



PINELLAS SUNCOAST TRANSIT AUTHORITY
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716
WWW.PSTA.NET 727.540.1800 FAX 727.540.1913

EXECUTIVE COMMITTEE MEETING
MINUTES – NOVEMBER 2, 2015

The Executive Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 11:00 AM on this date. The purpose of the meeting was to approve the September 9, 2015 meeting minutes and the 2016 meeting schedule, and recommend approval of changes to the Board Rules & Regulations. The following members were present:

Bill Jonson, Chairperson
Julie Bujalski, Vice-Chairperson
Janet Long, Secretary/Treasurer
Darden Rice
Ken Welch

Also Present:

Brad Miller, CEO
Alan Zimmet, General Counsel
PSTA Staff Members
Members of the Public

CALL TO ORDER

Chairperson Jonson opened the meeting at 11:00 AM.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

Approve the Minutes – Ms. Rice made a motion, seconded by Ms. Bujalski to approve the September 9, 2015 meeting minutes. There were no public comments. Motion passed unanimously.

2016 Meeting Schedule – Mr. Welch made a motion, seconded by Ms. Rice to approve the 2016 meeting schedule. There were no public comments. Motion passed unanimously.

Board Rules & Regulations – Mr. Miller indicated that per the Executive Committee’s recommendations, four minor changes are being proposed to the Rules & Regulations: 1) public comments must relate to PSTA, 2) Board member questions regarding public comments shall be addressed to the PSTA Chair or CEO, 3) The Personnel Committee shall be comprised of the PSTA Officers plus two at large PSTA Board members, and 4) Robert’s Rules of Order adherence.

In response to Ms. Rice’s question about which version of Robert’s Rules, Mr. Zimmet said that the verbiage states the newest edition of Robert’s Rules. Mr. Welch pointed out that the County adopted Robert’s Rules to be used as a general guideline to allow for flexibility. Mr. Zimmet indicated that he will revise the wording. Chairperson Jonson had a question about “all votes shall be by voice,” and Mr. Zimmet stated that he will adjust the language to state that the Chair has the authority to call for a roll call vote. Ms. Bujalski made a motion, seconded by Mr. Welch to recommend approval of the Rules & Regulations as amended at the Board’s January meeting as an action item. There were no public comments. Motion passed unanimously.

INFORMATION ITEMS

December Board Meeting Agenda – The Committee reviewed the agenda and suggested some revisions. Ms. Long pointed out the need to accurately depict the deadlines for the Central Avenue Bus Rapid Transit (BRT) project. She requested re-working the BRT sheet to reflect the actual deadlines and show Tallahassee the steps that PSTA has taken since last year. Ms. Rice added that it is very important that the Federal Transit Administration (FTA) be aware of PSTA’s and the St. Petersburg City Council’s actions and public engagement. Cassandra Borchers, Chief Development Officer, answered Mr. Welch’s question about public engagement in regards to losing one lane on 1st Avenue, adding that staff has been speaking with City staff for quite some time about this project.

The group discussed implementing a break if a meeting is expected to run beyond lunchtime. Ms. Long made a motion, seconded by Mr. Welch to break for lunch when the meetings are expected to go beyond lunchtime. There were no public comments. Motion passed unanimously.

Ongoing Emerging Technology Updates – Mr. Miller indicated that Mr. Eggers requested the Board have a greater understanding of the emerging technologies in the transit industry and suggested creating a technology committee or task force. Ms. Bujalski stated her opinion that the Planning Committee could be tasked with this and Mr. Welch suggested an annual offsite workshop for the full Board. Mr. Welch made a motion,

seconded by Ms. Bujalski to add technology updates to the Planning Committee agenda and also an annual Board workshop. There were no public comments. Motion passed unanimously.

Setting a Sustainability Goal for Agency – Mr. Miller said that PSTA has a sustainability policy. Ms. Rice mentioned adding a goal of being carbon-neutral. Chairperson Jonson suggested that staff write a draft position/policy and explore what types of programs are available to assist in making an agency “Green,” such as the American Public Transportation Association (APTA).

Follow-Up from 10-28-15 Board Meeting – Mr. Miller presented a list of follow-up items identified during the Board meeting, and Mr. Welch requested that a cost comparison for Compressed Natural Gas (CNG) be added to the bus purchase options. Ms. Bujalski indicated that she would like to explore partnerships with Duke Energy and the municipalities for the CNG stations. Chairperson Jonson asked that an on-going item to review the previous Board meeting be added to the Executive Committee agenda.

[Chairperson Jonson left the meeting at 12:19 PM and did not return.]

Mr. Miller spoke briefly about the succession planning and Ms. Bujalski requested an update at the next Executive Committee meeting.

FUTURE MEETING SUBJECTS

It was agreed to move the Rules & Regulations discussion and the PSTA reserves analysis to the January Board meeting.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

The meeting was adjourned at 12:26 PM. The next meeting is December 7, 2015 at 11:00 AM.