 5 Years **DBE Participation:** 0%

### **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X783     | \$65,000 | \$0           | \$0                     | \$65,000             |
| Total          | \$65,000 | \$0           | \$0                     | \$65,000             |

| Milestones                         | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------------------------|-------------------|----------------------|-----------------|
| RFP/IFP Issued                     | 9/1/15            |                      |                 |
| Award Execution                    | 11/1/15           |                      |                 |
| Installation/Implementation Begins | 11/5/15           |                      |                 |
| Testing/Post Implementation        | 11/30/15          |                      |                 |
| Final Acceptance                   | 12/31/15          |                      |                 |
| Project Complete                   | 1/1/16            |                      |                 |

## September 2014 - April 2015

• Project is currently under review, in order to include all needed requirements.

## **Impact on Operating Budget:**

• Annual maintenance expense

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



# Virtual Desktop Server Hardware

| Project Start Date | January 2015    | Est. Completion | June 2015                 | Percent Complete (total invoices paid) | 0%  |
|--------------------|-----------------|-----------------|---------------------------|--|-----|
| Project Manager    | Debbie Woodward | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$46,281 |
|-----------------------|----------|
| Invoices Paid to Date | \$0      |
| Open Purchase Orders  | \$0      |
| Remaining Balance     | \$46,281 |

#### **Project Description:**

With an increasingly mobile workforce, people want the ability to access their apps and desktops on a growing number of devices. This demand has made it more complex and costly for IT to manage and provide secure access to apps and desktops on any device. Desktop virtualization will allow our users to access content and files from any browser or device. Share and store files easily and securely in the cloud. This project is for the purchase and installation of VDI technology to empower employees the freedom to work from anywhere.

Project Useful 5 Years
DBE Participation: 0%

#### **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X783     | \$46,281 | \$0           | \$0                     | \$46,281             |
| Total          | \$46,281 | \$0           | \$0                     | \$46,281             |

| Milestones                         | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------------------------|-------------------|----------------------|-----------------|
| RFP/IFP Issued                     | 1/15/15           | 6/1/15               |                 |
| Award Execution                    | 1/25/15           | 8/1/15               |                 |
| Installation/Implementation Begins | 2/1/15            | 9/1/15               |                 |
| Testing/Post Implementation        | 3/1/15            | 11/1/15              |                 |
| Final Acceptance                   | 6/1/15            | 2/1/16               |                 |
| Project Complete                   | 7/1/15            | 3/1/16               |                 |

# September 2014 - April 2015

• Project is currently under review, in order to include all needed requirements.

#### **Impact on Operating Budget:**

• Annual maintenance expense

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



# PSTA Campus 10-GIG Ethernet Fiber Upgrade

| <b>Project Start Date</b> | January 2015    | Est. Completion | June 2015                 | Percent Complete (total invoices paid) | 0%  |
|---------------------------|-----------------|-----------------|---------------------------|--|-----|
| Project Manager           | Debbie Woodward | Department      | Information<br>Technology | Project Location                       | n/a |



| Project Total         | \$60,000 |
|-----------------------|----------|
| Invoices Paid to Date | \$0      |
| Open Purchase Orders  | \$0      |
| Remaining Balance     | \$60,000 |

#### **Project Description:**

• This project is for the purchase and installation of new fiber networking hardware for PSTA's current backbone links to entire floor or between multiple buildings. As Gigabit-to-the-desktop deployments continue to grow, the need for 10 Gigabit uplinks from a wiring closet switch to handle the performance demands of power users will emerge. Naturally, with this upsurge in bandwidth demand, 10 Gigabit Ethernet will be used as a high-speed interconnection between multiple buildings.

Project Useful 5 Years
DBE Participation: 0%

#### **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X723     | \$60,000 | \$0           | \$0                     | \$60,000             |
| Total          | \$60,000 | \$0           | \$0                     | \$60,000             |

| Milestones                         | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------------------------|-------------------|----------------------|-----------------|
| RFP/IFP Issued                     | 1/15/15           | 6/1/15               |                 |
| Award Execution                    | 1/25/15           | 8/1/15               |                 |
| Installation/Implementation Begins | 2/1/15            | 9/1/15               |                 |
| Testing/Post Implementation        | 3/1/15            | 11/1/15              |                 |
| Final Acceptance                   | 6/1/15            | 2/1/16               |                 |

## **Project Milestones (Continued)**

| Milestones       | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|------------------|-------------------|----------------------|-----------------|
| Project Complete | 7/1/15            | 3/1/16               |                 |

## **Project Status:**

#### September 2014 - April 2015

• Project is currently under review, in order to include all needed requirements.

## Impact on Operating Budget:

• Annual maintenance expense

- Project funding, invoices paid, and open purchase orders totals do not include information for completed grants.
- Financials updated through May 8, 2015.



# **Largo Commons Transfer Center**

| <b>Project Start Date</b> | July 2013   | Est. Completion | September 2014 | Percent Complete (total invoices paid) | 28%                                  |
|---------------------------|-------------|-----------------|----------------|--|--------------------------------------|
| Project Manager           | Mark Knight | Department      | Maintenance    | Project Location                       | SW corner of East<br>Bay Dr & US 19N |



| Project Total        | \$89,069 |
|----------------------|----------|
| Invoices Paid        | \$25,290 |
| Open Purchase Orders | \$6,210  |
| Remaining Balance    | \$57,569 |

## **Project Description:**

• Design and construct a transfer facility at the new Largo Commons shopping center which is being constructed at the former Bay Area Outlet Mall location on the southwest corner of East Bay Dr and US 19.

Project Useful10 YearsDBE Participation Design:0%DBE Participation Construction:TBD

## **Project Funding:**

| Funding Source | Budget   | Invoices Paid | Open Purchase<br>Orders | Remaining<br>Balance |
|----------------|----------|---------------|-------------------------|----------------------|
| FL 90-X689     | \$89,069 | \$25,290      | \$6,210                 | \$57,569             |
| Total          | \$89,069 | \$25,290      | \$6,210                 | \$57,569             |

| Milestones           | Original Schedule | Recovery<br>Schedule | Actual Schedule |
|----------------------|-------------------|----------------------|-----------------|
| Contract Approval    | 6/1/15            |                      |                 |
| Shelter Installation | 6/29/2015         |                      |                 |
| Project Complete     | 7/3/15            |                      |                 |

#### May 2014

- PSTA Board approved entering into am agreement with the developer and Wal-Mart for a Public Overlay Agreement (POA) easement to allow PSTA buses to access the property and will result in a cost sharing arrangement for maintenance of the POA in an unspecified amount, but will be based on usage and wear and tear of the roadway.
- PSTA staff are in the process of developing a Design for the 4 bus bay transfer center which will include shelters, refuse receptacles and Real Time Bus Arrival information display boards with a budget not to exceed \$250,000.
- The Wal-Mart project is under construction and staff will be working closely with the contractors to secure the appropriate amenities (including electrical) for the site.

#### June 2014

• No Change

#### August 2014

- PSTA Board approved entering into am agreement with the developer and Wal-Mart for a Public Overlay Agreement (POA) easement to allow PSTA buses to access the property and will result in a cost sharing arrangement for maintenance of the POA in an unspecified amount, but will be based on usage and wear and tear of the roadway.
- PSTA staff are in the process of developing a Design for the 4 bus bay transfer center which will include shelters, refuse receptacles and Real Time Bus Arrival information display boards with a budget not to exceed \$250,000.
- The Wal-Mart project is under construction and staff will be working closely with the contractors to secure the appropriate amenities (including electrical) for the site.

#### September 2014

• No Change

#### October 2014

• PO issued to Atkins for review of Maintenance of Roadways Apportionment Agreement

#### November 2014

- Under Legal review
- Waiting on response from Developers Legal in order to adjust percentage(%) of Liability for future damage.

#### December 2014 - April 2015

• Under Legal review

#### **Impact on Operating Budget:**

•

- Development is subject to the terms and conditions of a Development Order for the Bay Area Outlet Mall (DRI No. 2012-12), which includes a mitigation option, for the developer to assist in the construction of a mid-county transit transfer facility center.
- Financials updated through May 8, 2015.